# VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

## For Inclusion on Board Agenda Bids and Proposals

TO :	President and Village Board of Trustees			
FROM :	Scott Niehaus, Village Ma	nager		
DATE :	October 7, 2014	Agenda Da	te: October 16,	<u>2014</u>
TITLE :	Sidewalk Snow Removal			
SUBMITTED BY:	Tom Ellis, Operations Sup	erintendent,	Public Works	m_
RESULTS:				
	blished <u>Sept. 17, 2014</u>	_Bidding Clo	osed October 3	, 2014
Total Number of Bi	The state of the s			
Total Number of Bi	dders Meeting Specification	ns3	_	
Bid Security Requir	red	X Yes		_No
Performance Bond	The state of the s	Yes	X	_No
Were Any Bids Wit	thdrawn	Yes	X	_No
Explanation:				
Waiver of Bids Req	uested?	_Yes	XNo	
If yes, explain:				
See attached memo				
Award Recommend	ded to LowestX	_Yes	No	
Responsible Bidder	:?			
If no, explain:				
See attached memo	).			
<b>FISCAL IMPACT:</b>				
Amount of Award	<b>\$17,000</b> - 101.270.310.757	770		
	RECOMMENDATION:			
See attached memo	),			
Has Recommended	l Bidder Worked for Village	Previously	Yes X_	No
If yes, was quality of	0			- No
	cordance with Public Act 85	-1295?	X Yes	No
Waiver of bids - Pu	blic Act 85-1295 does not ap	oply	Yes	
REVIEW (as needed	d):			
Village Attorney X			Date	
Finance Director XX	X		Date	
Village Manager XX	X		Date	

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



#### **MEMORANDUM**

To: Scott Niehaus, Acting Village Manager

Through: Carl S. Goldsmith, Director of Public Works OUT Acres

From: Tom Ellis, Operations Superintendent, Public Works

Date: October 8, 2014

Subject: Sidewalk Snow Removal Contract

The Village of Lombard opened bids for the Sidewalk Snow and Ice Removal on October 3, 2014. The lowest responsible bidder was received from Snow Systems Inc. Wheeling, IL. The contract will be in effect from November 20, 2014 to May 31, 2015.

The Village accepted three bids for the snow removal services and the results are below;

Snow Systems Inc. <u>Hourly rate</u>

Wheeling IL. \$38.00/hour

Midland Snow and Ice

Villa Park, IL \$45.00/hour

Beverly Snow Removal

Markham, IL \$47.00/hour

Public Works has taken steps to reduce the cost of this service by purchasing equipment to give Village employees the ability to clear and maintain the Village complex and surrounding area in a snow or ice related weather event.

Staff recommends approving the contract with Snow Systems Inc. in an amount not to exceed \$17,000.00.

Please present this item to the Board of Trustees at the October 16, 2014 meeting for their approval.

### VILLAGE OF LOMBARD

Sidewalk Snow and Ice Removal

## CONTRACT DOCUMENT NUMBER PWO-1416

This agreement is made this <u>16</u> day of <u>October</u> , <u>2014</u> by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and ( <u>Snow Sytems Inc. Wheeling, IL.</u> ) hereinafter referred to as (the "Contractor").				
Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:				
Snow and Ice Removal for areas indicated by map in contract documents				
<ol> <li>This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:</li> </ol>				
a. Specification and Contract Document no. <u>PWO-1416</u> for <u>Snow and Ice removal</u> , consisting of the following:				
i) Cover Sheet				
ii) Table of Contents				
iii) Invitation to Bid on Contract Document No. <u>50686</u> - Legal Notice				
iv) General Terms, Conditions and Instructions				
v) Specific Terms, Conditions and Instructions and Blue Prints				
vi) Bid Proposal Form				
vii) Plans and Specifications and Specification Deviation Form				
b. The Contractor's Bid Proposal Dated September 29, 2014				
c. Required Performance and Payment Bonds and Certificate of Insurance				

Contract Document Number PWO-1416 Sidewalk Snow and Ice Removal Page 29

- 2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$\_\$38.00/hour for services requested\_ paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
- 3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.
- 4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.
- 5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith Giagnorio, Village President, and the Contractor have hereunto set their hands this <u>16</u> day of <u>October</u>, <u>2014</u>.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted thisday of				
Individual or Partnership	Corporation _			
Ву	Position/Title			
Ву	Position/Title			
Print Company Name		_		
THE VILLAGE OF LOMB	ARD, ILLINOIS			
Accepted thisday of	, 20			
		Keith Giagnorio Village President		
	Attest:	Sharon Kuderna Village Clerk		