

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION


For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees

FROM : William T. Lichter, Village Manager

DATE : December 27, 2007  
Agenda Date: January 3, 2008

TITLE : Bid Opening For: Sidewalk Ice and Snow Removal

SUBMITTED BY: Keith J. Surges, Operations Superintendent 

RESULTS:

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_

Total Number of Bids Received \_\_\_\_\_

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Explanation:

Waiver of Bids Requested? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain:

See Attached Memo

Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Responsible Bidder? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$35,000

Amount of Award \$35,000

2712.756420 Project #5523 7402.756420 Project #5523

1155.756420 Project #5523 8110.756420 Project #5523

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, was quality of work acceptable \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Was item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Waiver of bids - Public Act 85-1295 does not apply \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

REVIEW (as needed):

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date 12/18/07

Village Manager XX \_\_\_\_\_ Date 12/18/07



To: William T. Lichter, Village Manager

Through:

Dave Gorman, Acting Director of Public Works

From:

Keith J. Surges, Operations Superintendent

Date: December 27, 2007

RE: Waiver of Bids and Award of a Contract for Sidewalk Snow and Ice Removal  
FY2008

At the December 6, 2007, Board meeting I requested a waiver of bids and award of a contract to Snow & Ice Superior Management Group for the removal of ice and snow from various sidewalks within the Village for the FY2008 winter season. I received an email from Superior Management on December 26, 2007 explaining that they could not add our work to any of their area contractors' current work load for this season at this time. Therefore, we are requesting to rescind the approved contract awarded to Snow & Ice Superior Management Group at the December 6, 2007 meeting.

We have budgeted \$35,000 for the removal of ice and snow from various sidewalks throughout the Village. The other contractor that supplied a price for this project was NSI Landscaping & Snow Removal. Their pricing would be held from last season of \$62.50 per man-hour.

NSI Landscaping & Snow Removal  
150 E. 22<sup>nd</sup> Street  
Lombard, Illinois 60148  
\$62.50/manhour using Salt Spreaders,  
Snow Blowers and Shovels.

This price is an hourly rate per person including equipment. They use a six person crew. The Village will supply all de-icing materials to the contractor. Their responsibility is to remove the snow and ice along with spreading the de-icing materials. NSI has performed favorably for the Village for the past three or four years.

I am requesting the Board of Trustees rescind the approved contract awarded to Snow & Ice Superior Management Group and approve a waiver of bids and award of a contract to NSI Landscaping & Snow Removal for an amount not to exceed \$35,000 for the removal of ice and snow from various sidewalks for the Village for the FY2008 winter season.

Please present this item to the Village Board for consideration at the January 3, 2008 meeting. Should any questions arise, feel free to contact me.