

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : William T. Lichter, Village Manager
DATE : February 21, 2005 Agenda Date: March 3, 2005
TITLE : Bid for: 2005 One Ton and 3/4 Ton Utility Trucks
SUBMITTED BY: John Burg, Assistant Director of Public Works

RESULTS:

Date Bids Were Published 2/4/05 Bidding Closed 2/17/05
Total Number of Bids Received 2
Total Number of Bidders Meeting Specifications 2
Bid Security Required Yes X No
Performance Bond Required Yes X No
Were Any Bids Withdrawn Yes X No
Explanation:
Waiver of Bids Requested? Yes X No
If yes, explain:
Award Recommended to Lowest Responsible Bidder? X Yes No
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$65,000

Amount of Award \$43,093 8306.733600

BACKGROUND/RECOMMENDATION:

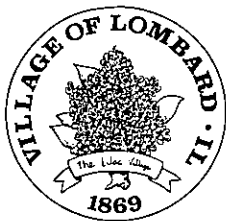
See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes No
If yes, was quality of work acceptable X Yes No
Was item bid in accordance with Public Act 85-1295? X Yes No
Waiver of bids - Public Act 85-1295 does not apply Yes

REVIEW (as needed):

Village Attorney XX Date
Finance Director XX Timothy Sexton Date 2/23/05
Village Manager XX W.T. Lichter Date 2/23/05

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: William Lichter, Village Manager
Through: Wes Anderson, Director of Public Works
From: John Burg, Assistant Director of Public Works
Date: February 18, 2005
Subject: Bid Awards, One 2005 ¾ Ton Utility Truck & One 2005 1 Ton Utility Truck

The FY 2005 budget includes replacements for WT-434 and WT-435 (1997 Ford F-350 three-quarter and one-ton utility trucks). Results of the bids are as follows:

<u>One 2005 ¾ Ton Utility Truck (Bid Document #FS0523)</u>			
Vendor	Bid Price	Less Trade-In	Total Bid
Northwest Ford Franklin Park, IL	29,171	6,100	23,071
Freeway Ford Lyons, IL	28,695	8,250	20,445

<u>One 2005 1 Ton Utility Truck (Bid Document #FS0524)</u>			
Vendor	Bid Price	Less Trade-In	Total Bid
Northwest Ford Franklin Park, IL	31,833	7,200	24,633
Freeway Ford Lyons, IL	31,898	9,250	22,648

Low Bidder for Both Vehicles is Freeway Ford: \$20,445 + \$22,648 = \$43,093

Both bidders met specifications. Budgeted amount for these purchases is \$65,000. I recommend award of two contracts for two vehicles in the total amount of \$43,093 to Freeway Ford-Sterling Truck Sales Inc. of Lyons, Illinois. I also recommend declaring WT-434 and WT-435 as surplus per the attached ordinance and authorizing their trade-in. Bid was in compliance with Public Act 85-1295. Please submit this to the Village Board for their consideration at the meeting on March 3, 2005. If you have questions, please call me.

cc: Angela Podesta

ORDINANCE _____

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL
OF MUNICIPAL OWNED PERSONAL PROPERTY**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

WT-434 1997 Ford F350 8-Foot Utility Truck VIN 1FDHF35H2VEC88580
WT-435 1997 Ford F350 10-Foot Utility Truck VIN 3FEHF37H2VMA71815

now owned by the Village of Lombard; and

WHEREAS, The Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

WT-434 1997 Ford F350 8-Foot Utility Truck VIN 1FDHF35H2VEC88580
WT-435 1997 Ford F350 10-Foot Utility Truck VIN 3FEHF37H2VMA71815

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by their sale/trade-in to Freeway Ford-Sterling Truck Sales Inc. of Lyons, Illinois in the amount of \$17,500.00.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this _____ day of _____, 2005

First reading waived by action of the Board of Trustees this ____ day of _____, 2005

Passed on second reading this _____ day of _____, 2005

Ayes: _____

Ordinance No. _____

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Nays: _____

Absent: _____

Approved this _____ day of _____, 2005

William J. Mueller
Village President

ATTEST:

Barbara A. Johnson
Deputy Village Clerk

VILLAGE OF LOMBARD

(Contract for Goods)

CONTRACT DOCUMENT NUMBER FS0523

This agreement is made this ____ day of _____, 2005, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and Freeway Ford-Sterling Truck Sales, Inc. hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

One 2005 ¾ Ton Cab Chassis With Utility Body

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. Specification and Contract Document no. FS0523
for ONE 2005 ¾ TON CAB CHASSIS WITH UTILITY BODY,
consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document
No. FS0523 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form

b. The Contractor's Bid Proposal Dated 02/17/2005

c. Required Performance and Payment Bonds and Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract the total sum of \$20,445.00 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
4. Contractor agrees to perform the terms of this Contract by August 3, 2005. Time is of the essence of this Contract.
5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this ___day of _____, 2005.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ___ day of _____, 2005_.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this ___ day of _____, 2005_.

William J. Mueller
Village President

Attest:

Barbara A. Johnson
Acting Village Clerk

VILLAGE OF LOMBARD

(Contract for Goods)

CONTRACT DOCUMENT NUMBER FS0524

This agreement is made this ____ day of _____, 2005, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and Freeway Ford-Sterling Truck Sales, Inc. hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

One 2005 One Ton Cab & Chassis With Utility Body

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. Specification and Contract Document no. FS0524 for ONE 2005 ONE TON CAB & CHASSIS WITH UTILITY BODY, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document No. FS0524 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form

- b. The Contractor's Bid Proposal Dated 02/17/2005
- c. Required Performance and Payment Bonds and Certificate of Insurance

- 2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract the total sum of \$22,648.00 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
- 3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
- 4. Contractor agrees to perform the terms of this Contract by August 3, 2005. Time is of the essence of this Contract.
- 5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this ___ day of _____, 2005.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ___ day of _____, 2005_.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this ___ day of _____, 2005_.

William J. Mueller
Village President

Attest:

Barbara A. Johnson
Acting Village Clerk