

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) X Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott R. Niehaus, Village Manager

DATE : November 24, 2020 **(BOT) Date:** December 3, 2020

SUBJECT: Text Amendments to Section 13 of Village Code: Without a Permit Enforcement

SUBMITTED BY: William J. Heniff, AICP, Director of Community Development 

BACKGROUND/POLICY IMPLICATIONS:

The Board of Building Appeals (BOBA) discussed policies associated with work being done without a required permit at their November 4, 2020 meeting. In such cases, the provisions of Chapter 13.03 apply, which requires any such permits to be assessed double the requisite fees. Staff has found that in many instances a property owner may simply not be aware of the need for a building permit (e.g., replacing a water heater, windows, air conditioning unit, etc.). Staff and BOBA agree that securing a permit must be required and such policies have been followed. The proposed amendments provide for some latitude to Village staff in assessing such fees.

Please place this item on the December 3, 2020 Village Board agenda for consideration and approval, with a waiver of first reading of the Ordinance amending Section 13.03 of Village Code. The Ordinance has an effective date of January 1, 2021.

Fiscal Impact/Funding Source:

Review (as necessary):

Finance Director _____ Date _____
Village Manager  _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.