

## **MEMORANDUM**

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP, Director of Community Development

**DATE:** October 7, 2004

**SUBJECT: Extension for Lombard Jaycees Haunted House Event**

The Lombard Jaycees submitted an application for a Temporary Special Event Permit for their annual Haunted House event. The proceeds of the event funds charitable activities of the organization. The Haunted House will be open from October 13 to October 31, 2004 and located at 1000 N. Rohlwing Road (the former Menard's Store). According to Section 110.47 of the Lombard Code of Ordinances, Temporary Special Event permits are valid only for three days. An extension is therefore requested from the Village Board for this permit.

**RECOMMENDATION:**

Staff recommends that the Village Board grant an extension to the Lombard Jaycees so that they may hold their Haunted House event as noted above.