

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP, Assistant Village Manager

DATE: August 9, 2007

SUBJECT: Orchard Terrace/100-104 W. St. Charles Road License Agreement

The Village of Lombard is in the process of improving its property along Orchard Terrace, west of Park Avenue, for the purposes of constructing new downtown customer parking spaces.

The adjacent property owner at 100-104 W. St. Charles Road has a private parking lot that immediately abuts a landscaped portion of the Orchard Terrace lot. The property owner has requested that the Village enter into a license agreement allowing the property owner's tenants and customers to use a portion of the Orchard Terrace lot for vehicle turnaround movements on his property. This agreement would not have any negative impact on the public customer parking area.

The license agreement is modeled after license agreements approved by the Village Board in 2003 that allow property owners on Western Avenue to utilize the Village right-of-way for parking purposes. However, the currently proposed agreement is strictly for vehicle turnaround movements and would prohibit the licensee from using this space for private motor vehicle parking.

RECOMMENDATION:

Staff recommends that the Village Board approve a resolution authorizing the Village President and Village Clerk to sign the agreement with 100-104 W. St. Charles Road.