



MEMORANDUM

TO: Scott Niehaus
Village Manager

FROM: Nicole P. Aranas
Assistant Village Manager

DATE: June 10, 2015

SUBJECT: President Pro Tem and Temporary Chairman

Attached please find a copy of a proposed ordinance amending the Lombard Code of Ordinances to set forth procedures for the designation of a president pro tem and temporary chairman, "*An Ordinance Amending Title 3, Chapter 31 of the Lombard Village Code in Regard to the Designation of a President Pro Tem and a Temporary Chairman.*" The ordinance provides for the designation of a President Pro Tem and Temporary Chairman to the "Senior Trustee," based upon the length of time of continuous and uninterrupted service on the Village Board.

ORDINANCE

The proposed ordinance sets forth provisions for the pre-determination of a Village Trustee to serve as president pro tem and temporary chairman in the following instances:

PRESIDENT PRO TEM - Where a temporary absence or disability of the Village President incapacitates him/her from the performance of his/her duties but does not create a vacancy in the office.

TEMPORARY CHAIRMAN – Where the Village President is absent from a meeting, and the absence is not the result of a vacancy in the office nor of such a nature as to require a president pro tem (as listed above).

Note that in neither case does the president pro tem or temporary chairman serve where a *vacancy* has been created in the office of Village President. A vacancy in the office of Village President due to resignation, death, permanent disability or other causes is addressed separately through provisions of the Illinois Municipal Code (65 ILCS 5/3.1-10-50).

The designation of "Senior Trustee" as President Pro Tem and Temporary Chairman is consistent with language previously contained in the Municipal Code and repealed in October of 2012. Subsequent discussion on President Pro Tem and Temporary Chairman assignments and methodology for selection took place in 2013, but no formal action to amend the Municipal Code was taken.

Please let me know if you should have any questions or concerns.