

#080377  
DISTRICT 6

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) \_\_\_\_\_  
Recommendations of Boards, Commissions & Committees (Green) \_\_\_\_\_  
Other Business (Pink) \_\_\_\_\_  
*Waiver of First Requested*

PRESIDENT AND BOARD OF TRUSTEES

TO: ✓

David A. Huliseberg, Village Manager *dh*

FROM:

June 11, 2008 (B of T) Date: June 19, 2008

DATE:

Village Campus Improvements for FY 09

TITLE:

David Gorman, PE, Acting Director of Public Works *DOG*

SUBMITTED BY:

BACKGROUND/POLICY IMPLICATIONS:

The Department of Public Works transmits for your consideration a request for policy directive regarding improvements to the Village Municipal Campus for FY 09.

Fiscal Impact/Funding Source:

Review (as necessary):

|                    |                            |      |                |
|--------------------|----------------------------|------|----------------|
| Village Attorney X | _____                      | Date | _____          |
| Finance Director X | _____                      | Date | _____          |
| Village Manager X  | <i>David A. Huliseberg</i> | Date | <i>6/13/08</i> |

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



## Memorandum

**TO:** David A. Hulseberg, Village Manager

**FROM:** David P. Gorman, PE, Acting Director of Public Works *DPG*

**DATE:** June 11, 2008

**SUBJECT:** Proposed Village Campus Site Improvements for FY09

Please present this memo to the Board of Trustees for their directive on the scope for the Village Municipal Campus improvements for this summer/fall. Two scenarios are provided for consideration:

**A) Basic Improvements reduced to be within Original Budget (\$664K):** This amount was allocated in the CIP for basic curb, sidewalk and paving work. Due to cost increases, further pavement deterioration and facilities master planning discussions since that time, the project scope would be reduced to include only the following work, all within the north half of the campus:

|   |               |
|---|---------------|
| Holloman Drive from Wilson to the pond: | \$300K        |
| Village Hall parking lot                | \$50K         |
| Police parking lot & drainage           | \$214K        |
| Sidewalk Village Hall to Wilson         | \$50K         |
| Garbage enclosure and storage shed      | \$50K         |
| <b>TOTAL</b>                            | <b>\$664K</b> |

Eliminated from the original scope is work in the south half of the campus (i.e. sidewalk, curb and pavement) and full-depth pavement reconstruction. However, this budget will be sufficient to perform necessary undercuts.

**B) Enhanced Improvements including Fan Lot Expansion (\$1.22M):** In addition to the basic improvements in option A, the fan-shaped lot can be expanded northward into a rectangular shape as shown on the attached aerial to increase the total parking from 164 to 228 spaces, with room for an additional 21 spaces in the future. All curb lines except along the curve of the fan lot would remain unchanged and electric conduit would be placed for potential future use by vehicles. This scenario would require zoning relief to encroach to about ten feet from the property lines, where thirty feet is normally required. Community Development would create a Planned Development for the campus and the Plan Commission would hold the public hearing on July 21<sup>st</sup> in order for the Board of Trustees to vote on that ordinance on August 21<sup>st</sup>. The additional cost for the parking lot expansion, landscape islands and a mill & overlay of the existing lot would be \$550K. To fund this cost, staff proposes to draw \$320K from the Hotel/Motel Tax (the maximum available to retain a 25% fund balance), \$80K from the Capital Projects Fund and \$156K from the Utility Tax Reserve.

Either scenario would start in mid-July and be completed by mid-November. The two blood drives and senior fair will be relocated to Fairfield School and the Recycling Extravaganza will be held at Northgate Plaza so there will be no major community activity on the campus during this period.

**Recommendation:** Staff recommends the construction of scenario B since it addresses the long-term needs of the Village and disturbs the upper campus only once. The cost to implement scenario B can be minimized due to the other work being performed at the same time.

I can be reached at 620-5765 if there are any questions.

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Other Business (Pink) \_\_\_\_\_

X

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Huliseberg, Village Manager *DAH*

DATE: June 11, 2008 (B of T) Date: June 19, 2008

TITLE: Village Campus Improvements for FY 09

SUBMITTED BY: David Gorman, PE, Acting Director of Public Works *DAWG*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Public Works transmits for your consideration a request for policy directive regarding improvements to the Village Municipal Campus for FY 09.

Fiscal Impact/Funding Source:

Review (as necessary):

|  |       |                     |
|--|-------|---------------------|
| Village Attorney X                           | _____ | Date                |
| Finance Director X                           | _____ | Date                |
| Village Manager X <i>David A. Huliseberg</i> | _____ | Date <i>6/13/08</i> |

NOTE: All materials submitted to the Village Board must be accompanied by a copy of the Village Manager's recommendation.



**Memorandum**

**TO:** David A. Hulseberg, Village Manager

**FROM:** David P. Gorman, PE, Acting Director of Public Works *DPG*

**DATE:** June 11, 2008

**SUBJECT:** Proposed Village Campus Site Improvements for FY09

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Either scenario would start in mid-July and be completed by mid-November. The two blood drives and senior fair will be relocated to Fairfield School and the Recycling Extravaganza will be held at Northgate Plaza so there will be no major community activity on the campus during this period.

Foreseen for FY10 and beyond are paving and sidewalk improvements around the south half of the campus and landscape improvements throughout the campus, including the pond. This is estimated to cost \$500K.

**Recommendation:**

Staff recommends the construction of scenario B since it addresses the long-term needs of the Village and disturbs the upper campus only once. The cost to implement scenario B can be minimized due to the other work being performed at the same time.

I can be reached at 620-5765 if there are any questions.

# Proposed Parking Lot Expansion Area



Parcels



59 ft

