

**VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda**


District: All

Resolution or Ordinance (Blue)

Recommendations of Boards, Commissions & Committees (Green)

Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** David A. Hulseberg, Village Manager 

**DATE:** December 11, 2009  
B of T January 7, 2010

**SUBJECT:** Amending Title 3, Chapter 37 of the Lombard Village Code

**BACKGROUND/POLICY IMPLICATIONS:**

Effective January 1, 2010 Public Act 096-0542 amends the Freedom of Information Act and the Open Meetings Act. One of the mandates of the Act is for each governing body to appoint a "Freedom of Information Officer", and notify the Public Access Counselor in the Attorney General's Office of the name of the officer, the attached Ordinance amends the Village Code to make this appointment. Also, the ordinance amends the fees associated with copying records pursuant to the Act.

Fiscal Impact/Funding Source: None

Review (as necessary):

Finance Director \_\_\_\_\_  
Date \_\_\_\_\_

Village Manager \_\_\_\_\_  
Date 12/11/09

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda distribution.





## MEMORANDUM

MEMO TO: The Honorable President and Board of Trustees

FROM: David A. Hulseberg, Village Manager

DATE: December 11, 2009

RE: Amending the Lombard Village Code in relation to the Freedom of Information Act

Effective January 1, 2010 Public Act 096-0542 amends the Freedom of Information Act and the Open Meetings Act. One of the mandates of the Act is for each governing body to appoint a "Freedom of Information Officer", and notify the Public Access Counselor in the Attorney General's Office of the name of the officer.

As the appointment of the Deputy Village Clerk as Freedom of Information Officer was approved by the Village Board at their December 3, 2009 regular meeting, the attached ordinance amends the Lombard Village Code to reflect this appointment.

The ordinance also amends the code in relation to copying fees as mandated by the Act.

Staff is requesting approval of the ordinance at the regular Board meeting of January 7, 2010.



ORDINANCE NO. \_\_\_\_\_  
AN ORDINANCE AMENDING TITLE 3, CHAPTER 37 OF  
THE LOMBARD VILLAGE CODE IN REGARD TO  
THE FREEDOM OF INFORMATION ACT

**BE IT ORDAINED** by the President and Board of Trustees of the Village of

Lombard, DuPage County, Illinois, as follows:

**SECTION 1:** That Title 3, Chapter 37, Section 37.08 of the Lombard Village

Code is hereby amended by adding new subsection (D) thereto, which shall read in its

entirety as follows:

“(D) Until such time as the Village Manager appoints another individual or other individuals to serve as the Village’s Freedom of Information Officer(s), the Deputy Village Clerk shall serve as the Village’s Freedom of Information Officer. The Freedom of Information Officer(s) shall be assisted by those individuals within each Village Department as designated from time to time by the Village Manager.”

**SECTION 2:** That Title 3, Chapter 37, Section 37.09(A) of the Lombard Village

Code is hereby amended by revising the entry in the chart therein, relative to the

“Duplication of other village records,” to read in its entirety as follows:

<u>Public Record</u>	<u>Fee</u>
“Duplication of black and white Village records that are letter size (8½ x 11) or legal size (8½ x 14) (8½ x 14) Duplication of Village records that are in color, or are not letter size (8½ x 11) or legal size (8½ x 14), except as noted elsewhere in this chart	The first 50 pages shall be at no charge, with any pages in excess of 50 at \$0.15 per page
Duplication of Village records that are in color, or are not letter size (8½ x 11) or legal size (8½ x 14), except as noted elsewhere in this chart	Actual cost to copy”

**SECTION 3:** That Title 3, Chapter 37, Section 37.09 of the Lombard Village

Code is hereby amended by adding the following to the chart set forth therein:

Public Record	Fee
"Electronic Medium	Actual cost of disc or tape
Accident Reconstruction Report	\$20.00"

**SECTION 4:** That this Ordinance shall be in full force and effect from and after its

adoption, approval and publication in pamphlet form as provided by law.

Passed on first reading this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

First reading waived by action of the Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_, 2010.

Passed on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2010, pursuant

to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by me this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

William J. Mueller, Village President

ATTEST:

Brigitte O'Brien, Village Clerk

Published by me in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

Brigitte O'Brien, Village Clerk