

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue)
 Recommendations of Boards, Commissions & Committees
 (Green)
 Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: October 17, 2005 (B of T) Date: November 3, 2005

TITLE: Change order for PWO 0614 Tree & Stump Removal

SUBMITTED BY: Steve Kremske, Forestry/Electrical/Streets Supervisor *JK*

BACKGROUND/POLICY IMPLICATIONS:

See attached memo

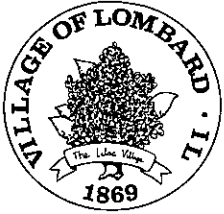
Fiscal Impact/Funding Source:

General Fund
\$6,750.00 INCREASE

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X *Timothy Sexton* _____ Date *10/20/05*
Village Manager X *W.T. Lichter* _____ Date *10/24/05*

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: William Lichter, Village Manager
Through: Wes Anderson, Director of Public Works *WBA*
From: Steve Kremske, Forestry/Electrical/Streets Supervisor *SK*
Date: October 17, 2005
Subject: Change Order to Tree & Stump Removal Contract PWO 0614

Due to the number of parkway trees requiring removal this year, I am requesting a change order in the amount of \$6,750.00 as an increase to the current tree & stump removal contract. We have removed over 160 parkway trees due to decline, construction, disease, and utility digs. The majority of the removals were performed in-house, but the largest trees and the stump grinding were contracted.

We are currently \$3,037.00 over budget and I anticipate additional removals before the end of the fiscal year. Because this change order represents an increase greater than 25% of the awarded contract, I am seeking Board of Trustees approval.

This change order can be funded with the \$1,761 savings from unused *Mosquito Abatement* funds, \$3,900 savings from *Misc. Mowing & Weeding*, \$500 from *Operating Supplies*, and the balance from other sources within Public Works.

Please present this item to the Board of Trustees at the November 3, 2005 meeting for their approval.

Attachments: Change Order Form
Resolution

RESOLUTION
R _____ 06

A RESOLUTION AUTHORIZING A CHANGE ORDER
INVOLVING AN INCREASE IN THE DOLLAR AMOUNT OF
THE CONTRACT OF AN INCREASE IN EXCESS OF 25% OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by 25% or more, or would extend or shorten the time in which the contract is to be completed by thirty days or more; and

WHEREAS, staff has presented and recommended the proposed Change Order No. 1 to the contract between the Village of Lombard and Ciosek Tree Service, Inc. regarding additional tree & stump removal, as attached hereto as Exhibit "A" and made part hereof, to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said change order attached hereto as Exhibit "A" would increase the dollar amount of the contract by \$6,750.00

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That after reviewing the explanation of staff as to the necessity of and reasons for the change order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the change order in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said change order, bidding is hereby specifically waived as to the change order work.

VILLAGE OF LOMBARD CHANGE ORDER

PROJECT NAME: TREE & STUMP REMOVAL PROJECT NO.: _____
 LOCATION: THROUGHOUT VILLAGE CHANGE ORDER: 1
 CONTRACTOR: CIOSEK TREE SERVICE, INC DATE: 10/17/2005

DESCRIPTION OF CHANGE ORDER: ADDITIONAL TREE & STUMP REMOVAL

ORIGINAL CONTRACT AMOUNT:	[1]	<u>\$15,000.00</u>
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	[2]	<u>\$0.00</u>
CURRENT CONTRACT AMOUNT: ([1]+[2])	[3]	<u>\$15,000.00</u>
PROPOSED CHANGE ORDER: (PENDING APPROVAL)	[4]	<u>\$6,750.00</u>
PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]+[4])	[5]	<u>\$21,750.00</u>

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+[4]) \$6,750.00
 TIME EXTENSION OR REDUCTION: NONE
 TOTAL CONTRACT TIME: (PENDING APPROVAL) _____
 BUDGET ESTIMATE: _____
 ENGINEER'S ESTIMATE: _____

RECOMMENDED FOR ACCEPTANCE :

Steven C. Kremche 10-17-05 Approved By: _____
 Forestry/Electrical/Streets Sup Date Director of Finance Date

Joseph M. C... 10-19-05 Approved By: _____
 Contractor Date (<\$10K or 25%) Village Manager Date

N/A Approved By: _____
 Village Engineer Date (>\$10K or 25%) Village President Date

Wesley B. ... 10-18-05 Attest: _____
 Director of Public Works Date Village Clerk Date

 Asst. Finance Director Date

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.