

## MEMORANDUM

**TO:** Trustee Rick Soderstrom, Chairperson  
Transportation and Safety Committee

**FROM:** David A. Hulseberg, Director of Community Development *DAH/WJL*

**DATE:** February 14, 2005

**SUBJECT: Ordinance Restricting Commercial Vehicles in Municipal Parking Lots**

At the request of the Public Works Committee, the Community Development Department conducted a survey of the N. Park Avenue Municipal Parking lot. One of the findings of the report indicates that commercial vehicles have become an increasing problem in municipal parking lots. Because of their size, they tend to occupy more than one space, making less parking available to other vehicles.

The Public Works Committee as well as Trustee Florey, would like to see an ordinance adopted that would restrict the hours that commercial vehicles are permitted to park in municipal parking lots. After consulting with the Village Attorney, we have determined that the Traffic Code is the most appropriate place for the ordinance to be added. All amendments to the Traffic Code are subject to the recommendation of the Transportation and Safety Committee. Therefore, we ask that you consider the attached amendment to the Traffic Code at the next Transportation and Safety meeting.

Feel free to contact me if you have any questions or concerns.

# N. Park Avenue Municipal Lot Survey

---

## EXECUTIVE SUMMARY

In order to address concerns regarding the availability of parking in the downtown municipal parking lots, the Community Development Department conducted a survey of the N. Park Avenue municipal lot during the week of October 25<sup>th</sup> through October 29<sup>th</sup>. The parking lot was observed four times throughout each day: 9:00 AM, 12:00 PM, 3:00 PM, and 6:00 PM. (See Table 1 for survey observations.)

### **Two-Hour Parking**

The portion of the parking lot designated for two-hour (non-permit) parking consists of 18 parking spaces, two of which are ADA accessible spaces. The average occupancy in the two-hour parking section over the duration of the week was 34.4%. Occupancy during 9:00 AM observations was relatively consistent with only four or five vehicles and an average occupancy of 25.6%. The number of vehicles parked during the other three observation times (12:00 PM, 3:00 PM, and 6:00 PM) varied anywhere from two to sixteen vehicles parked and an average occupancy of 25.6%, 46.7% and 40% respectively. Only two observations reported the two-hour parking to be over 62% occupancy. This suggests that there is sufficient two-hour parking in the N. Park Avenue municipal lot.

### **Permit Parking**

The portion of the parking lot designated for permit parking consists of 88 parking spaces, three of which are ADA accessible spaces. The average occupancy in the permit parking section over the duration of the week was 50.3%. Occupancy during the day (9:00 AM, 12:00 PM, and 3:00 PM) was consistent with average occupancies of 53.6%, 62% and 52.7% respectively. There were fewer vehicles parked in the lot during the evening with an average occupancy of 33% for the 6:00 PM observations. Only two observations reported the permit parking to be over 65% occupancy. This suggests that there is sufficient permit parking in the N. Park Avenue municipal lot.

### **Illegal Parking**

The survey did not include verifying whether vehicles parking in the designated permit parking section actually had permits. However, there were vehicles parked illegally during 14 of the 20 observations. All of the illegal parking incidents involved vehicles occupying more than one parking space. A Glenbard School District 87 minibus accounted for 11 of the illegal parking incidents. The bus would typically be parked so that the front end of the bus crossed over into the opposite parking stall or so that the bus would be straddling two adjacent parking stalls.

### **Conclusion**

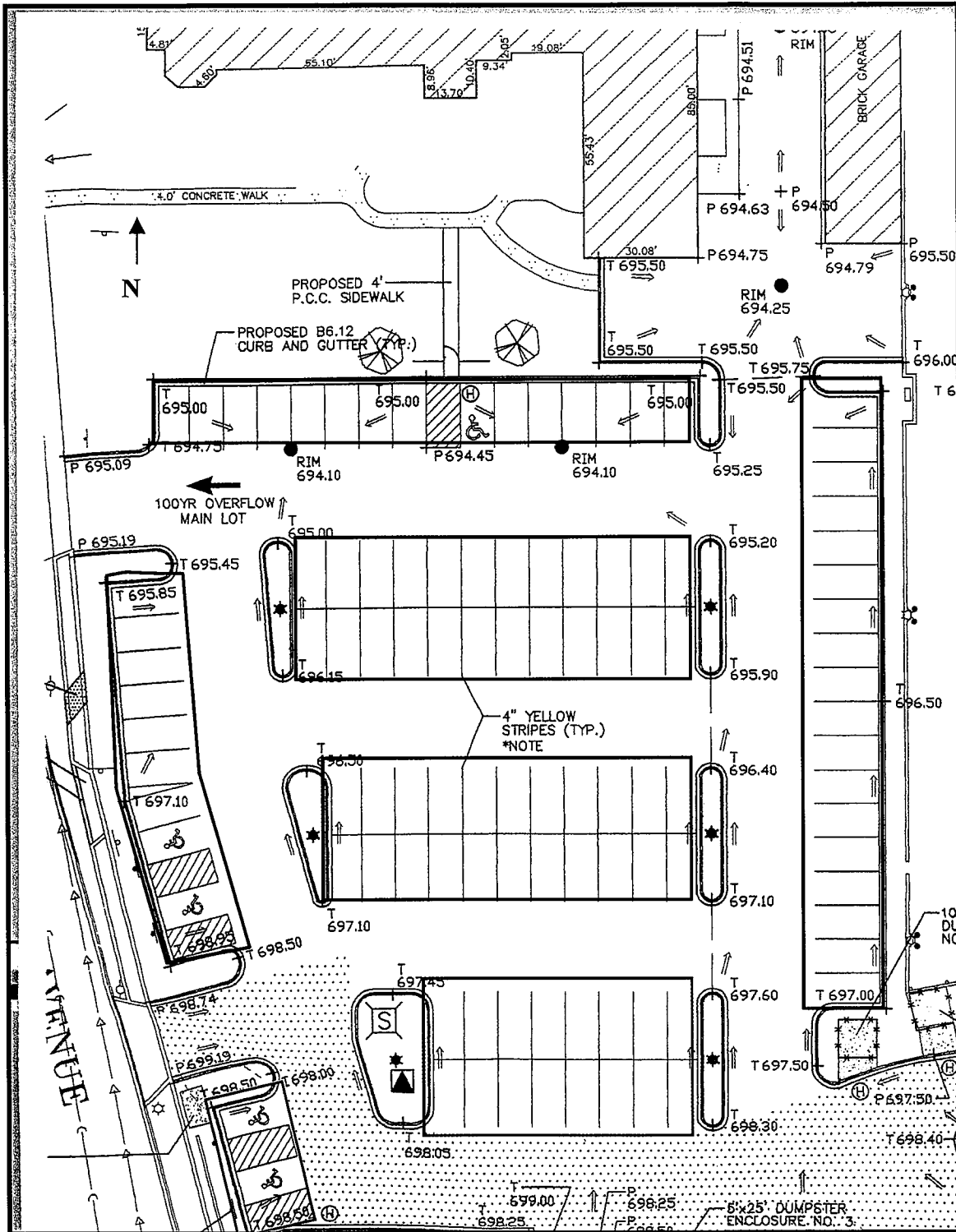
From our survey, the Community Development Department can conclude that there is adequate parking in the N. Park Avenue municipal lot. The parking lot (including both two-hour and permit parking) never exceeded 64% capacity during any of the observations. Also, the proportion of two-hour parking to permit parking is sufficient. Occupancy for both the two-hour and permit parking section rarely exceeded 60%.

Commercial vehicles posed a problem in the N. Park Avenue municipal parking lot because they tend to occupy more than one parking space. This reduces the availability of parking for other vehicles. The Community Development Department will consider drafting an ordinance that would restrict the hours than commercial vehicles can park in commuter and municipal parking lots.

**Table 1: Survey Observations**

	2 Hour Parking (48 spaces)		Permit Parking (88 Spaces)		Entire Parking lot (106 Spaces)		
	# occupied spaces	% occupied	# occupied spaces	% occupied	# occupied spaces	% occupied	
<b>9:00 AM</b>							
Monday	4	22.2%	46	52.3%	50	47.2%	
Tuesday	5	27.8%	42	47.7%	47	44.3%	
Wednesday	5	27.8%	53	60.2%	58	54.7%	
Thursday	5	27.8%	48	54.5%	53	50.0%	
Friday	4	22.2%	47	53.4%	51	48.1%	
<b>12:00 PM</b>							
Monday	2	11.1%	48	54.5%	50	47.2%	
Tuesday	4	22.2%	53	60.2%	57	53.8%	
Wednesday	3	16.7%	58	65.9%	61	57.5%	
Thursday	9	50.0%	58	65.9%	67	63.2%	
Friday	5	27.8%	56	63.6%	61	57.5%	
<b>3:00 PM</b>							
Monday	5	27.8%	41	46.6%	46	43.4%	
Tuesday	11	61.1%	49	55.7%	60	56.6%	
Wednesday	5	27.8%	54	61.4%	59	55.7%	
Thursday	16	88.9%	47	53.4%	63	59.4%	
Friday	5	27.8%	41	46.6%	46	43.4%	
<b>6:00 PM</b>							
Monday	2	11.1%	24	27.3%	26	24.5%	
Tuesday	14	77.8%	32	36.4%	46	43.4%	
Wednesday	3	16.7%	25	28.4%	28	26.4%	
Thursday	10	55.6%	37	42.0%	47	44.3%	
Friday	7	38.9%	27	30.7%	34	32.1%	
		week average		week average		week average	
		25.6%	53.6%	51.7%	48.9%	55.8%	34.2%

# N. Park Avenue Municipal Lot



2 Hour Parking

Permit Parking

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE AMMENDING THE LOMBARD TRAFFIC CODE**

WHEREAS, the President and Board of Trustees of the Village of Lombard have heretofore passed and approved Ordinance 1186, An Ordinance Regulating Traffic in the Village of Lombard (hereinafter the Lombard Traffic Code); and

WHEREAS, the President and Board of Trustees of the Village of Lombard find that the Lombard Traffic Code has been amended from time to time; and

WHEREAS, the Transportation and Safety Committee has reviewed the appropriate traffic studies and recommends certain changes to the Lombard Traffic Code; and

WHEREAS, the Corporate Authorities of the Village of Lombard concur in the recommendation of the Transportation and Safety Committee;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: That Article XIII of the Lombard Traffic Code (Ordinance No.1186) is hereby amended by adding a new Section 10-13-24 thereto which shall read in its entirety as follows:

It shall be unlawful for any motor vehicle other than a motor vehicle of the first division, as defined by 625 ILCS or a motor vehicle of the second division with a B class state license plate, as defined by 625 ILCS 5/1-146 and 5/3-815(a), to be parked between the hours of 8:00 AM and 6:00PM in any municipal parking lot as described in Schedule XXIII.

SECTION 2: That the Lombard Traffic Code (Ordinance No. 1186) is hereby amended by adding a new Schedule XXIII thereto which shall read in its entirety as follows:

**SCHEDULE XXIII- MUNICIPAL PARKING LOTS**

For the purposes of this Traffic Code, the following parking areas shall be considered "Municipal Parking Lots":

1. **ASH STREET 2 HOUR LOT**, which is described as:

THE NORTH SIDE OF THE ASH STREET RIGHT OF WAY, OF WHICH, THE WESTERN BOUNDARY IS LOCATED APPROXIMATELY 60 FEET EAST OF THE MAIN STREET RIGHT OF WAY CENTERLINE AND THE EASTERN BOUNDARY IS LOCATED APPROXIMATELY 130 FEET EAST OF THE MAIN

STREET RIGHT OF WAY CENTERLINE; AND THE SOUTH SIDE OF ASH STREET RIGHT OF WAY, OF WHICH THE WESTERN BOUNDARY IS LOCATED APPROXIMATELY 60 FEET EAST OF THE MAIN STREET RIGHT OF WAY CENTERLINE AND THE EASTERN BOUNDARY IS LOCATED APPROXIMATELY 130 FEET EAST OF THE MAIN STREET RIGHT OF WAY CENTERLINE.

2. **DUPAGE THEATER PARKING LOT**, located on the south half of the parcel that is legally described as:

LOT 1 OF BIG IDEA PRODUCTIONS RESUBDIVISION BEING A RESUBDIVISION OF THE NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN AND ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER R1999-090133.

Parcel Number: 06-08-111-033.

3. **EAST PARKSIDE AVENUE LOT**, which is described as:

THE NORTH SIDE OF THE PARKSIDE AVENUE RIGHT OF WAY, OF WHICH, THE WESTERN BOUNDARY IS LOCATED APPROXIMATELY 330 FEET EAST OF THE MAIN STREET RIGHT OF WAY CENTERLINE AND THE EASTERN BOUNDARY IS LOCATED APPROXIMATELY 260 FEET EAST OF THE MARTHA STREET RIGHT OF WAY CENTERLINE.

4. **HAMMERSCHMIDT LOT**, located on the south half of the parcel that is legally described as:

LOTS 1 TO 14 INCLUSIVE OF BLOCK 16 AND LOT 1 OF BLOCK 15 OF THE ORIGINAL TOWN OF LOMBARD, LOCATED IN THE NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 9483 IN DUPAGE COUNTY, ILLINOIS.

Parcel Numbers: 06-08-109-002 and 06-08-110-002

5. **MAPLE STREET SOUTH LOT**, located on the parcel that is legally described as:

LOT 2 OF THE ORIGINAL TOWN OF LOMBARD SUBDIVISION OF LOT 6 OF BLOCK 27 BEING A RESUBDIVISION OF THE NORTHWEST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD

PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 138040 IN DUPAGE COUNTY, ILLINOIS.

Parcel Number: 06-07-217-004.

6. **NORTH PARK AVENUE LOT**, located on the parcel that is legally described as:

LOTS 12 TO 18 INCLUSIVE, THE NORTH 27 FEET OF LOT 6, AND THE SOUTH 21.6 FEET OF THE WEST 140.82 FEET OF LOT 11 OF GROVE PARK SUBDIVISION, A SUBDIVISION LOCATED IN THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THRID PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 225275 IN DUPAGE COUNTY, ILLINOIS.

Parcel Numbers: 06-07-206-013, 016, 025, 026, 027, 030, 039.

7. **PARK-ELIZABETH COMMUTER LOT-NORTH**, which is described as:

THE SOUTHSIDE OF THE MICHAEL MCGUIRE DRIVE RIGHT OF WAY, OF WHICH THE WESTERN BOUNDARY IS LOCATED APPROXIMATELY 130 FEET EAST OF THE ELIZABETH AVENUE RIGHT OF WAY CENTERLINE AND THE EASTERN BOUNDARY IS LOCATED APPROXIMATELY 210 FEET WEST OF THE LINCOLN AVENUE RIGHT OF WAY CENTERLINE.

8. **PARK-ELIZABETH COMMUTER LOT- SOUTH**, which is described as:

THE NORTHSIDE OF THE PARKSIDE AVENUE RIGHT OF WAY, OF WHICH, THE WESTERN BOUNDARY IS LOCATED APPROXIMATELY 150 FEET EAST OF THE ELIZABETH STREET RIGHT OF WAY CENTERLINE AND THE EASTERN BOUNDARY IS LOCATED APPROXIMATELY 50' WEST OF THE PARK AVENUE RIGHT OF WAY CENTERLINE.

9. **ST. CHARLES ROAD COMMUTER LOT**, located on the parcel that is legally described as:

LOT 12, 13, AND 14 OF BLOCK 12 OF THE ORIGINAL TOWN OF LOMBARD, LOCATED IN THE NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THRID PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 9483 IN DUPAGE COUNTY, ILLINOIS.

Parcel Number: 6-08-100-012

10. **ST. CHARLES 2 HOUR AND PERMIT LOT**, which is located on the parcel that is legally described as:

LOTS 15 AND 16 OF BLOCK 12 OF THE ORIGINAL TOWN OF LOMBARD, LOCATED IN THE NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THRID PRINICIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NUMBER 9483 IN DUPAGE COUNTY, ILLINOIS.

Parcel Number 06-08-100-012

11. **WILLOW STREET 2 HOUR LOT**, which is described as:

THE NORTHSIDE OF THE WILLOW STREET RIGHT OF WAY, OF WHICH, THE WESTERN BOUNDARY IS LOCATED APPROXIMATELY 230 FEET WEST OF THE MAIN STREET RIGHT OF WAY CENTERLINE AND THE EASTERN BOUNDARY IS LOCATED APPROXIMATELY 175' WEST OF THE MAIN STREET RIGHT OF WAY CENTERLINE; AND THE SOUTHSIDE OF THE WILLOW STREET RIGHT OF WAY, OF WHICH THE WESTERN BOUNDARY IS LOCATED APPROXIMATELY 160' WEST OF THE MAIN STREET RIGHT OF WAY CENTERLINE AND THE EASTERN BOUNDARY IS LOCATED APPROXIMATLEY 80' WEST OF THE MAIN STREET RIGHT OF WAY CENTERLINE.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage, approval, publication in pamphlet form and the posting of the appropriate signs as provided by law.

Passed on first reading this \_\_\_\_ day of \_\_\_\_\_, 2005.

First reading waived by action of the Board of Trustees this \_\_\_\_ day of \_\_\_\_\_, 2005.

Passed on second reading this \_\_\_\_ day of \_\_\_\_\_, 2005, pursuant to a roll call vote as follows:

Ayes: \_\_\_\_\_

Nayes: \_\_\_\_\_

Absent: \_\_\_\_\_



Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2005.

---

William J. Mueller  
Village President

ATTEST:

---

Barbara A. Johnson, Deputy Village Clerk

Published by me in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2005.

---

Barbara A. Johnson  
Deputy Village Clerk