VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

	For Inclusion on Board	Agenda
X	Resolution or Ordinance (Blue) _ Recommendations of Boards, Cor Other Business (Pink)	Waiver of First Requested mmissions & Committees (Green)
TO:	PRESIDENT AND BOARD OF TRUSTEES	
FROM:	David A. Hulseberg, Village Manager	
DATE:	March 10, 2009	(B of T) Date: March 19, 2009
TITLE:	Composting Bin Grant Program	
SUBMITTED BY:	David Gorman, Asst. Director of Public Works	
The Department of P approval from the En	LICY IMPLICATIONS: ublic Works transmits for your convironmental Concerns Committee blish a Compost Bin Grant Program	regarding a proposed policy
•		From the Village's service fee that is 77500).
Review (as necessary	r):	
Village Attorney X _	(Reviewed on 11/19/08)	Date
Finance Director X _		Date
Village Manager X _		Date
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NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO:

David A. Hulseberg, Village Manager

THROUGH:

Carl S. Goldsmith, Director of Public Works

FROM:

David P. Gorman, Asst. Director of Public Works

SUBJECT:

Compost Bin Grant Program

DATE:

March 10, 2009

Attached is a draft policy memorandum for a Compost Bin Grant Program for consideration by the Board of Trustees, as recommended by the Environmental Concerns Committee.

Background:

Following the success of the rain barrel grant program, the Environmental Concerns Committee has crafted a similar program for compost bins. The aim of the proposed program is to reduce the volume of landscape waste and other biodegradable waste that is hauled off of residential properties. The attached draft policy would create a grant program to reimburse each homeowner up to \$80 to install one compost bin. The price for bins ranges from \$100 to \$200. The program has been approved for funding in FY 09-10 at a budget amount of \$5,000. However, the actual policy memorandum had not yet been approved by the Board.

As with the other recycling grant programs, this program would be funded from the Village's service fee that is collected per the Solid Waste Contract (10¢/month for each multi-family residential customer and \$3.00 for each Commercial customer). This fee wholly funds the Education Recycling Grants, Commercial Recycling Grants and Rain Barrel Grants. The approved budget for all Recycling Grants in FY 08-09 is \$29,000. This budget level has been adequate to meet the needs of the grant requests.

As drafted, the proposed policy states that "all compost bins and their use shall comply with the Lombard Code of Ordinances, Title IX, Chapter 92.40 through 92.42 regarding composting." That Code only allows "landscape waste" and "biodegradable food waste" (which does not include meat products) for composting.

Recommendation:

Staff recommends that the Village Board approve that attached draft policy memorandum to establish a Compost Bin Grant Program. The Environmental Concerns Committee voted on October 28th to recommend the policy.

DG:dg Compost Bins Memo to BOT attachment: proposed BOT Policy Memo

VILLAGE OF LOMBARD VILLAGE BOARD POLICY MEMORANDUM

Subject:

I. Purpose

Compost Bin Grant Program

Number:__-

Date:

	le food waste to reduce the volume collected from single family residential properties.		
II. Procedures/Guidelines			
В. С.	All owners of single family residences in the Village of Lombard are eligible for 100% reimbursement for one compost bin at a cost not to exceed \$80. All compost bins and their use shall comply with the Lombard Code of Ordinances, Title IX, Chapter 92 "Composting". As such, they shall be appropriately closed to vermin. Grant applications shall be submitted to the Department of Public Works along with a copy of the store receipt and a photo of the installed bin. Public Works shall evaluate the grant application and shall verify correct installation of the bin prior to approving the grant. Upon successful completion of the work and final inspection, the Village will reimburse the applicant per the Village's standard check mailing procedure. Reimbursement is on a first-come, first-served basis, subject to the annual budget approved by the Village Board of Trustees. The compost bin shall be maintained by the property owner, not the Village of Lombard. The effective date of this policy is June 1, 2009.		
III. Legisla	tion/Documentation		
	nutes of October 28, 2008 Environmental Concerns Committee meeting. nutes of the Board of Trustees meeting.		
APPLICATION FORM			
Part 1 GRANT REQUEST			
Name:	Phone: (day) (evening)		
Address:	Lombard, IL 60148		
	der penalty of law for misrepresentation, that the attached receipt and photo(s) are for the compost bin my property. (The Village may require an inspection prior to grant approval.)		
Signature of Applicant Date			
	tions and return applications to the Public Works Department either by mail at 255 E. Wilson Avenue, L 60148, by fax at 630-620-5982 or by email at publicworks@villageoflombard.org.		
Dowt 2 C	RANT APPROVAL		
	or reimbursement in the amount of \$ for one compost bin installed in accordance with rustees Policy Memorandum		
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Signature o	f Public Works Official Print Name Date		