

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
X Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: April 27, 2005 (B of T) Date: May 5, 2005

TITLE: Grant Applications from the Lombard Jaycees for the 2005 Taste of Lombard and from the Lilac Parade Committee for 2005 Lilac Time Parade.

SUBMITTED BY: Community Promotion & Tourism Committee through the Department of Community Development 

BACKGROUND/POLICY IMPLICATIONS:

Please find attached two grant recommendations from the Community Promotion & Tourism Committee:

The first grant is to be used for the 2005 Taste of Lombard . The Committee recommended approval of a grant in an amount not to exceed \$25,000, to be used exclusively for the fireworks presentation.

The second grant is to be used for the 2005 Lilac Time Parade. The Committee recommended approval of an amount of \$30,000.

Please place these items on the consent agenda for the May 5, 2005 Board of Trustees meeting.

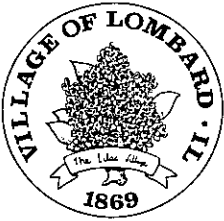
Fiscal Impact/Funding Source:

Hotel/Motel Tax Fund
Taste of Lombard not to exceed \$25,000
Lilac Time Parade amount of \$30,000

Review (as necessary):


Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X W. T. Lichter Date 4/27/05

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



April 22, 2005

TO: William T. Lichter
Village Manager

FROM: David Hulseberg, AICP 
Director of Community Development

RE: Community Promotions & Tourism Committee Recommendations

The following are two recommendations for grants that were discussed at the Community Promotion & Tourism Committee meeting on April 21.

Grant Request From The Lombard Jaycees

Grant Request: \$25,000

The Lombard Jaycees requested a grant in the amount of \$25,000 to be used exclusively toward costs associated with the 2005 fireworks presentation to be held on July 4 at the Taste of Lombard.

The grant request and supporting documentation are attached for your review.

RECOMMENDATION:

The Community Promotions & Tourism Committee recommended a grant in the amount of \$25,000 to the Lombard Jaycees to be used exclusively for costs associated with the 2005 fireworks presentation at the Taste of Lombard.

Grant Request From The Lilac Parade Committee

Grant Request: \$30,000

The Lilac Parade Committee requested a grant in the amount of \$30,000 to be used toward costs associated with the 2005 Lilac Parade. The grant will be mainly used for honorariums.

The supporting documentation is attached for your review.

RECOMMENDATION:

The Community Promotions & Tourism Committee recommended a grant in the amount of \$30,000 to the Lilac Parade Committee to be used for costs associated with the 2005 Lilac Time Parade.

Please place these items on the consent agenda on the May 5, 2005 agenda of the Board of Trustees. If you have any questions, please feel free to contact me. Thank you.

Attachments

DAH/jmk

Application Deadline: _____ Date Submitted: _____



APPLICATION FOR HOTEL/MOTEL FUNDS

State law requires that Hotel/Motel funds be spent on tourism; more specifically, things and events which will promote overnight stays in Lombard.

Event/Project/Activity: Taste of Lombard Event Date(s) 6/30, 7/1, 7/2, 7/3, 7/4

Name of Organization or Group Sponsoring Event: The Lombard Jaycees

Organization Address: P.O. Box 457

Organization Phone: (630) 375-7474

Contact Person: Sharon Kuderna - Chairman
(Please indicate position in the organization)

Address: 1135 S. Edgewood

Home Phone: (630) 932-9117 Business Phone: (630) 629-4530
Cell Phone: (630) 533-1958

1. Is this the first year for your event? Yes No . If not, how many years has this event been held? 22

2. What is the estimated attendance? 60,000

3. Where will the event be held? Madison Meadow Park

4. What specifically would the Hotel/Motel funding be used for? Fireworks Display

_____ Total Amount Requested: \$25,000

5. Is this event open to the general public? Yes No

6. Do you intend to apply for a liquor license? Yes No

7. How will this promote tourism/overnight stays in Lombard? The Fest and Fireworks will attract out of town tourists. Also the vendors who participate in the event will have to stay the length of the Fest.

8. Will any profits generated be returned to the community? Yes No If yes, how will this be spent? The amount of \$25,000 is donated to different community groups
Please submit a budget for your event, along with this application, explaining what funding sources will be used no later than December 31.

LILAC PARADE COMMITTEE GRANT APPLICATION 2005

PROPOSED 2005 BUDGET

ADMINISTRATIVE:

Annual Audit & Reports:

State Filings	\$ 10.00
Annual Report	\$ 5.00
Not-For-Profit Charter	\$ 15.00
Accounting Services	\$ 200.00

COMMITTEE SERVICES:

Lilac Ball	\$1200.00
Pre-Parade Breakfast	\$ 450.00
Judging Expenses	\$ 50.00

GENERAL ADVERTISING:

Insurance Umbrella Supplement (2 years)	\$1000.00
Phone Allotment	\$ 350.00
Business Reimbursements	\$ 200.00
Member Reimbursements	\$ 100.00
Postage & PO Box Usage	\$ 600.00
Office Supplies	\$ 200.00
Printing/Copies	\$ 600.00

SUBTOTAL \$4975.00

DIRECT PARADE EXPENSES:

Awards	\$ 700.00
Banners	\$ 800.00
Flowers	\$ 120.00
Golf Carts	\$ 2000.00
Judges	\$ 500.00
Participants Honorariums	\$25000.00

SUBTOTAL \$29120.00

TOTAL ORGANIZATION EXPENSES: \$34150.00

INCOMES:

Village of Lombard Grant Initial Grant Application	\$30000.00
Private Donations	\$ 500.00
Interest Earned	\$ 100.00
Prior Year Carry Over Surplus	\$13380.99

TOTAL ORGAIZATION INCOMES \$43980.99

ORGANIZATION BUDGET BALANCE \$ 9780.99

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Date	Num	Description	Memo	Category	Amount
		BALANCE 6/30/03			8,519.63
7/30/2003		Interest Earned		Interest Inc	2.97
8/30/2003		Interest Earned		Interest Inc	2.30
9/23/2003	923	Gail Clark	Christine DeLaurentis	Postage and Delivery	(5.00)
9/25/2003	DEP	Cash		Gift Received	10.00
9/30/2003		Interest Earned		Interest Inc	2.17
10/17/2003	924	Gail Clark	20 postcard stamps	Postage and Delivery	(7.40)
10/30/2003		Interest Earned		Interest Inc	2.11
11/29/2003		Interest Earned		Interest Inc	1.93
12/29/2003		Interest Earned		Interest Inc	2.13
1/7/2004	925	SBC	3 months	Utilities:Telephone	(58.31)
1/7/2004	DEP	United States Treasury	Refund on Dan Tani expenses	Other Inc	42.06
1/7/2004	926	Illinois Charity Bureau Fund	2002 fee & penalty	Licenses and Permits	(115.00)
1/7/2004	927	Illinois Charity Bureau Fund		Licenses and Permits	(15.00)
1/15/2004	928	Gail Clark	postcards & stamps	Postage and Delivery	(12.40)
1/15/2004	929	Terri Soehrman		Printing and Reproduction	(5.48)
1/29/2004		Interest Earned		Interest Inc	2.06
2/29/2004		Interest Earned		Interest Inc	1.86
3/3/2004	930	SBC	18 carts	Utilities:Telephone	(57.45)
3/3/2004	931	Harris Golf Cars		Auto	(1,696.00)
3/29/2004		Interest Earned	funeral flowers al matthews	Interest Inc	1.86
4/10/2004	932	Phillips Florist		Miscellaneous, Bus	(47.98)
4/10/2004	DEP	Village Of Lombard		Gift Received	30,000.00
4/10/2004	DEP	Cash	Kenneth & Joan Knutson	Cash	10.00
			Gordon & Mary Sims	Cash	5.00
			Georgene Davidson	Cash	5.00
			Warren & Virginia Zentz	Cash	20.00
			Jeanne Logan	Cash	15.00
			rtirn of money from # 793 & 803 (marked R) but never cashed	Cash	1,200.00
4/10/2004	DEP	Cash		Licenses and Permits	(5.00)
4/14/2004	933	Secretary Of State	3 MONTHS	Utilities, Bus	(61.95)
4/14/2004	934	SBC			

Date	Num	Description	Memo	Category	Amount
4/14/2004	935	Tower Printers	letterhead, envelopes	Printing and Reproduction	(309.94)
4/22/2004	936	Lombard Chamber Of Commerce	Lilac Ball tickets	Entertainment	(1,150.00)
4/30/2004		Interest Earned		Interest Inc	5.06
5/12/2004	937	The Nolan Agency	Sponsor of TG Dalrymple	Insurance	(1,066.00)
5/12/2004	DEP	Domino's Pizza	Janice Patoca	Gift Received	250.00
5/12/2004	DEP	Donations (unknown)	Mark & Carolyn Kotilinek	Gift Received	10.00
			Harold & Marie Kinzel	Gift Received	15.00
			Geraldine Kaiser	Gift Received	5.00
			Ball Ticket	Gift Received	10.00
			binders	Gift Received	60.00
5/12/2004	DEP	Greg & Donna Gron	parade breakfast 49 people	Postage and Delivery	(18.02)
5/13/2004	938	Pam Coons	Honorarium	Miscellaneous, Bus	(12.76)
5/13/2004	939	Terri Soehrman	Honorarium	Meals & Entertn	(385.18)
5/16/2004	940	Old Country Buffet	Honorarium	Honorarium	(50.00)
5/19/2004	941	Glenbard East Cheerleaders	Honorarium	Honorarium	(150.00)
5/19/2004	942	Kane County Car Club	Honorarium	Honorarium	(185.00)
5/19/2004	943	West Suburban Clown Club	Honorarium	Honorarium	(250.00)
5/19/2004	944	T. G. Dalrymple	Honorarium	Honorarium	(300.00)
5/19/2004	945	Lexington Rifles	Honorarium	Honorarium	(300.00)
5/19/2004	946	Maple Street Chapel	Honorarium	Honorarium	(300.00)
5/19/2004	947	Medinah Mini Motor Corp & Marshal's Unit	Honorarium	Honorarium	(300.00)
5/19/2004	948	Genies & Their Flying Carpets	Honorarium	Honorarium	(325.00)
5/19/2004	949	Medinah Mini Choppers	Honorarium	Honorarium	(375.00)
5/19/2004	950	Chicago Highland Rifles	Honorarium	Honorarium	(400.00)
5/19/2004	951	Roaring 57's	replacement for check 868	Honorarium	(400.00)
5/19/2004	952	2nd Company Richmond Howitzer	Honorarium	Honorarium	(450.00)
5/19/2004	953	Hillbilly Clan #57	Honorarium	Wages	(450.00)
5/21/2004	954	Bunkhouse Boys	Honorarium	Wages	(450.00)
5/21/2004	955	Jackson & Jefferson Middle School Band	replaced by 975	Wages	(500.00)
5/21/2004	956	Marquardt Middle School Marching Mustangs	Honorarium	Honorarium	0.00
5/21/2004	957	Medineh Motor Corp	Honorarium	Honorarium	(500.00)
5/21/2004	958	Reavis High School Marching Rams	prtc with check 989	Honorarium	0.00
5/21/2004	959	Tebala Air Squadron	Honorarium	Honorarium	(500.00)
5/21/2004	960	Trail Riders Of Du Page	Honorarium	Wages	(500.00)
5/21/2004	961	Westlake Middle School Marching Band	Honorarium	Honorarium	(500.00)
5/21/2004	962	Chicago Black Horse Troop	Honorarium	Honorarium	(600.00)

Final 2004

Date	Num	Description	Memo	Category	Amount
5/21/2004	963	Glenbard East Marching Band	Honorarium	Honorarium	(600.00)
5/21/2004	964	Antioch Brass Quintet		Wages	(750.00)
5/21/2004	965	Wayne Berger		Honorarium	(750.00)
5/21/2004	966	Chicago Stockyard Kilty Band		Honorarium	(800.00)
5/21/2004	967	Medinah Black Horse Troop		Honorarium	(800.00)
5/21/2004	968	Jesse White Tumblers		Honorarium	(850.00)
5/21/2004	969	Kaneland High School Marching Knights		Honorarium	(1,000.00)
5/21/2004	970	Chuck-A-Roo & The Memories		Honorarium	(1,500.00)
5/21/2004	971	York Radio Club		Wages	(200.00)
5/21/2004	972	Tunes Of Glory Pipe Band		Honorarium	(900.00)
5/30/2004		Interest Earned		Interest Inc	7.16
6/7/2004	973	Gail Clark	awards mailing	Postage and Delivery	(89.40)
6/7/2004	974	Starshak Enterprises	Awards; 22 plaques,	Gifts Given	(374.00)
6/7/2004	975	Music Boosters District 45	replacement of check 955	Honorarium	(500.00)
6/7/2004	976	Frank Troost		Judges Honorarium	(50.00)
6/7/2004	977	Gene Hackman	Judge	Judges Honorarium	(50.00)
6/7/2004	978	Greg Wojcik		Judges Honorarium	(50.00)
6/7/2004	979	Mike Sanders		Judges Honorarium	(50.00)
6/7/2004	980	Cheryl Stevens		Judges Honorarium	(50.00)
6/7/2004	981	Kathy Gunderson		Judges Honorarium	(50.00)
6/7/2004	982	Kathy Bandy		Judges Honorarium	(50.00)
6/7/2004	983	Beth Wassell		Judges Honorarium	(50.00)
6/7/2004	984	Ryan Bigeck		Judges Honorarium	(50.00)
6/9/2004	985	Voided Check	replacement for check 958 lost	Judges Honorarium	(50.00)
6/9/2004	986	Willowbrook HS Marching Band		Honorarium	0.00
6/9/2004	987	South Shore Drill Team		Honorarium	(600.00)
6/9/2004	988	Eilyn Murphy	lanayards & printer ink	Honorarium	(2,000.00)
6/15/2004	989	Reavis Music Parents Association	replacement for check 958 lost	Printing and Reproduction	(56.90)
6/21/2004	990	Postmaster	faces	Honorarium	(500.00)
6/21/2004	991	Lombardian Newspapers	signs & banners	Postage and Delivery	(38.00)
6/21/2004	992	Signs Now	howard soerhmann	Ads	(670.00)
6/21/2004	993	American Cancer Society		Printing and Reproduction	(568.73)
6/30/2004		Interest Earned		Charity	(50.00)
6/30/2004	994	Starshak Enterprises	Awards; 22 plaques,	Interest Inc	5.59
				Gifts Given	(222.00)

Final 2004

Date	Num	Description	Memo	Category	Amount
		TOTAL 7/1/03 - 6/30/04			4,861.36
		BALANCE 6/30/04			13,380.99
		TOTAL INFLOWS			31,694.26
		TOTAL OUTFLOWS			(26,832.90)
		NET TOTAL			4,861.36