

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees  
FROM : David A. Hulseberg, Village Manager *Dah*  
DATE : March 4, 2011 Agenda Date: March 23, 2011  
TITLE : Bid Waiver for: Tree Planting  
SUBMITTED BY: Steven Kremske, Forestry/Electrical/Streets Supervisor *SK*

**RESULTS:**

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_  
Total Number of Bids Received \_\_\_\_\_  
Total Number of Bidders Meeting Specifications \_\_\_\_\_  
Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No  
Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No  
Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No  
Explanation:  
Waiver of Bids Requested? \_\_\_\_\_ X \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, explain:  
  
Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No  
Responsible Bidder?  
If no, explain:

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$10,000.00  
Amount of Award \$10,000.00 2712.755700

**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes     No  
If yes, was quality of work acceptable X Yes     No  
Was item bid in accordance with Public Act 85-1295?     Yes X No  
Waiver of bids - Public Act 85-1295 does not apply X Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager XX *David A. Hulseberg* \_\_\_\_\_ Date 3/8/11

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



**To:** David A. Hulseberg, Village Manager  
**Through:** Carl Goldsmith, Director of Public Works *g*  
**From:** Steve Kremske, Forestry/Streets/Electrical Supervisor *SK*  
**Date:** March 4, 2011  
**Subject:** Tree Consortium Bid waiver

On August 4, 1988, the Village Board approved participation in the Suburban Tree Consortium. Representing 37 member communities, this organization handles the tree planting bid process in accordance with State of Illinois law. As a member, the Village must commit to a lead-time of five years for the purchase of trees grown based upon projected orders for trees.

\$10,000.00 is currently budgeted for parkway tree planting for FY11/12. This figure represents approximately 30 trees that will be planted in the Fall 2011 and Spring 2012 planting seasons. As a formality, the Village Attorney has recommended waiving bids and approval of this payment.

On March 18, 1999, the Village Board approved the planting of parkway trees through the Consortium on *Capital Improvement Projects* as part of projects in the CIP budget. However, there are no trees scheduled to be planted as part of the CIP.

The Suburban Tree Consortium provides top quality trees grown specifically for parkway conditions. We have received a superior product in the past and recommend waiver of bids in an amount not to exceed \$10,000.00 for trees from the Suburban Tree Consortium.

Please place this item on the Village Board agenda for March 23, 2011.