

**VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda

    X     Resolution or Ordinance (Blue) \_\_\_\_\_ Waiver of First Requested  
           Recommendations of Boards, Commissions & Committees (Green)  
           Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** William T. Lichter, Village Manager

**DATE:** May 11, 2004 (COW) (B of T) **Date:** May 20, 2004

**TITLE:** Special Assessment 219 (Ahrens & School)  
Design Engineering Services Agreement

**SUBMITTED BY:** David A. Dratnol, P.E., Village Engineer *Dratnol*

**BACKGROUND/POLICY IMPLICATIONS:**

See Memo

**FISCAL IMPACT/FUNDING SOURCE:**

Total Contract Amount: \$102,974.00

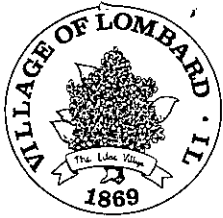
HTE Project: 0411 ST-05-05

Account: 8736.809450  
755660

Review (as necessary):

Village Attorney X	_____	Date	_____
Acting Finance Director X	<i>William T. Lichter</i>	Date	5/12/04
Village Manager X	<i>William T. Lichter</i>	Date	5/12/04

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



## InterOffice Memo

To: William T. Lichter, Village Manager  
From: David A. Dratnol, P.E., Village Engineer *DM*  
Date: May 11, 2004  
Subject: Special Assessment 219 (Ahrens & School)  
Engineering Services Agreement

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Design services were solicited via the Engineering Division Short-List Request for Proposal (RFP) process. Special Assessment 219 (SA 219) was the target project in the short list process. Fourteen design firms submitted proposals. The firm receiving the highest overall rating from the five-person evaluation committee was Civiltech Engineering of Itasca. The total contract amount is a not to exceed fee of \$102,974.

SA 219 involves the improvement of project area listed below

Street	From	To	Length
Ahrens Avenue	Norton Street	Roosevelt Road	1,450
School Street	Norton Street	Roosevelt Road	1,450
<b>Total</b>			<b>Ft.</b>

The project scope includes:

- 1) Site survey and confirmation of existing conditions.
- 2) Coordination with utilities and the Village Attorney.
- 3) Preparation of a preliminary design report (PDR) that will include the sanitary sewer system water distribution system and preliminary roadway profile.
- 4) Final engineering will not proceed until the preliminary report is approved. This will allow the Village to review the project cost for the entire area and program the approved scope of improvements.
- 5) Preparation of construction documents.
- 6) Preparation of IEPA and storm water permits as necessary for the scope of improvements.

This item will be presented to the Board of Local Improvements on May 13, 2004. Please place this item on the Board of Trustees agenda for the meeting scheduled on May 20, 2004 and request for approval of the contract. If approved by the Board of Trustees please return all paperwork to Public Works - Engineering for further processing.

**R E S O L U T I O N**

R. \_\_\_\_\_ 04

**A RESOLUTION AUTHORIZING SIGNATURE OF  
PRESIDENT AND CLERK ON AN AGREEMENT**

**WHEREAS**, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Civiltech Engineering Inc. regarding the SA 219 (Ahrens and School Avenues) project as attached hereto and marked Exhibit "A"; and

**WHEREAS**, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

**SECTION 1:** That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

**SECTION 2:** That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

\_\_\_\_\_  
**William J. Mueller**  
**Village President**

ATTEST:

\_\_\_\_\_  
**Barbara Johnson**  
**Acting Village Clerk**

APPROVAL AS TO FORM:

\_\_\_\_\_  
**Thomas P. Bayer**  
**Village Attorney**

# VILLAGE OF LOMBARD

## CONTRACT

### CONTRACT DOCUMENT NUMBER ST-05-05

This agreement is made this the 20<sup>th</sup> day of May, 2004, between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Civiltech Engineering Inc. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

The preparation and delivery of construction documents for underground utility work and right of way restoration for Special Assessment 219 (Ahrens and School Avenues between Norton Street and Roosevelt Road) for a not to exceed fee of \$102,974.00.

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
  - a. Special Assessment 219 Request for Proposal consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) General Provisions
    - iv) Special Provisions
    - v) ENGINEER'S Proposal Dated: March 5, 2004
    - vi) Revised Work Effort and Letter from ENGINEER Dated: April 28, 2004
    - vii) Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the ENGINEER have hereunto set their hands this the 20<sup>th</sup> day of May, 2004.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Civiltech Engineering, Inc.  
Print Company Name

Accepted this \_\_\_\_\_ day of MAY, 2004.

Individual or Partnership \_\_\_\_\_ Corporation

[Signature]  
By \_\_\_\_\_

[Signature]  
By \_\_\_\_\_

President / Principal

Position/Title

Secretary / Principal

Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this the 20<sup>th</sup> day of May, 2004.

\_\_\_\_\_  
William J. Mueller, Village President

Attest:

\_\_\_\_\_  
Barbara A. Johnson, Deputy Village Clerk

**VILLAGE OF LOMBARD**  
**ENGINEER'S CERTIFICATION**

Mark L. Hinc, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

Civiltch Engineering, Inc, having submitted a proposal for:  
(Name of Company)

Special Assessment 219 to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that \_\_\_\_\_  
(Name of employee/driver or "all employee drivers")  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: [Signature]  
Authorized Agent of ENGINEER

Subscribed and sworn to  
before me this the 5<sup>th</sup>  
day of May, 2004.

Jane M. Zielinski  
Notary Public

