

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : William T. Lichter, Village Manager
DATE : March 22, 2004 Agenda Date: April 1, 2004
TITLE : Bid Waiver for: Tree Planting
SUBMITTED BY: Steven Kremske, Forestry/Electrical/Streets Supervisor *sk*

RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes _____ No
Performance Bond Required _____ Yes _____ No
Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? _____ X Yes _____ No
If yes, explain:

Award Recommended to Lowest Responsible Bidder? _____ Yes _____ No
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$85,000.00
Amount of Award \$35,000.00 ~~272,2740.755700~~ Proj. # 5526
\$50,000.00 ~~5110.755700~~ Various Capital Projects

BACKGROUND/RECOMMENDATION:

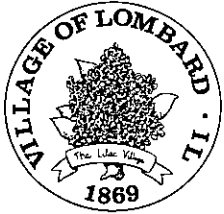
See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ No
If yes, was quality of work acceptable X Yes _____ No
Was item bid in accordance with Public Act 85-1295? _____ Yes X No
Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX W. Leonard J. Flood Date 3/24/04
Village Manager XX W. T. Lichter Date 3/24/04

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



Date: March 22, 2004
To: William Lichter, Village Manager
From: Steve Kreams, Forestry/Streets/Electrical Supervisor *SK*
Subject: Tree Consortium Bid waiver

On August 4, 1988, the Village Board approved participation in the Suburban Tree Consortium. Representing 31 member communities, this organization handles the tree planting bid process in accordance with State of Illinois law. As a member, the Village must commit to a lead-time of five years for the purchase of trees grown based upon projected orders for trees.

\$35,000.00 is currently budgeted for parkway tree planting for FY04/05. This figure represents approximately 225 trees that will be planted in the Fall 2004 and the Spring 2005. As a formality, the Village Attorney has recommended waiving bids and approval of this payment.

On March 18, 1999, the Village Board approved the planting of parkway trees through the Consortium on *Capital Improvement Projects* as a line item of the CIP budget. It is estimated that approximately \$50,000.00 will be allocated in the CIP budget for tree planting on projects this fiscal year.

The Suburban Tree Consortium provides top quality trees grown specifically for parkway conditions. We have received a superior product in the past and recommend waiver of bids in an amount not to exceed \$85,000.00 for trees from the Suburban Tree Consortium.

Please place this item on the Village Board agenda for April 1, 2004. If you have any questions, feel free to call Keith Surges or me.

cc: Keith Surges, Operations Superintendent