




To: Scott Niehaus, Village Manager

From: Eric Hendrickson, Forestry & Urban Landscape Supervisor ^{EH}

Through: Carl Goldsmith, Director of Public Works 

Date: November 3, 2023

RE: Awarding Specialty Landscaping and Annual Planting Bed Maintenance Contract

On October 19th, 2023, the Village of Lombard advertised for bids for the Village contract **PWO 24-17, Specialty Landscaping and Annual Planting Bed Maintenance**. Bid packets were sent to eight (8) companies. The bid opening was held on November 3rd, 2023 with three (3) bids being received. The Bid Tabulation sheet has been attached for review and consideration.

Beary Landscape Management submitted the lowest bid of \$66,000.00, which is \$10,000.00 under the fiscal year 2024 budget of \$76,000.00 for specialty landscaping and planting bed maintenance. *Beary Landscape Management* has been the Village's specialty landscaping and planting bed maintenance contractor for the past six years. During that time, they have provided good service and the company has been responsive and timely in their completion of work and invoicing.

Staff recommends awarding the contract to *Beary Landscape Management* for the amount of \$66,000.00 for specialty landscaping and annual planting bed maintenance. This is a one-year contract running January 1, 2024 through December 31st, 2024 with two optional renewal periods. Please present this item to the Board of Trustees at the November 16th, 2023 meeting for their approval.

Att: Bid Tabulation Sheet
Contracts (2)

**VILLAGE OF LOMBARD
BID PROPOSAL**

VILLAGE OF LOMBARD

Contract for

CONTRACT DOCUMENT NUMBER PWO-24-17

This agreement is made this ____ day of _____, 2023
between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter
referred to as (the "Village") and (Beary Landscape Management) hereinafter to as (the "Contractor") and
its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract
documents, the Contractor agrees to perform the services and the Village agrees to pay for the following
services as set forth in the contract documents:

Specialty Landscape and Planting Bed Maintenance Annual Lump Sum \$ 52,000.00 _____

Annual Trash and Debris Pickup Only Lump Sum \$ 12,000.00 _____

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Specification and contract document no. PWO-24-17
for Specialty Landscaping and Annual Planting Bed Maintenance, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document
No. PWO-24-17 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated November 2, 2023
 - c. Required Performance and Payment Bonds and Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items, and installation of the same, which are the subject matter of this contract the total sum of \$ 64,000.00 paid in accordance with the provisions of the Local Government Prompt Payment Act.

3. The Contractor represents and warrants that it will comply with all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.
4. The Contractor shall commence work under this Contract upon written Notice to Proceed from the Village and shall complete work on this project within ____ calendar days from the date of the Notice to Proceed. Time is of the essence of this Contract and Contractor agrees to achieve completion within the contract time by all proper and appropriate means including working overtime without additional compensation.
5. Bonds required to guarantee performance and payment for labor and material for this work shall be in a form acceptable to the Village and shall provide that they shall not terminate on completion of the work, but shall be reduced to ten percent (10%) of the contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Contractor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village.
6. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this contract the Village demands that the Contractor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.
7. In executing this Contract, Contractor agrees that it has examined the site of the work and the conditions existing therein, has examined the Contract Documents and taken and compared field measurements and conditions with those Documents.
8. This Contract represents the entire Agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith Giagnorio, Village President, and the Contractor have hereunto set their hands this ____ day of _____, 2023.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ____ day of _____, 2023.

Individual or Partnership ____ Corporation ____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this _____ day of _____, 2023.

Keith Giagnorio
Village President

Attest:

Elizabeth Brezinski
Village Clerk

Bid Opening Tabulation Form 2024 Specialty Landscape and Annual Planting Bed Maintenance

DATE:	3-Nov-23	NAME & ADDRESS OF BIDDER	Beary Landscape Maint 15001 W 159th Street Lockport, IL 60491			Year Two Option (2025)			Year Three Option (2026)		
TIME:	8:30 AM										
DOCUMENT #	PWO 24-17										
DOCUMENT NAME: Specialty Landscape and Annual Planting Bed Maintenance		EXCEPTIONS									
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	
1	Specialty Landscape Maint Year 1			\$52,000.00							
2	Annual Trash Pickup Year 1			\$12,000.00							
1	Specialty Landscape Maint Year 2 option						\$53,420.00				
2	Annual Trash Pickup Year 2 option						\$12,360.00				
1	Specialty Landscape Maint Year 3 option									\$54,840.00	
2	Annual Trash Pickup Year 3 option									\$12,720.00	
GRAND TOTAL				\$64,000.00			\$65,780.00			\$67,560.00	

DATE:	3-Nov-23	NAME & ADDRESS OF BIDDER	Alvarez, Inc. 15N497 Old Sutton Rd. Barrington, IL 60010			Year Two Option (2025)			Year Three Option (2026)		
TIME:	8:30 AM										
DOCUMENT #	PWO 24-17										
DOCUMENT NAME: Specialty Landscape and Annual Planting Bed Maintenance		EXCEPTIONS									
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	
1	Specialty Landscape Maint Year 1			\$68,253.00							
2	Annual Trash Pickup Year 1			\$27,935.00							
1	Specialty Landscape Maint Year 2 option						\$68,253.00				
2	Annual Trash Pickup Year 2 option						\$27,935.00				
1	Specialty Landscape Maint Year 3 option									\$68,253.00	
2	Annual Trash Pickup Year 3 option									\$27,935.00	
1											
GRAND TOTAL				\$96,188.00			\$96,188.00			\$96,188.00	

Bid Opening Tabulation Form 2024 Specialty Landscape and Annual Planting Bed Maintenance

DATE:	3-Nov-23	NAME & ADDRESS OF BIDDER	CityEscape Garden & Design LLC 3022 W Lake St Chicago, IL 60612		Year Two Option (2025)			Year Three Option (2026)		
TIME:	8:30 AM									
DOCUMENT #	PWO 24-17									
DOCUMENT NAME: Specialty Landscape and Annual Planting Bed Maintenance		EXCEPTIONS								
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1			\$54,981.00						
2	Annual Trash Pickup Year 1			\$12,240.00						
1	Specialty Landscape Maint Year 2 option						\$54,981.00			
2	Annual Trash Pickup Year 2 option						\$12,240.00			
1	Specialty Landscape Maint Year 3 option									\$56,630.43
2	Annual Trash Pickup Year 3 option									\$12,485.00
GRAND TOTAL				\$67,221.00			\$67,221.00			\$69,115.43

DATE:	3-Nov-23	NAME & ADDRESS OF BIDDER			Year Two Option (2025)			Year Three Option (2026)		
TIME:	8:30 AM									
DOCUMENT #	PWO 24-17									
DOCUMENT NAME: Specialty Landscape and Annual Planting Bed Maintenance		EXCEPTIONS								
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1									
2	Annual Trash Pickup Year 1									
1	Specialty Landscape Maint Year 2 option									
2	Annual Trash Pickup Year 2 option									
1	Specialty Landscape Maint Year 3 option									
2	Annual Trash Pickup Year 3 option									
1										
GRAND TOTAL				\$0.00			\$0.00			\$0.00