

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP
Assistant Village Manager/Director of Community Development

DATE: October 19, 2006

SUBJECT: ZBA 06-23: 145 E. Morningside Avenue

Attached please find the following items for Village Board consideration as part of the October 19, 2006 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 06-23;
3. An Ordinance granting approval of the requested variation; and
4. Companion site plan associated with the petitioner's request.

The petitioner is requesting that the Village Board waive a first reading of the aforementioned Ordinance so that a Certificate of Completion can be issued for the project. Please find the written request attached.

Please contact me if you have any questions regarding the aforementioned materials.