

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP, Director of Community Development

DATE: June 2, 2005

SUBJECT: Taste of Lombard Special Event and Agreement

BACKGROUND

The Lombard Jaycees will be sponsoring the Taste of Lombard event, which will take place from June 30 through July 4, 2005. According to Section 110.47 of the Lombard Code of Ordinances, Temporary Special Event permits are valid only for three days. An extension is therefore requested from the Village Board for this event as well as for use of public rights-of-way and public property for purpose of directional signage to the Taste of Lombard subject to the approval of the Village Manager.

Additionally, please find a copy of a Resolution and Agreement between the Lombard Jaycees and the Village relative to this event. The Agreement is similar to the Agreement previously approved by the Village for the event. The Agreement also sets forth the expenditure of \$25,000 for the event using Hotel/Motel funds to be used for the fireworks presentation, which was previously approved by the Village Board at the May 5, 2005 Village Board meeting.

Please note that the Agreement provides for adequate insurance to be provided by the Jaycees for this event consistent with the Special Event provisions noted within Village Code. The Jaycees are securing updated certificates of insurance for the event and the certificates will be incorporated into the final agreement accordingly.

RECOMMENDATION

Staff recommends that the Village Board approve a motion to grant an extension to the Lombard Jaycees so that they may hold their event as described above as well as use the public rights-of-way and public property for purposes of directional signage and approve a Resolution for an Agreement between the Village and the Lombard Jaycees for the event.

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