

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
For Inclusion on Board Agenda  
Bids and Proposals

TO: President and Village Board of Trustees

FROM: David A. Hulseberg, Village Manager

DATE: August 29, 2008 AGENDA DATE: September 4, 2008

TITLE: Bid Opening For: The Village Complex Paving Project

SUBMITTED BY: David P. Gorman, P.E., Acting Director of Public Works *DPG*

**RESULTS:**

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_

Total Number of Bids Received \_\_\_\_\_

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No

Explanation:

Waiver of Bids Requested? \_\_\_\_\_ X Yes \_\_\_\_\_ No

If yes, explain: See below.

Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No

Responsible Bidder?

If no, explain:

**FISCAL IMPACT:**

Engineer's estimate base bid/budget estimate base bid \$652,510.94/ \$664,000.00

Amount of Recommended Award \$714,000.00

**BACKGROUND/RECOMMENDATION:**

The bids for this project were rejected on August 14, 2008 due to the low bidder exceeding budget by a prohibitive amount. The Department of Public Works recommends that the Board of Trustees waive competitive bids and enter into a contract based on a negotiated reduced scope of work with that low bidder, R.W. Dunteman.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No

If yes, was quality of work acceptable X Yes \_\_\_\_\_ No

Was item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX *Donald Feabel* Date 8/29/08

Village Manager XX *David A. Hulseberg* Date 8/29/08

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.**



## Memorandum

**TO:** David A. Hulseberg, Village Manager

**FROM:** David P. Gorman, PE, Acting Director of Public Works *DPG*

**DATE:** August 29, 2008

**SUBJECT:** Proposed Village Campus Site Improvements for FY09 – Reduced Scope

This memo provides staff's recommendation regarding a proposed contract with R.W. Dunteman for site improvements within the Village's municipal campus. The contract is in review and will be provided in the Tuesday packet. The final contract will be presented at the Board of Trustees' September 4<sup>th</sup> meeting.

### **Background:**

Per the Board's directive, staff had issued a RFP for pavement, sidewalk, trash enclosures and landscaping improvements, including an expansion of the fan-shaped parking lot. The low bid for the pavement improvements alone came in \$566K over budget. As a result of this cost overage, the Board rejected all bids at their August 21<sup>st</sup> meeting.

Staff then met with the low bidder, R.W. Dunteman, in attempt to reduce the scope to meet our \$664K construction budget by focusing only on the most necessary paving improvements. The unit costs from the bid were used for this negotiation with one exception. Dunteman explained that it is their practice with the Village of Lombard to absorb their mobilization costs and some of their profit in the unit costs for certain items since the Village does not normally allow a line item in bids for "mobilization". Dunteman explained that since the scope has been reduced to eliminate the fan lot expansion, the mobilization and profit that had been built into those items (especially the new base stone) must be reallocated to make the project worth their while. Mobilization on this project involves working in only one stage, which would result in both Police Department lots being under construction at the same time. However, a safe temporary walkway would be maintained at all times to allow pedestrian access to the Police Department from the fan lot. Chief Byrne has accepted this proposal. Rather than alter the unit costs that were provided in their bid, Dunteman was instructed to include their mobilization cost as a separate line item. That amount is \$47,000.

The scope of work under this reduced scope would include total reconstruction of both Police parking lots, grind & overlay of both Village Hall parking lots, grind & overlay of Holloman Drive from Wilson Avenue to just south of the Village Hall side lot, dumpster pads at Village Hall and the Police Department, drainage improvements at the Police Department, new sidewalk from Village Hall to Wilson Avenue and basic restoration with grass seed. The work is proposed to begin on September 22<sup>nd</sup> and take approximately four weeks to complete.

Payments would be made based on the quantities per the contract unit costs, as opposed to a lump sum. The total estimated cost is \$680K. Staff proposes to include a 5% contingency, resulting in a total contract amount of \$714K. This is \$50K over the allotted budget of \$664,000. The difference is proposed to be made up by eliminating ceiling improvements to the Public Works administration building (\$80,000) since such investment in the building is unwarranted due to the Facility Master Plan recommendations.

Public Works staff will perform the resident engineering work on the project.

### **Recommendation:**

Staff recommends that the Board of Trustees waive bids and award a contract to R.W. Dunteman in the amount of \$714K.