

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP, Director of Community Development

DATE: November 18, 2004

**SUBJECT: Extension of Ordinance 5397 (PC 03-30; 70 Yorktown Center;
Hotel/Convention Hall)**

The Board of Trustees approved Ordinance 5397 (PC 04-30) on November 20, 2003 which granted conditional use approval for a hotel/convention hall on the property at 70 Yorktown Shopping Center. Per the conditional use provisions (Section 155.103(F)(11) of the Zoning Ordinance), if construction has not begun within one (1) year from the date of approval, the conditional use is null and void unless an extension is granted by the Board of Trustees.

After being advised that the conditional use was about to expire, the petitioner submitted a letter requesting an extension of the conditional use. The petitioner notes that granting an extension is requested in order to complete the associated development agreements prior to starting construction. It is hoped that the agreements can be finalized and construction can begin this year.

Recommendation

Staff recommends that the Village Board approve an Ordinance extending the time period to start construction of the proposed hotel/convention hall for a six-month period (i.e., until May 18, 2005). A copy of Ordinance 5397 is also attached.

Staff also requests a waiver of first reading of the Ordinance.