

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: August 4, 2022 (COW)(B of T) August 18, 2022

TITLE: Approval of a Five (5) Year Lease Agreement with Konica Minolta in the Amount of \$132,368.80.

SUBMITTED BY: Kevin Goethals, IT Manager

FISCAL IMPACT:

Amount of Award: \$2,206.13/month for 60 months (\$26,473.56/yr); Total cost of contract for 60-month lease, maintenance agreement, and copies: Approx. \$132,368.80 (101.120.510.75730).

BACKGROUND/POLICY IMPLICATIONS:

The Village of Lombard has an existing 5 year copier lease with Konica Minolta for 15 copiers throughout the Village that is set to expire in November 2022. These copiers are centrally located in each department to help reduce the use of local printers. The Village has had a positive experience with Konica Minolta and the Managed Print Services they provide. Although there is a slight increase in the monthly payment (\$196.50) due to including additional monthly prints in the agreement as opposed to paying that outside the agreement, the renewal of this lease would upgrade all copiers with new hardware without any additional cost to what the Village is currently paying.

RECOMMENDATION:

Staff recommends the Village Board of Trustees approve the Five (5) Year Lease Agreement with Konica Minolta in the Amount of \$132,368.80.

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X *[Signature]* _____ Date _____
Village Manager X *[Signature]* _____ Date 8/8/22

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.