


**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees  
FROM : Scott Niehaus, Village Manager  
DATE : January 8, 2016 Agenda Date: January 21, 2016  
TITLE : CA-6 Contract Extension  
SUBMITTED BY: Brian M. Jack, Utilities Superintendent 

**RESULTS:**

Date Bids Were Published 12/17/14 Bidding Closed 1/9/15  
Total Number of Bids Received \_\_\_\_\_  
Total Number of Bidders Meeting Specifications 4  
Bid Security Required \_\_\_\_\_ Yes X No  
Performance Bond Required \_\_\_\_\_ Yes X No  
Were Any Bids Withdrawn \_\_\_\_\_ Yes X No  
Explanation:  
Waiver of Bids Requested? \_\_\_\_\_ Yes X No  
If yes, explain:  
Award Recommended to Lowest X Yes \_\_\_\_\_ No  
Responsible Bidder?  
If no, explain:

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$44,500.00  
Amount of Award \$44,500 -- 520.790.715.75420 RM PROG 32 (\$30,000); RM PROG 10 (\$10,000);  
101.270.310.73310 Street Maintenance Reconstuction (\$4,500)

**BACKGROUND/RECOMMENDATION:**

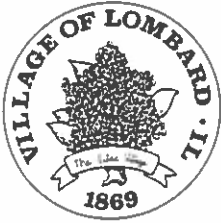
Award a one year extension of the contract for CA-6 material to Marcott Enterprises of Villa Park, IL in an amount not to exceed \$44,500.00.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No  
If yes, was quality of work acceptable X Yes \_\_\_\_\_ No  
Was item bid in accordance with Public Act 85-1295? X Yes \_\_\_\_\_ No  
Waiver of bids - Public Act 85-1295 does not apply \_\_\_\_\_ Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_


**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



**MEMORANDUM**

**To:** Scott Niehaus, Village Manager

**Through:** Carl S. Goldsmith, Director of Public Works

**From:** Brian M. Jack, Utilities Superintendent 

**Date:** January 8, 2016

**Subject:** **Coarse Aggregate (CA-6) One Year Contract Extension – Marcott Enterprises**

**Background**

The Public Works Department uses Coarse Aggregate (CA-6) for trench backfill and pavement restorations throughout the Village after excavations and street repairs. The Village solicited bids for such CA-6 and delivery to the Surges Center and Public Works Yard located at 282 E Central Ave on an add-needed basis.

On Friday, January 9, 2015, bids were opened for the purchase of Coarse Aggregate (CA-6). Bid specifications were sent to nine vendors. Four bids were submitted and all met Village specifications.

The budgeted amount for FY 2016 is \$44,500.00 with unding as follows: Street Maintenance and Reconstruction (\$4,500), Water & Sewer Capital Reserve Fund Water Maintenance & Improvements RM PROG 32 (\$30,000) and Water & Sewer Capital Reserve Fund Sewer Maintenance & Improvements RM PROG 10 (\$10,000).

The FY2015 RFB allows for a one year contract extension to the awarded supplier if services were acceptable to the Village. Marcott Enterprises provided acceptable services in the FY 2015 year and will be holding pricing the same for the FY 2016 contract year. I recommend awarding the one year contract extension to Marcott Enterprises of Villa Park, IL for the FY 2016.

**Recommendation**

I recommend the Board of Trustees award a contract in an amount not to exceed \$44,500.00 for FY2016 for Course Aggregate (CA-6) to Marcott Enterprises of Villa Park, IL. Please submit this recommendation to the Board of Trustees for their approval at the January 21, 2016 meeting.

# VILLAGE OF LOMBARD

## CONTRACT DOCUMENT NUMBER PWO-1502

This agreement is made this 21<sup>st</sup> day of January, 2016, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and Marcott Enterprises of Villa Park, IL, hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

One Year Extension to Supply Course Aggregate (CA-6) material, including delivery, at a unit cost of \$11.00/ton in an amount not to exceed \$44,500.00.

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no. PWO-1502 for Course Aggregate (CA-6), consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. PWO-1502- Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions and Blue Prints
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated January 9, 2015
  - c. Required Performance and Payment Bonds and Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract in an amount not to exceed \$44,500.00 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
4. Contractor agrees to perform the terms of this Contract by December 31, 2016. Time is of the essence of this Contract.

5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William Ware, Acting Village President, and the Contractor have hereunto set their hands this 21<sup>st</sup> day of January, 2016.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_\_ day of \_\_\_\_\_, 2016.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 21<sup>st</sup> day of January, 2016.

\_\_\_\_\_  
Keith Giagnorio  
Village President

Attest:

\_\_\_\_\_  
Sharon Kuderna  
Village Clerk

**EXHIBIT A**

**VILLAGE OF LOMBARD**

**CONTRACTOR'S CERTIFICATION**

\_\_\_\_\_, having been first duly sworn, depose and states as follows:  
(Officer or Owner of Company)

I am the \_\_\_\_\_ for \_\_\_\_\_,  
(Title) (Name of Company)  
(the "Contractor"), which has submitted a proposal for \_\_\_\_\_,  
(Name of Village project)

to the Village of Lombard and, having personal knowledge of the matters certified to herein, and being authorized by the Contractor to make the certifications set forth herein, hereby certifies that said Contractor:

1. has a written sexual harassment policy in place, in full compliance with 775 ILCS 5/2-105(A) (4);
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement;
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382, and that

\_\_\_\_\_  
(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules; and

4. is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961.

By: \_\_\_\_\_  
Authorized Agent of Contractor

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Notary Public

## Jack, Brian

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**From:** Scott Schroeder <sst278@sbcglobal.net>  
**Sent:** Thursday, December 17, 2015 2:17 PM  
**To:** Jack, Brian  
**Subject:** renewal of contract  
**Attachments:** Lombard coi.pdf

Good Afternoon Mr. Jack

Per our phone conversation we are renewing the contract for coarse aggregate for 2016. We are leaving the prices the same. attached are the new certificate of insurance.

Thank You

Darlene Schroeder  
Marcott Enterprises  
600 N. Villa Ave. Unit C  
Villa Park, IL 60181

Have a Merry Christmas

**Course Aggregate (CA-6)  
PW3-1502  
Bid Tabulation**

1/9/2015  
10:00 AM

Item	Quantity	Unit	Marcott Enterprises 600 N Villa Ave., Unit C Villa Park, IL 60181		Koz Trucking PO BOX 279 Medinak, IL 60157		Vuican Materials Company 1000 E Warrenville Rd Ste 100 Naperville, IL 60563		Nagel Trucking 1043 Paramount Pkwy Batavia, IL 60510		Average Unit Prices	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Course Aggregate (CA-6)	3000	TON	\$11.00	\$33,000.00	\$11.45	\$34,350.00	\$15.40	\$46,200.00	\$12.47	\$37,410.00	\$12.58	\$37,740.00
Total Bid	As Read:			\$33,000.00		\$34,350.00		\$46,200.00		\$37,410.00		\$37,740.00
	As Corrected:											