

43

# VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda Bids and Proposals

TO :	President and Villa	age Board of Trustee	es	
FROM:	Scott Niehaus, Vill	age Manager		
DATE :	November 3, 2023	Agenda Date: Nov	rember 16, 2023	
TITLE :	Bid Opening for: S Maintenance PWC		g and Annual Planti	ng Bed
SUBMITTED BY:			undscape Supervisor	, Public Work
<u>RESULTS:</u> Date Bids Were Pul Total Number of Bi	blished 10/19/23	Bidding Clo	osed <u>11/3/23</u>	
	dders Meeting Spec	ifications 3		
Bid Security Requir		X Yes	_ No	
Performance Bond		Yes	X No	
Were Any Bids Wit	_	Yes	X No	
Explanation:	iiuiawii	1es	NO	
Waiver of Bids Req	nontad?	Yes	X No	
If yes, explain:	uesteu:	1es	_XNo	
	dod to Lourost	V Von	No	
Responsible Bidder	ded to Lowest	A les	140	
If no, explain:	•			
FISCAL IMPACT:				
	\$12,800.00	101 100 112 75610		
Amount of Awaru	\$49,950.00	101.120.113.75610		
		420.730.730.75770		
DACVCDOLINID/D	\$1,250.00	530.810.110.75770		
	ECOMMENDATIO	<u>DIN:</u>		
See attached memo.				
Use Decommended	Piddow Worked for	Villaga Duarianala	V Van Na	
	Bidder Worked for	village Previously		
If yes, was quality o		A -4 9E 100E2	X YesNo	
	ordance with Public		X_YesNo	
waiver of bids - Pul	olic Act 85-1295 does	not apply	Yes	
PEVIEW (as pooded	1).			
REVIEW (as needed	·		Data	
	<u> </u>		Date	
			Date	
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NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To:

Scott Niehaus, Village Manager

From:

Eric Hendrickson, Forestry & Urban Landscape Supervisor

Through:

Carl Goldsmith, Director of Public Works

Date:

November 3, 2023

RE:

Awarding Specialty Landscaping and Annual Planting Bed Maintenance Contract

On October 19<sup>th</sup>, 2023, the Village of Lombard advertised for bids for the Village contract **PWO 24-17**, *Specialty Landscaping and Annual Planting Bed Maintenance*. Bid packets were sent to eight (8) companies. The bid opening was held on November 3<sup>rd</sup>, 2023 with three (3) bids being received. The Bid Tabulation sheet has been attached for review and consideration.

Beary Landscape Management submitted the lowest bid of \$66,000.00, which is \$10,000.00 under the fiscal year 2024 budget of \$76,000.00 for specialty landscaping and planting bed maintenance. Beary Landscape Management has been the Village's specialty landscaping and planting bed maintenance contractor for the past six years. During that time, they have provided good service and the company has been responsive and timely in their completion of work and invoicing.

Staff recommends awarding the contract to *Beary Landscape Management* for the amount of \$66,000.00 for specialty landscaping and annual planting bed maintenance. This is a one-year contract running January 1, 2024 through December 31<sup>st</sup>, 2024 with two optional renewal periods. Please present this item to the Board of Trustees at the November 16<sup>th</sup>, 2023 meeting for their approval.

Att: Bid Tabulation Sheet Contracts (2)

### VILLAGE OF LOMBARD BID PROPOSAL

## VILLAGE OF LOMBARD

#### Contract for

# CONTRACT DOCUMENT NUMBER PWO-24-17

betw refer	een ar	nd sha as (tl	is made thisday of, 2023 all be binding upon the Village of Lombard, an Illinois municipal are "Village") and (Beary Landscape Management) hereinafter to	
docu	ments	s, the	in consideration of the mutual promises of the parties delineated Contractor agrees to perform the services and the Village agrees orth in the contract documents:	in the contract to pay for the following
Spec	ialty ]	Land	scape and Planting Bed Maintenance Annual Lump Sum	\$_52,000.00
Ann	ual Ti	rash a	and Debris Pickup Only Lump Sum	\$_12,000.00
1.			act shall embrace and include all of the applicable contract docur ereto or repeated herein:	ments listed below as if
	a.		sification and contract document no. <u>PWO-24-17</u> Specialty Landscaping and Annual Planting Bed Maintenance, co	onsisting of the following:
		<ul><li>i)</li><li>ii)</li><li>iii)</li><li>iv)</li><li>v)</li><li>vi)</li><li>vii)</li></ul>	Cover Sheet Table of Contents Invitation to Bid on Contract Document No. <u>PWO-24-17</u> - Legal Notice General Terms, Conditions and Instructions Specific Terms, Conditions and Instructions and Blue Prints Bid Proposal Form Plans and Specifications and Specification Deviation Form	
	b.	The	Contractor's Bid Proposal Dated November 2, 2023	
	C	Regi	uired Performance and Payment Ronds and Certificate of Insuran	uca.

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items, and installation of the same, which are the subject matter of this contract the total sum of \$64,000.00 paid in accordance with the provisions of the Local Government Prompt Payment Act.

3.	The Contractor represents and warrants that it will comply will all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.
4.	The Contractor shall commence work under this Contract upon written Notice to Proceed from the Village and shall complete work on this project within calendar days from the date of the Notice to Proceed. Time is of the essence of this Contract and Contractor agrees to achieve completion within the contract time by all proper and appropriate means including working overtime without additional compensation.
5.	Bonds required to guarantee performance and payment for labor and material for this work shall be in a form acceptable to the Village and shall provide that they shall not terminate on completion of the work, but shall be reduced to ten percent (10%) of the contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Contractor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village.
6.	Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this contract the Village demands that the Contractor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.
7.	In executing this Contract, Contractor agrees that it has examined the site of the work and the conditions existing therein, has examined the Contract Documents and taken and compared field measurements and conditions with those Documents.
8.	This Contract represents the entire Agreement between the parties and may not be modified without the written approval of both parties.
and t	IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith Giagnorio, Village President to Contractor have hereunto set their hands thisday of, 2023.
	ndividual or partnership, all individual names of each partner shall be signed or if a corporation, an r duly authorized shall sign here:
Acce	oted this, 20 <u>23</u> .
Indiv	dual or Partnership Corporation
By	Position/Title
Ву	Position/Title
Print	Company Name

# THE VILLAGE OF LOMBARD, ILLINOIS

day of	, 20 <u>23</u> .
	Keith Giagnorio Village President
Attest:	Elizabeth Brezinski Village Clerk

Bid Opening Tabulation Form 2024 Specialty Landscape and Annual Planting Bed Maintenance

DATE:	3-Nov-23			24 Specia							
TIME:	8:30 AM			Beary Landscape Maint 15001 W 159th Street Lockport, IL 60491							
DOCUMENT # PWO 24-17 NAME & ADDRESS OF BIDDER											
			111				Year Two Option (2025)			Year Three Option (2026)	
NAME:Specialty Landscape											
and Annual	Planting Bed										
Maintenance	е	EXCEPTIONS									
				UNIT			UNIT			UNIT	
NO	ITEM		QTY	PRICE	TOTAL	QTY	PRICE	TOTAL	QTY	PRICE	TOTAL
1					\$52,000.00						
2	Annual Trash F	Pickup Year 1			\$12,000.00						
1	Specialty Land	scape Maint Year 2 option			,	-		<b>#50.400.00</b>			
2		Pickup Year 2 option				-		\$53,420.00			
	Ailluai Hasii i	Text 2 Option						\$12,360.00			
1	Specialty Land	scape Maint Year 3 option	+			+					\$54.940.00
2		Pickup Year 3 option							+		\$54,840.00
		The second secon									\$12,720.00
GRAND TOTAL					\$64,000.00	1		\$65,780.00			\$67,560.00
GRAND TOT	IAL				40.1000.00			4 1			
					<b>49 1,000.00</b>			700,0000			
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DATE: TIME: DOCUMENT DOCUMENT	3-Nov-23 8:30 AM F# PWO 24-17	NAME & ADDRESS OF BIDDER		utton Rd.	15N497	Year T	wo Option		Year Th	nree Option	
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DATE: FIME: DOCUMENT DOCUMENT NAME:Speciand Annual	3-Nov-23 8:30 AM # PWO 24-17 ialty Landscape Planting Bed	BIDDER	Old St	utton Rd.	15N497	Year T	wo Option		Year Th	ree Option	
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Bid Opening Tabulation Form 2024 Specialty Landscape and Annual Planting Bed Maintenance

DATE:	3-Nov-23	Bid Opening rabdiation					iuai Fiaiiti	ing bed ividifice	Папсе		
TIME:	8:30 AM	1	LLC	cape Ga	rden & Design						
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and Annual P											
Maintenance	_	EXCEPTIONS									
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2		Pickup Year 2 option	11			1		\$12,240.00			
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1	Specialty Land	scape Maint Year 3 option				<del>                                     </del>			+		\$56,630.43
2		Pickup Year 3 option	-			-			+		
		топор тоско о органи	#			1					\$12,485.00
GRAND TOTA			+		\$67,221.00	-		\$67,221.00	-		<b>\$00.445.40</b>
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DATE:	3-Nov-23								T		
TIME:	8:30 AM										
DOCUMENT #	PWO 24-17	NAME & ADDRESS OF									
DOCUMENT		BIDDER				Year Two Option (2025)			Year Three Option (2026)		
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		•							+		
1	Specialty Land	scape Maint Year 2 option	+						+		
2		Pickup Year 2 option	+						+		
		L							+		
1	Specialty Land	scape Maint Year 3 option	+						-		
2		Pickup Year 3 option									
1			-								
GRAND TOTA	I.				\$0.00			\$0.00			\$0.00

H:\PW\Forestry & Urban Landscape\Bid and other Contract related Documents - by contract\Specialty Landscaping\Bid Tab Final 2024 Specialty Landscaping and Planting Bed Maint