

**VILLAGE OF LOMBARD - 2014 LOCAL TOURISM GRANT  
REQUEST FOR ADVANCE OR REIMBURSEMENT**

INV-040114 LHS  
PO-14-0784  
Batch-062714KE LH

Please complete the following information and submit along with:

**For reimbursement:** Include receipt and proof of payment such as cancelled checks or bank statement.

**For advance:** Include invoice or payment estimate. Upon payment, grantees must submit paid receipt and proof of payment such as cancelled checks or bank statement.

**Please send requests to:**

Village of Lombard - Attn: Nicole Aranas, Assistant Village Manager  
255 E. Wilson Avenue, Lombard, IL 60148  
[aranasn@villageoflombard.org](mailto:aranasn@villageoflombard.org)

*pd  
7-11-14*

**Grant Recipient**

**Name & Address:**

Lombard Historical Society 23 W. Maple Street Lombard, IL 60148

**Payee (where to send check, if different)**

**Name & Address:**

**Period covered by this request (date to date)**

January 7, 2014-April 30, 2014

**Type of Payment:**

Select Reimbursement or Advance

Select Partial or Final

Reimbursement

Final

a) Total grant awarded/authorized

\$ 625.00

b) Grant award payments previously requested

\$ -

c) Current estimated net balance (line a minus line b)

\$ 625.00

d) Grant award share now requested (total itemized below)

\$ 575.00

Include an itemized description of expenses or requested funds:

<u>Description of Expense</u>	<u>Check/Invoice #</u>	<u>\$ Amount</u>
1/6 Pg Vertical Lilac Heritage Tour Ad April Issue	9223/224663	\$ 500.00
Advertorial Broadcast April 30, 2014	9283/233929	\$ 500.00
Horticulture Magazine (Print ad, eblast & graphics)	9181/Ellingson Design	\$ 150.00

**Total** \$ 1,150.00

e) Net balance of funds remaining (line c minus line d)

\$ 50.00

*I certify to the best of my knowledge and belief the data above are correct and that all outlays were made in accordance with the grant conditions and that payment is due and has not been previously requested.*

Signature/Date

Name and Title

Telephone

*Alison Costanzo 6/11/14*  
Alison Costanzo  
Vicetoria Coordinator  
630-629-1885

Remit to:

# INVOICE



PO Box 715143  
 Columbus, OH 43271-5143  
 Phone: 800-441-3344  
 Fax: 513-686-8160

ACCT# 441959

**BILL TO:** LOMBARD HISTORICAL SOCIETY  
 23 W MAPLE ST  
 LOMBARD, IL 60148

DATE	NUMBER
30 APR 2014	233929

<b>NET DUE:</b>	\$500.00
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<b>AMOUNT ENCLOSED:</b>	
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*Please call to pay by credit card.*

In F+W Media's effort to GO GREEN we encourage you to supply us with an email address to receive your invoices and monthly statements. Please call our credit department at 1-800-441-3344 or email us at [creditdept@fwmedia.com](mailto:creditdept@fwmedia.com).

**ADVERTISER:** LOMBARD HISTORICAL SOCIETY

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT AND RETAIN BOTTOM PORTION FOR YOUR RECORDS. DO NOT STAPLE OR CLIP YOUR CHECK TO THIS FORM.

CUSTOMER ORDER NO.	ISSUE DATE	SALESPERSON	INVOICE NO.	PAGE NO.	TEARSHEET
		Michelle Kraemer	233929		0

DETAIL DESCRIPTION	AMOUNT
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HORTICULTURE WEB	
Dedicated Broadcast DEB APRIL	1,000.00
Ins# 2 Issue Date 30 APR 2014	
Broadcast	
DEB Discount	-500.00
Sub Total	500.00
Due: 05/30/14	
Past Due Invoices are Subject to 1.5% Late Fee	

<b>NET DUE:</b>	\$500.00
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Terms and conditions can be found at: <http://www.fwmedia.com/terms>

Pay Out Voucher- LHS

DATE: 5/2/14 AMOUNT: 500.<sup>00</sup> APPROVAL: \_\_\_\_\_

PAYEE: PW Media

PURPOSE: Horticulture Web

PAID: _____
CHECK #: _____

\_\_\_\_\_ LHS BUDGET ACCOUNT #: ~~5020~~ 9570

PAID FROM ACCOUNT: General Checking    Capital Campaign    Peck Checking    Other

VOL REIMBURSEMENT ACCOUNT #: 240.110.107. 75020 75110

VOL REIMBURSEMENT PROJECT: HM.HS OP    HM.HS PECK HOUSE    HM.HS CEMETERY

Remit to:

# INVOICE



PO Box 715143  
Columbus, OH 43271-5143  
Phone: 800-441-3344  
Fax: 513-686-8160

DATE	NUMBER
20 FEB 2014	224663

NET DUE	\$500.00
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AMOUNT ENCLOSED	500. <sup>00</sup>
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Please call to pay by credit card.

ACCT# 441959

BILL TO: LOMBARD HISTORICAL SOCIETY  
23 W MAPLE ST  
LOMBARD, IL 60148

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ADVERTISER: LOMBARD HISTORICAL SOCIETY

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CUSTOMER ORDER NO.	ISSUE DATE	SALESPERSON	INVOICE NO.	PAGE NO.	TEARSHEET
		Michelle Kraemer	224663		0
DETAIL DESCRIPTION					AMOUNT
HORTICULTURE					
1/6 Pg Vertical 4C LILAC HERITAGE TOUR					2,295.00
Ins# 1 Issue Date 01 APR 2014 Page # 23 Display.					
Value Added					-1,795.00
Sub Total					<u>500.00</u>
Due: 03/22/14					
Past Due Invoices are Subject to 1.5% Late Fee					
NET DUE					\$500.00

Terms and conditions can be found at: <http://www.fwmedia.com/terms>

1015 - BMO Harris Ge

500.00

Lombard Historical Society

9223

Pay Out Voucher- LHS

DATE: 2/28/14 AMOUNT: 500.<sup>00</sup> APPROVAL: \_\_\_\_\_

PAYEE: FW Media

PURPOSE: Ad - Heritage Tour

LHS BUDGET ACCOUNT #: 9570

PAID FROM ACCOUNT: General Checking Capital Campaign Peck Checking Other

VOL REIMBURSEMENT ACCOUNT #: 240.110.107. 75110

VOL REIMBURSEMENT PROJECT: HM.HS OP HM.HS PECK HOUSE HM.HS CEMETERY

PAID:  CHECK #:  
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# ELLINGSEN★DESIGN

## INVOICE

January 7, 2014

Lombard Historical Society

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<b>PROJECT DESCRIPTION</b>	<b>COST</b>
Horticulture Magazine Ads (2.125" x 4.25" print ad, eblast graphic and 50 words+photo graphic) .....	\$150.00
Sheldon Peck Homestead 175th Anniversary logo .....	No charge
NET-30	<b>TOTAL COST: \$150.00</b>

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Cash or checks accepted. Please make checks payable to: **ELLINGSEN DESIGN**

Ellingsen Design  
P.O. Box 21  
Lombard, IL 60148

**Thank you!**  
Laura Ellingsen

Lombard Historical Society

Ellingsen Design

Ad for Horticulture Magazine & Lilac Time

1/10/2014

9181

150.00

1015 - BMO Harris Ge

150.00

Q181

Pay Out Voucher- LHS

DATE: 1/10/14 AMOUNT: 150.<sup>00</sup> APPROVAL: \_\_\_\_\_

PAYEE: Ellingsen Design

PURPOSE: Ad for Horticulture Magazine & Lilac Time

LHS BUDGET ACCOUNT #: 9570

PAID:
CHECK #:

PAID FROM ACCOUNT: General Checking    Capital Campaign    Peck Checking    Other

VOL REIMBURSEMENT ACCOUNT #: 240.110.107. 75110

VOL REIMBURSEMENT PROJECT:    HM.HS OP     HM.HS PECK HOUSE    HM.HS CEMETERY

FW Media

Horticulture Web

5/2/2014

500.00

9200

1015 - BMO Harris Ge

Lombard Historical Society

FW Media

Horticulture Web

5/2/2014

500.00

9283

1015 - BMO Harris Ge

500.00

9493

