

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
For Inclusion on Board Agenda

    X     Resolution or Ordinance (Blue) \_\_\_\_\_ Waiver of First Requested  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Recommendations of Boards, Commissions & Committees (Green)  
Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** William T. Lichter, Village Manager

**DATE:** July 29, 2005 (COW) (B of T) **Date:** August 18, 2005

**TITLE:** Special Assesment 218 (Fairfield Avenue and Grace Street)  
Resident Engineering – Amendment #1

**SUBMITTED BY:** David A. Dratnol, P.E., Village Engineer *DD*

**BACKGROUND/POLICY IMPLICATIONS:**

Please see memo.

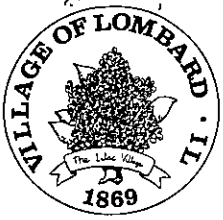
**FISCAL IMPACT/FUNDING SOURCE:**

Total Amended Contract Amount: \$184,431 / Capital Projects Fund  
Amendment Amount: \$8,778.00  
HTE Project Number: 0330  
Account: 8735.755660  
PW Project Number: ST-03-06  
P.O. #: 049757

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X <i>Robert Flood</i>	Date <i>8/2/05</i>
Village Manager X <i>William T. Lichter</i>	Date <i>8/2/05</i>

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: William T. Lichter, Village Manager  
Through: Wes Anderson, Assistant Director of Public Works  
From: David A. Dratnol, P.E., Village Engineer *DA*  
Date: July 29, 2005  
Subject: Special Assessment 218 (Fairfield & Grace)

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Attached is a request from V<sub>3</sub>IS for additional compensation in the amount of \$8,778.00 related to construction observation for SA 218 that has extended into the spring of 2005.

The request for additional compensation stems from the added scope of work related to the drainage on Fairfield Avenue, Lincoln Mercury dealership issues and landscape restoration. The construction and engineering costs associated with Westgate Lincoln Mercury will not be charged to the special assessment.

The proposed revised contract amount is \$184,431.00 (\$175,653.00 +\$8,778.00).

Please present this amendment to the President and Board of Trustees for their review and approval at their regular meeting on August 18, 2005. If approved, please have the two signed originals returned to Engineering for further processing.

DD/rgs

c: File: ST-03-06  
H:PW/PW-ENG/PROJECTS/FY2003/ST-03-06/Resident Engineering

**RESOLUTION**  
**R \_\_\_\_\_ 06**

**A RESOLUTION AUTHORIZING**  
**AMENDMENT OF A PROFESSIONAL**  
**SERVICES CONTRACT**

**WHEREAS**, the Board of Trustees of the Village of Lombard on May 6, 2004 adopted a resolution authorizing signature of President and Clerk on an agreement between the Village of Lombard and ENGINEER; and

**WHEREAS**, an amendment to said contract is required to legally bind the parties; and

**WHEREAS**, Illinois law exempts professional engineering contracts from the requirements of Illinois Compiled Statutes, Chapter 720, Section 5/33E-9 regarding preparation of change orders.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

**SECTION 1:** That the President and Village Clerk are hereby directed and authorized to execute an amendment to the contract with V<sub>3</sub>IS, Inc. substantially in the form and manner of Exhibit "A" attached hereto and made a part hereof.

Adopted this 18th day of August 2005.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this 18th day of August 2005.

**ATTEST:**

\_\_\_\_\_  
**William J. Mueller**  
**Village President**

\_\_\_\_\_  
**Brigitte O'Brien**  
**Village Clerk**

**APPROVAL AS TO FORM:**

\_\_\_\_\_  
**Thomas P. Bayer**  
**Village Attorney**

**AGREEMENT TO AMEND A CONTRACT**

**THIS AGREEMENT** made and entered into this 18th day of August, 2005, by and between the **VILLAGE OF LOMBARD** (the "VILLAGE") and **ENGINEER** (the "CONSULTANT").

**WHEREAS**, on May 6, 2004 the VILLAGE and CONSULTANT executed a contract regarding certain engineering services relative to the Special Assessment; and

**WHEREAS**, the VILLAGE and CONSULTANT have agreed to increase the amount of work to be performed by the CONSULTANT together with a resultant increase in the limit which the contract sum may not exceed;

**NOW, THEREFORE**, for and in consideration of the foregoing and various covenants in said agreement and the mutual covenants herein contained, it is agreed by and between the parties as follows:

**SECTION 1:** The aforementioned contract shall be amended to expand the scope of work as provided for in the CONSULTANT'S June 28, 2005 letter.

**SECTION 2:** The aforementioned contract shall be amended to show a contract sum not to exceed \$184,431.00

**SECTION 3:** All other terms, covenants and conditions of said contract heretofore executed which are not amended or deleted herein shall remain in full force and effect.

**IN WITNESS WHEREOF**, the VILLAGE and CONSULTANT have caused this document to be signed by duly authorized officers who have set their hands and seals the day and year set forth above.

**VILLAGE OF LOMBARD**

By: \_\_\_\_\_  
Village President

ATTEST:

By: \_\_\_\_\_  
Village Clerk

and **ENGINEER**

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_



Rec'd 7/11/05  
Done

7325 James Avenue  
Suite 100  
Woodridge, IL 60517  
630.724.9800  
Fax: 630.724.9802  
www.v3is.com

June 28, 2005

Mr. David Dratnol, P.E.  
Village Engineer  
Village of Lombard  
Department of Public Works  
255 E. Wilson Avenue  
Lombard, Illinois 60148-3931

Re: Special Assessment 218 Improvements  
Request for Fee Amendment

Dear Mr. Dratnol:

This letter is sent to formally request an amendment to the fee for engineering services associated with the Special Assessment 218 Improvements Project. The amended fee is necessary due to additional person-hours to be expended during execution of work added to the project's original scope of work.

At the time the resident engineering contract was signed, no work was formally identified regarding the gate at Westgate Lincoln Mercury Auto dealership. In addition, unknown drainage sources causing ponding water needed to be addressed by installation of additional storm sewer components. It was V3's intent to economize all project hours expended in an effort to perform the work with no increase to the contract fee. However, due to the work becoming more complex than expected and carrying over into the Spring of 2005, working within the original man-hour budget is not possible. V3 is requesting that the project fee limit be raised by an amount of \$8,778 (approximately 96 man-hours). Tabulations and calculations to support this amount are enclosed.

We request that the resident engineering fee for this project be amended from the not to exceed amount of \$175,653 to the not to exceed amount of \$184,431. This amount should be sufficient to complete all construction observation and close-out documentation based on recent meetings with the project's contractors.

Please contact me if you have any questions or need additional information concerning this request.

Sincerely,  
V3 INFRASTRUCTURE SERVICES, LTD.

A handwritten signature in black ink, appearing to read 'Ed Herlihy', written over a horizontal line.

Ed Herlihy, P.E.  
Resident Engineer

V3 Infrastructure Services, Ltd.  
 Special Assessment 218  
 Change of Scope  
 Work Effort and Fee Schedule  
 Village of Lombard

	Personnel & Hours				Total Hours	% of Hours	Total Cost
	Project Coordinator	Resident Engineer	Project Engineer	Project Engineer			
Rate		\$40.00	\$31.00				
Meetings and coordination with Westgate Lincoln Mercury, Westgate's contractors and utility companies.		8	8	16	16.7%	\$568.00	
Topo existing conditions		1	8	9	9.4%	\$288.00	
Layout		1	4	5	5.2%	\$164.00	
Evaluate and design for improvements		4	2	6	6.3%	\$222.00	
Construction observation		10	50	60	62.5%	\$1,950.00	
Subtotal		24	72	96			
% of Hours	0%	25%	75%		100%		
Total Cost	\$0.00	\$960.00	\$2,232.00			\$3,192.00	
Multiplier	2.75				Cost w/ Multiplier=	\$8,778.00	
Direct Costs					Total Cost	\$8,778.00	

Direct Costs:

Vehicle Expenses:	\$	-
Film and Processing:	\$	-
Blue Line Copies:	\$	-
	\$	-

Overhead = 1.44
Direct Labor = 1.00
Profit = 0.31
Multiplier = 2.75