

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : April 17, 2023 Agenda Date: May 4, 2023
TITLE : Bid Waiver for: Tree Planting
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor ^{EM}

RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes _____ No
Performance Bond Required _____ Yes _____ No
Were Any Bids Withdrawn _____ Yes _____ No
Explanation:
Waiver of Bids Requested? _____ X _____ Yes _____ No
If yes, explain: see memo
Award Recommended to Lowest _____ Yes _____ No
Responsible Bidder?

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$147,000.00

Amount of Award \$140,000.00 410.710.725.75420 RM Prog 54
\$ 7,000.00 101.270.325.75350

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ No
If yes, was quality of work acceptable X Yes _____ No
Was item bid in accordance with Public Act 85-1295? _____ Yes X No
Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works *g*

From: Eric Hendrickson, Forestry & Urban Landscape Supervisor *EH*

Date: April 17, 2023

Subject: Tree Consortium Bid waiver

On August 4, 1988, the Village Board approved participation in the Suburban Tree Consortium. Representing 48 member communities, this organization handles the tree planting bid process in accordance with State of Illinois law. As a member, the Village must commit to a lead-time of five years for the purchase of trees grown based upon projected orders for trees.

\$147,000.00 is currently budgeted for parkway tree planting for FY23. This figure represents 444 trees scheduled be planted in the Spring & Fall 2023 planting seasons, including replacement trees removed between Fall 2020 and Summer 2022, as well as 20 Community Development trees. As a formality, the Village Attorney has recommended waiving bids and approval of this payment.

The Suburban Tree Consortium provides quality trees grown specifically for parkway conditions. West Central Municipal Conference acts as the Secretariat for the Suburban Tree Consortium. We have received quality trees and installation in the past and recommend waiver of bids in an amount not to exceed \$147,000.00 for trees through the West Central Municipal Conference for FY23.

Please place this item on the Village Board agenda for May 4, 2023.