





## MEMORANDUM

**To:** Scott Niehaus, Acting Village Manager

**Through:** Carl S. Goldsmith, Director of Public Works *CCJ For CSG*

**From:** Tom Ellis, Operations Superintendent, Public Works *TE*

**Date:** October 8, 2014

**Subject:** Sidewalk Snow Removal Contract

The Village of Lombard opened bids for the Sidewalk Snow and Ice Removal on October 3, 2014. The lowest responsible bidder was received from Snow Systems Inc. Wheeling, IL. The contract will be in effect from November 20, 2014 to May 31, 2015.

The Village accepted three bids for the snow removal services and the results are below;

	<u>Hourly rate</u>
Snow Systems Inc. Wheeling IL.	\$38.00/hour
Midland Snow and Ice Villa Park, IL	\$45.00/hour
Beverly Snow Removal Markham, IL	\$47.00/hour

Public Works has taken steps to reduce the cost of this service by purchasing equipment to give Village employees the ability to clear and maintain the Village complex and surrounding area in a snow or ice related weather event.

Staff recommends approving the contract with Snow Systems Inc. in an amount not to exceed \$17,000.00.

Please present this item to the Board of Trustees at the October 16, 2014 meeting for their approval.

## VILLAGE OF LOMBARD

### Sidewalk Snow and Ice Removal

CONTRACT DOCUMENT NUMBER PWO-1416

This agreement is made this 16 day of October, 2014 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (Snow Sytems Inc. Wheeling, IL.) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

Snow and Ice Removal for areas indicated by map in contract documents

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no. PWO-1416 for Snow and Ice removal, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No.50686 - Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions and Blue Prints
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated September 29, 2014
  - c. Required Performance and Payment Bonds and Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$ \$38.00/hour for services requested paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.
4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.
5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith Giagnorio, Village President, and the Contractor have hereunto set their hands this 16 day of October, 2014.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_\_ day of \_\_\_\_\_, 20\_\_.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Keith Giagnorio  
Village President

Attest:

\_\_\_\_\_  
Sharon Kuderna  
Village Clerk