

70565

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
BIDS AND PROPOSALS**

TO: President and Village Board of Trustees
FROM: William T. Lichter, Village Manager
DATE: September 11, 2007
TITLE: PROFESSIONAL SERVICES
SUBMITTED BY: George E. Seagraves, Fire Chief

RESULTS:

Date Bids Were Published: Date Bidding Closed: N/A
Total Number of Bids Received N/A
Total Number of Bidders Meeting Specifications Yes
Bid Security Required Yes
Performance Bond Required Yes
Were Any Bids Withdrawn Yes
Explanation Yes
Waiver of Bids Requested? Yes
Award Recommended to Lowest Responsible Bidder Yes
If no, explain: *Waiver of Bid for Professional Services*

FISCAL IMPACT:

Budget estimate: \$51,600
Amount of Award: \$51,600

BACKGROUND/RECOMMENDATION:

Thompson Elevator Inspection Services, elevator plan review for the Village of Lombard. They charge based upon unit. Their fee schedule is attached. Their costs are covered by fees charged to the owner/operator(s) of elevators.

Has Recommended Bidder Worked for Village Previously Yes No
If yes, was quality of work acceptable Yes No
Was item bid in accordance with Public Act 85-1295? Yes No
Waiver of bids - Public Act 85-1295 does not apply Yes No

REVIEW (as needed):


Finance Director XX *Matthew Johnston*
Village Manager XX *W.T. Lichter*
Date 9/12/07
Date 9/12/07

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 Noon, Wednesday, prior to the Board Agenda distribution.



September 11, 2007

TO : William T. Lichter, Village Manager

FROM : George E. Seagraves, Fire Chief


RE : PROFESSIONAL SERVICES - THOMPSON ELEVATOR

Please place on the Board of Trustees September 20, 2007 Agenda the purchase of services from Thompson Elevator Inspection Services, Inc., 1302 East Thayer Street, Mt. Prospect, Illinois, in an amount not to exceed \$51,600.

Thompson Elevator provides elevator plan reviews, new elevator inspections, emergency/urgent elevator inspections, semi-annual inspections of existing elevators and consultations as required. They have been the elevator inspector in Lombard for over twenty years. They are qualified and well-respected throughout the western suburbs.

We have been very satisfied with their service and have had many positive comments from elevator owners.

Their fee schedule is attached and a list of clients is available in my office.

All costs are covered by fees charged to the elevator owner/operator.

GES:lh

Attachment

THOMPSON ELEVATOR INSPECTION SERVICE, INC.

1302 E. Thayer Street
 Mt. Prospect, Illinois 60056
 Phone (847) 296-8211 Fax (847) 296-5424

SCHEDULE OF FEES

Effective May 1, 2006
 Inspections made between 8 a.m. - 5 p.m.

SERVICE PROVIDED:	APPLICABLE:	FEE:
<ul style="list-style-type: none"> • TEIS provides forms • TEIS provides insurance • TEIS provides copies of all inspections to municipality 	<ul style="list-style-type: none"> • Existing elevators • Existing escalators • Existing dumbwaiters • Existing freight elevators • Existing lifts: dock, wheelchair, material, casket, scissor, etc. • Re-inspection when unit's item(s) are not completed on first inspection 	<p>\$38.00 per unit Safety Inspection</p>
<ul style="list-style-type: none"> • TEIS provides forms • TEIS provides insurance • TEIS provides copies of all inspections to municipality 	<ul style="list-style-type: none"> • New installed or modernization of elevators • New installed or modernization of escalators • New installed or modernization of dumbwaiters • New installed or modernization of freight elevators • New installed or modernization of lifts: dock, wheelchair, material, casket, scissor, etc. • Re-inspection of new construction or modernization of when unit's item(s) are not completed on first inspection 	<p>\$75.00 per unit New Construction (NC) or Mod New Construction (Mod NC)</p>
<p>Completed plan review returned to municipality</p>	<p>Review of architectural plans, if requested.</p>	<p>\$75.00 per unit (New or MOD Construction) Architectural Plan Review</p>
<p>Completed review returned to municipality</p>	<p>Review of elevator drawings.</p>	<p>\$75.00 per unit (New or MOD Construction) Final Elevator Shop Drawings</p>
<ul style="list-style-type: none"> • Inspector witnesses test • TEIS provides form • TEIS provides insurance • TEIS provides copies of all inspections to municipality 	<ul style="list-style-type: none"> • Full Load Governor Safety Test, Full Load Hydraulic Pressure Test and Fire Recall Test due to repair work or code requirements. • Re-inspection of unit, when unit's item(s) are not completed on first inspection 	<p>\$75.00 per unit Safety Tests</p>
<ul style="list-style-type: none"> • TEIS provides form • TEIS provides insurance 	<p>Follow-up inspection due to building and unit not being ready on day of scheduled inspection.</p>	<p>\$38.00 per unit Safety Inspection Not Ready</p>
<p>Mon-Fri: Before 8am & after 5pm Sat & Sun: anytime</p>	<p>Special Overtime Inspection – requested by municipality</p>	<p>\$38.00 x 2 per unit for SA \$75.00 x 2 per unit for NC or MOD NC</p>
<p>If requested, certificates furnished and typed</p>	<p>Certificate of Compliance</p>	<p>\$4.00 per unit Certificates</p>

Thank you!!