

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees  
FROM : Scott Niehaus, Village Manager  
DATE : December 19, 2018 Agenda Date: January 3, 2019  
TITLE : Bid Waiver for: Tree & Stump Removal  
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor <sup>EH</sup>

**RESULTS:**

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No

**Explanation:**

Waiver of Bids Requested? X Yes \_\_\_\_\_ No

If yes, explain:

See attached memo.

Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No

Responsible Bidder?

If no, explain:

See attached memo.

**FISCAL IMPACT:**

Amount of Award \$54,798.00 240.270.112.75350 HM.TREE STUMP REM

**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No

If yes, was quality of work acceptable X Yes \_\_\_\_\_ No

Was item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



To: Scott Niehaus, Village Manager

From: Eric Hendrickson, Forestry & Urban Landscape Supervisor <sup>EH</sup>

Through: Carl Goldsmith, Director of Public Works *g*

Date: December 19, 2018

RE: Village Right-of-Way Tree and Stump Removal Contract Renewal

The Village of Lombard opened bids for *Village Right-of-Way Tree and Stump Removal* on December 22<sup>th</sup>, 2017. The lowest responsible bidder was *Homer Tree Care, Inc.* The original contract was from January 1, 2018 through December 31, 2018 with two optional one year renewals upon mutual agreement for January 1, 2019 through December 31, 2019 and January 1, 2020 through December 31, 2020.

The Village has contacted Homer Tree Care, Inc and they have agreed to renew the contract for an additional year at the prices submitted in their bid dated December 22, 2017. The FY19 budget contains \$45,000 in HM.TREE STUMP REMOVAL for tree and stump removal. The tree trimming contract for FY19 has a \$65,202 encumbrance from the \$75,000 budgeted. Staff recommends transferring the remaining \$9,798 into the tree removal program to cover the cost of tree removals anticipated based upon last year's costs.

Staff recommends extending the *Homer Tree Care, Inc.* tree and stump removal contract for FY19 in an amount not to exceed \$54,798.00. Please present this item to the Board of Trustees at the January 3<sup>rd</sup>, 2019 meeting for their approval.

Att: Bid Tabulation Sheet  
Homer letter



PHONE 815-838-0320 • FAX 815-838-0375 • [www.homertree.com](http://www.homertree.com)

To Eric Hendrickson and Village of Lombard Board of Trustees,

This letter is to serve as a notice from Homer Tree Care that we wish to exercise the first renewal option (Year Two) and continue as the Village of Lombard tree contractor under the terms laid out in the contract documents and with the pricing submitted with the original bid. Please feel free to contact myself, or Jim Reiter, if there are any questions or concerns. We look forward to hearing back from you and hopefully continuing to serve the Village of Lombard.

Best Regards,

*Nick Brown*

ISA Certified Arborist IL-9397A  
Homer Tree Care  
Residential/Municipal Division  
14000 S. Archer Ave.  
Lockport, IL 60441  
Main Office 815-838-0320  
Fax 815-838-0375



*Professional. Knowledgeable. Caring.*

14000 S. ARCHER AVENUE • LOCKPORT, IL 60441

Bid Opening Tabulation Form 2018 Village R-O-W Tree and Stump Removal

<b>DATE:</b>	22-Dec-17	<b>NAME &amp; ADDRESS OF BIDDER</b>	Ciosek Tree Service, Inc.					
<b>TIME:</b>	9:00 AM		21W430 Park Avenue					
<b>DOCUMENT # PWO</b>	18-14		Lombard, IL 60148					
<b>DOCUMENT NAME:</b>	<b>Village R-O-W Tree and Stump Removal</b>	<b>EXCEPTIONS</b>	Year Two option					
<b>NO</b>	<b>ITEM</b>		<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
1	Tree Removal 13 - 24" per tree	45	\$320.00	\$14,400.00	45	\$350.00	\$15,750.00	
2	Tree Removal 25 - 35" per tree	30	\$590.00	\$17,700.00	30	\$600.00	\$18,000.00	
3	Tree Removal 36+'' per tree	15	\$900.00	\$13,500.00	15	\$925.00	\$13,875.00	
4	Tree Stump Grinding per inch	1000	\$3.25	\$3,250.00	1000	\$3.25	\$3,250.00	
5	T&M Emer: Journeyman Trimmer per hour	\$75	\$75					
6	T&M Emer: Laborer per hour	\$60	\$60					
7	T&M Emer: Aerial Lift Truck per hour	\$40	\$40					
8	T&M Emer: Brush Chipper per hour	\$25	\$25					
9	T&M Emer: Chipper Truck per hour	\$35	\$35					
10	T&M Emer: Prentice Loader per hour	\$50	\$50					
<b>GRAND TOTAL</b>		<b>REG</b>	<b>OT</b>	<b>\$48,850.00</b>	<b>REG</b>	<b>OT</b>	<b>\$50,875.00</b>	
<b>DATE:</b>	22-Dec-17	<b>NAME &amp; ADDRESS OF BIDDER</b>	Clean Cut Tree Care					
<b>TIME:</b>	9:00 AM		31064 N IL Rte 83					
<b>DOCUMENT # PWO</b>	18-14		Grayslake, IL 60030					
<b>DOCUMENT NAME:</b>	<b>Village R-O-W Tree and Stump Removal</b>	<b>EXCEPTIONS</b>	Year Two option					
<b>NO</b>	<b>ITEM</b>		<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
1	Tree Removal 13 - 24" per tree	45	\$700.00	\$31,500.00	45	\$700.00	\$31,500.00	
2	Tree Removal 25 - 35" per tree	30	\$1,300.00	\$39,000.00	30	\$1,300.00	\$39,000.00	
3	Tree Removal 36+'' per tree	15	\$1,650.00	\$24,750.00	15	\$1,650.00	\$24,750.00	
4	Tree Stump Grinding per inch	1000	\$6.00	\$6,000.00	1000	\$6.00	\$6,000.00	
5	T&M Emer: Journeyman Trimmer per hour	\$80	\$150					
6	T&M Emer: Laborer per hour	\$80	\$150					
7	T&M Emer: Aerial Lift Truck per hour	\$50	\$50					
8	T&M Emer: Brush Chipper per hour	\$50	\$50					
9	T&M Emer: Chipper Truck per hour	\$50	\$50					
10	T&M Emer: Prentice Loader per hour	\$120	\$150					
<b>GRAND TOTAL</b>		<b>REG</b>	<b>OT</b>	<b>\$101,250</b>	<b>REG</b>	<b>OT</b>	<b>\$101,250</b>	

Bid Opening Tabulation Form 2018 Village R-O-W Tree and Stump Removal

DATE:	22-Dec-17	Homer Tree Care 14000 S Archer Ave Lockport, IL 60441		Year Two option		Year Three Option	
TIME:	9:00 AM	NAME & ADDRESS OF BIDDER		Year Two option		Year Three Option	
DOCUMENT # PWO 18-14		R-O-W Tree and Stump Removal		Year Two option		Year Three Option	
DOCUMENT NAME: Village Bidder		EXCEPTIONS		Year Two option		Year Three Option	
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Tree Removal 13 - 24" per tree	45	\$285.00	\$12,825.00	45	\$285.00	\$12,825.00
2	Tree Removal 25 - 35" per tree	30	\$545.00	\$16,350.00	30	\$545.00	\$16,350.00
3	Tree Removal 36+'' per tree	15	\$945.00	\$14,175.00	15	\$945.00	\$14,175.00
4	Tree Stump Grinding per inch	1000	\$3.00	\$3,000.00	1000	\$3.00	\$3,000.00
5	T&M Emer: Journeyman Trimmer per hour	\$100	\$150				
6	T&M Emer: Laborer per hour	\$75	\$100				
7	T&M Emer: Aerial Lift Truck per hour	\$75	\$125				
8	T&M Emer: Brush Chipper per hour	\$50	\$100				
9	T&M Emer: Chipper Truck per hour	\$65	\$100				
10	T&M Emer: Prentice Loader per hour	\$100	\$200				
<b>GRAND TOTAL</b>		<b>REG OT</b>		<b>\$46,350.00</b>			<b>\$46,350.00</b>
DATE:	22-Dec-17	Steve Piper and Sons 31W320 Ramm Dr Naperville, IL 60564		Year Two option		Year Three Option	
TIME:	9:00 AM	NAME & ADDRESS OF BIDDER		Year Two option		Year Three Option	
DOCUMENT # PWO 18-14		R-O-W Tree and Stump Removal		Year Two option		Year Three Option	
DOCUMENT NAME: Village Bidder		EXCEPTIONS		Year Two option		Year Three Option	
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Tree Removal 13 - 24" per tree	45	\$320.00	\$14,400.00	45	\$324.80	\$14,616.00
2	Tree Removal 25 - 35" per tree	30	\$732.30	\$21,969.00	30	\$743.30	\$22,299.00
3	Tree Removal 36+'' per tree	15	\$1,262.00	\$18,930.00	15	\$1,280.95	\$19,214.25
4	Tree Stump Grinding per inch	1000	\$3.30	\$3,300.00	1000	\$3.35	\$3,350.00
5	T&M Emer: Journeyman Trimmer per hour	\$85	\$127.50				
6	T&M Emer: Laborer per hour	\$65	\$97.50				
7	T&M Emer: Aerial Lift Truck per hour	\$50	\$50.00				
8	T&M Emer: Brush Chipper per hour	\$40	\$40.00				
9	T&M Emer: Chipper Truck per hour	\$35	\$35.00				
10	T&M Emer: Prentice Loader per hour	\$50	\$50.00				
<b>GRAND TOTAL</b>		<b>REG OT</b>		<b>\$58,599.00</b>			<b>\$59,479.25</b>

Bid Opening Tabulation Form 2018 Village R-O-W Tree and Stump Removal

<b>DATE:</b>	22-Dec-17	<b>NAME &amp; ADDRESS OF BIDDER</b>	Trees "R" Us PO Box 6014 Wauconda, IL 60084	Year Two option	Year Three Option		
<b>TIME:</b>	9:00 AM						
<b>DOCUMENT #</b>	PWO 18-14						
<b>DOCUMENT NAME:</b>	Village R-O-W Tree and Stump Removal						
<b>EXCEPTIONS</b>							
<b>Bid bond</b>							
<b>NO</b>	<b>ITEM</b>	<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
1	Tree Removal 13 - 24" per tree	45	\$528.00	\$23,760.00	45	\$536.00	\$24,120.00
2	Tree Removal 25 - 35" per tree	30	\$935.00	\$28,050.00	30	\$949.00	\$28,470.00
3	Tree Removal 36+" per tree	15	\$1,100.00	\$16,500.00	15	\$1,116.00	\$16,740.00
4	Tree Stump Grinding per inch	1000	\$5.25	\$5,250.00	1000	\$5.35	\$5,350.00
5	T&M Emer: Journeyman Trimmer per hour	\$85	\$135				
6	T&M Emer: Laborer per hour	\$85	\$135				
7	T&M Emer: Aerial Lift Truck per hour	\$50	\$75				
8	T&M Emer: Brush Chipper per hour	\$50	\$75				
9	T&M Emer: Chipper Truck per hour	\$50	\$75				
10	T&M Emer: Prentice Loader per hour	\$185	\$310				
<b>GRAND TOTAL</b>		<b>REG OT</b>		<b>\$73,560.00</b>			<b>\$74,680.00</b>
							<b>\$75,780.00</b>