

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP
Assistant Village Manager/Director of Community Development

DATE: December 7, 2006

SUBJECT: ZBA 06-20: 614 E. Berkshire Avenue

Attached please find the following items for Village Board consideration as part of the December 7, 2006 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 06-20;
3. An Ordinance granting approval of two of the requested variations; and
4. Plans associated with the petition.

Please contact me if you have any questions regarding the aforementioned materials.