

**Interoffice Memo**

**To:** William T. Lichter, Village Manager  
**From:** David A. Dratnol, P.E., Village Engineer  
**Through:** David P. Gorman, P.E., Acting Public Works Director  
**Date:** May 5, 2008  
**Subject:** South Booster Station  
Resident Engineering Services

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Please find attached a contract, resolution, and fee schedule for Resident Engineering Services for the construction of the South Booster Station.

This selection was made from the new 2008/2009 Resident Engineering Short List. The short list is comprised of seven firms. The proposal was sent to six firms. The design firm, Christopher B. Burke Engineering of Rosemont, was not eligible under Public Works Policy. Four firms responded to the request for proposal. Upon review, it was determined that Strand Associates, Inc. of Joliet, is the most qualified firm to serve as resident engineer for this project. Strand Associates, Inc. is new to the Village's Engineering Short List and has extensive municipal experience. The scope and fee were negotiated with Strand Associates, Inc. and agreed to by both parties. The not-to-exceed fee for resident engineering services is \$207,782.00.

Please present this agreement and resolution to the President and Board of Trustees for their review at their regular meeting of May 15, 2008. If approved, please return one original signed copy to Public Works-Engineering for further processing.

DAD/fsk