

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
For Inclusion on Board Agenda

    X     Resolution or Ordinance (Blue) \_\_\_\_\_ Waiver of First Requested  
           Recommendations of Boards, Commissions & Committees (Green)  
           Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott Niehaus, Village Manager

**DATE:** April 23, 2014 (COW) (B of T) **Date:** May 1, 2014

**TITLE:** Circle Avenue  
Design Engineering

**SUBMITTED BY:** David A. Dratnol, PE, Village Engineer *DA*

**BACKGROUND/POLICY IMPLICATIONS:**

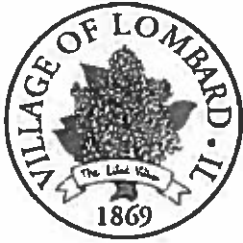
CIP reconstruction project that includes water main replacement, storm and sanitary sewer improvements, roadway reconstruction, and upgraded street LED lighting.

**FISCAL IMPACT/FUNDING SOURCE:**

Total Contract Amount: \$129,325.00  
Project Number: ST-14-02 Circle Avenue Design Eng.  
Account: Capital Project Fund: 410.710.725.75410 (\$72,692.00)  
Water/Sewer Capital Reserve: 520.790.715.75420 (\$56,633.00)

Review (as necessary):  
Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: Scott Niehaus, Village Manager  
Through: Carl S. Goldsmith, Director of Public Works *CSG*  
From: David A. Dratnol, PE, Village Engineer *DAD*  
Date: April 23, 2014  
Subject: Circle Avenue – Design Engineering Contract

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The current Capital Improvement Plan (CIP) has programmed Circle Avenue for design in FY 2014 and construction in FY 2015. The project will consist of roadway reconstruction, watermain replacement from 6 inch to 8 inch diameter, drainage improvements, sanitary sewer repairs, and upgraded street lighting to Village standard LED lighting.

A Request For Proposal (RFP) was sent to all firms on the 2014 Design Engineering Shortlist. Civiltech Engineering, Inc. (Civiltech) was determined to be the most qualified firm. Civiltech was the design engineer for the Lombard Meadows projects, Finley Road Whitetopping project and other Village projects. The project scope and fee was directly negotiated with Civiltech and agreed to by both parties.

The scope of work includes both preliminary and final design engineering. The following items are included in the preliminary engineering phase: topographic survey, evaluation of existing drainage, assessment of underground utility structures, layout of new watermain and street lighting, evaluation of sanitary sewer, and preparation of a Project Development Report. The final engineering phase includes the preparation of contract bid documents (plans, specifications, and engineer's estimate of cost), utility permitting, and participation in a project public information meeting.

This work will be performed for a total engineering fee not to exceed \$129,325.00. The engineering costs will be paid through the Capital Project Fund and the Sewer and Water Capital Reserve Fund. The current CIP budgets \$123,700 in FY 2014 for Design Engineering.

Please present this agreement and resolution for Design Engineering services to the President and Board of Trustees for their review at their regular meeting of May 1, 2014. If approved, please return two original signed copies of the agreement to Public Works–Engineering for further processing.

DAD/ML

**R E S O L U T I O N**  
**R \_\_\_\_\_ 14**

**A RESOLUTION AUTHORIZING SIGNATURE OF  
PRESIDENT AND CLERK ON AN AGREEMENT**

**WHEREAS**, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Civiltech Engineering Inc. regarding the Circle Avenue project as attached hereto and marked Exhibit "A"; and

**WHEREAS**, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

**SECTION 1:** That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

**SECTION 2:** That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 1<sup>st</sup> day of May, 2014.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this 1<sup>st</sup> day of May, 2014.

\_\_\_\_\_  
**Keith Giagnorio**  
**Village President**

ATTEST:

\_\_\_\_\_  
**Sharon Kuderna**  
**Village Clerk**

**VILLAGE OF LOMBARD  
CONTRACT**

**CONTRACT DOCUMENT NUMBER ST-14-02**

This agreement is made this 1<sup>st</sup> day of May, 2014, between and shall be binding upon the VILLAGE of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Civiltech Engineering Inc. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services, and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

**Design Engineering Services for the Circle Avenue Project**

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
  - a. VILLAGE'S Request for Qualifications for Short-List for Engineering Services Dated December 13, 2013
  - b. ENGINEER'S Statement of Qualifications and Proposal Dated April 7, 2014
  - c. ENGINEER'S Revised Proposal submittal Dated April 21, 2014
  - d. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by the Village President, and the ENGINEER have hereunto set their hands this 1<sup>st</sup> day of May, 2014.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

\_\_\_\_\_  
Civiltech Engineering Inc.

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By \_\_\_\_\_ Position/Title \_\_\_\_\_

\_\_\_\_\_  
By \_\_\_\_\_ Position/Title \_\_\_\_\_

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 1<sup>st</sup> of May, 2014.

\_\_\_\_\_  
Keith Giagnorio  
Village President

Attest: \_\_\_\_\_  
Sharon Kuderna  
Village Clerk

**VILLAGE OF LOMBARD  
ENGINEER'S CERTIFICATION**

\_\_\_\_\_, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

Civiltech Engineering Inc., having submitted a proposal for Circle Avenue to the Village of Lombard, hereby certifies that said ENGINEER:

- 1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
- 2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
- 3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

\_\_\_\_\_  
(Name of employee/driver or "all employee drivers")  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: \_\_\_\_\_  
Officer or Owner of Company named above

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Notary Public