

030034

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

X  Resolution or Ordinance (Blue)       X  *Waiver of First Requested*  
\_\_\_\_\_ Recommendations of Board, Commissions & Committees (Green)  
\_\_\_\_\_ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: January 15, 2003      (BOT) Date: February 6, 2003

TITLE: Resolution authorizing the Village President and the Police Chief to execute a state wide Mutual Aid Agreement.

SUBMITTED BY: Ray Byrne  
Chief of Police

BACKGROUND/POLICY IMPLICATIONS:

This agreement would allow the Lombard Police Department to become a participating agency in the Illinois Law Enforcement Alarm System (ILEAS). The concept is virtually identical to the DuPage County Mutual Aid Plan. However, the intention is to now apply this system on a state wide basis under the auspices of the Illinois Terrorism Task Force and the Office of Homeland Security. Becoming a member agency of ILEAS will have little impact on the way the police department operates. In the future, there may be training and equipment purchase opportunities that are funded under the program. Waiver of first reading is requested to timely submit the agreement to the Task Force.

FISCAL IMPACT/FUNDING SOURCE: None

Review (as necessary):

Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X W. T. Lichter \_\_\_\_\_ Date: 1/21/03

NOTE: All materials must be submitted to and approved by the Village Manager's office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



## LOMBARD POLICE DEPARTMENT

Date: January 9, 2003

To: William T. Lichter, Village Manager  
Thomas P. Bayer, Village Attorney

From: Ray Byrne   
Chief of Police

**Re: Illinois Law Enforcement Alarm System (ILEAS)**

Enclosed with this correspondence, please find a copy of a Mutual Aid Agreement that would allow the Lombard Police Department to participate in the Illinois Law Enforcement Alarm System (ILEAS). The concept is virtually identical to the DuPage County Mutual Aid Plan that we currently operate under. However, the concept is now being expanded to a statewide basis.

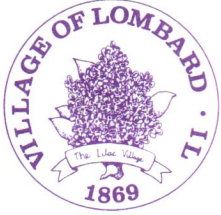
This agreement is a collaborative effort under the auspices of the Illinois Terrorism Task Force and the Office of Homeland Security. It has the support of the Illinois Association of Chiefs of Police and the Illinois Sheriff's Association. The concept is to bring together law enforcement resources on a statewide basis to respond to catastrophic events, whether they are acts of terror or natural disasters. The proposed agreement and alarm system concept has been brought to the attention of the DuPage Mayor's and Manager's Conference as well.

There are two key issues that should be brought to your attention about the agreement. First, the agreement cannot be modified or negotiated in any manner. As you can imagine, with the number of agencies throughout Illinois being asked to sign the agreement, negotiating certain provisions would be an impossible task. Second, and perhaps more importantly, are the ramifications of not signing the agreement. Ultimately, all federal terrorism funds given to the states will be distributed by the Law Enforcement Mutual Aid Governing Board for county and municipal law enforcement agencies. If the Lombard Police Department were not a member, we would likely be ineligible for these federal funds that will be necessary for training and personal protective equipment.

Enclosed with this correspondence is a fair amount of backup materials that describe the concept in great deal. By signing this agreement, there will be virtually no change in how we operate. Perhaps the better way to characterize this concept is that the rest of the state is now adopting what has long been the practice in DuPage County. I strongly recommend that the Lombard Police Department and the Village of Lombard become members of the ILEAS by executing the agreement. With your approval, I would like the Village Board, by resolution, to authorize the signing of the agreement by the Village

President and myself. As always, please do not hesitate to contact me with any questions or additional information.

cc: Dep. Chief Cuny (w/out attachments)  
Dep. Chief Rollins



## LOMBARD POLICE DEPARTMENT

**To:** Chief Raymond J. Byrne

**From:** Deputy Chief Dane Cuny  
Patrol Division Commander


**Date:** November 21, 2002

**Subject:** State Wide Mutual Aid Agreement

Attached is the new state wide mutual aid agreement for the Illinois Law Enforcement Alarm System along with information pertaining to the statewide plan. The new agreement must be executed by any agency that wishes to receive the grant money coming available for personal protection equipment. The agreement is in its final form and may not be modified by an agency.

The alarm system will be using the police alarm card system currently utilized by the Northern Illinois Police Alarm System (NIPAS). This police alarm card system is almost identical to the ones used in the DuPage County Mutual Aid plan. The written agreement is very similar to the current DuPage County Mutual Aid Agreement that we are currently a party to.

I can foresee no reason why the Lombard Police Department would not wish to participate in this agreement. The departments we current offer aid to and who provide assistance to us will not change. Only in the most catastrophic events would we need to respond to or require assistance from agencies outside of DuPage County and this agreement would provide for such unlikely events. Therefore, I would respectfully request the execution of the agreement. I will prepare the application and the response card if the agreement is approved.

  
Deputy Chief Dane Cuny  
Patrol Division Commander

**Attachments**

R \_\_\_\_\_ 03 RESOLUTION

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT  
AND THE POLICE CHIEF TO SIGN A STATE WIDE  
MUTUAL AID AGREEMENT

WHEREAS, the Corporate Authorities of the Village of Lombard have received a Mutual Aid Agreement; and,

WHEREAS, the Agreement would allow the Lombard Police Department to both receive and provide mutual aid for natural or manmade disasters; and,

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President and the Chief of Police are hereby authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

First reading waived by action of the Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2003.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2003.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
William J. Mueller  
Village President

Resolution No. \_\_\_\_\_

Page 2

ATTEST:

\_\_\_\_\_  
Suzan L. Kramer  
Village Clerk

APPROVAL AS TO FORM:

\_\_\_\_\_  
Thomas P. Bayer, Village Attorney

# ILLINOIS LAW ENFORCEMENT ALARM SYSTEM

## Mutual Aid Agreement

The undersigned law enforcement agencies agree pursuant to the Constitution of the State of Illinois (Ill. Const. Art. VII, sec. 10), the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/7-101 et seq.) and the Illinois Municipal Code (65 ILCS 5/11-1-2.1), as follows:

### Section 1

#### Purpose of Agreement

This Agreement is made in recognition of the fact that natural or man-made occurrences may result in emergencies that exceed the resources, equipment and/or law enforcement personnel of a law enforcement agency. Each law enforcement agency who signs a copy of this Agreement has and does express its intent to aid and assist the other participating law enforcement agencies during an emergency by assigning some of their resources, equipment and/or law enforcement personnel to the affected law enforcement agency as circumstances permit and in accordance with the terms of this Agreement. The specific intent of this Agreement is to safeguard the lives, people and property of citizens during an emergency by enabling other law enforcement agencies to provide additional resources, equipment and/or law enforcement personnel as needed.

### Section 2

#### Definitions

For the purpose of this Agreement, the following terms are defined as follows:

*Aiding law enforcement agency:* A participating law enforcement agency that provides resources, equipment and/or law enforcement personnel to a stricken law enforcement agency during an emergency.

*Disaster:* An occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from any natural or technological cause, including but not limited to fire, flood, earthquake, wind, storm, hazardous materials spill or other water contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, extended periods of severe and inclement weather, drought, infestation, critical shortages of essential fuels and energy, explosion, riot, hostile military or paramilitary action, or acts of domestic terrorism.

*Emergency:* A natural or man-made situation that threatens or causes loss of life and property and exceeds the physical and organizational capabilities of a unit of local, state or federal government.

*Law enforcement personnel:* An employee of a participating law enforcement agency who is a peace officer (as defined by state law and the Illinois Law Enforcement Training and Standards Board or

federal law) and by virtue of his office or public employment, is vested by the state or federal law with the primary duty of maintaining public order and making arrests for violations of state or federal law.

*Mutual aid:* A definite and prearranged written agreement and plan whereby regular response and assistance is provided in the event of a natural or man-made emergency.

*Participating law enforcement agencies:* A law enforcement agency that commits itself to this mutual aid agreement by having an authorized representative sign this Agreement.

*State:* The term *state* refers exclusively to the State of Illinois.

*Stricken law enforcement agency:* A participating law enforcement agency who has primary jurisdiction over the site of the emergency but due to insufficient resources, equipment and/or law enforcement personnel is unable to provide an adequate response to an emergency without the assistance of others.

### **Section 3**

#### **Agreement to Effectuate the Mutual Aid Plan**

Each undersigned party agrees that in the event of an emergency, they will respond to requests for assistance by a stricken law enforcement agency with such law enforcement personnel, equipment, facilities, or services as is, in the opinion of the aiding law enforcement agency, available. Provided, however, that each party reserves the right to refuse to render assistance or to recall any or all rendered assistance, whenever it believes that such refusal or recall is necessary to ensure adequate protection of its own jurisdiction or personnel.

It is expected that requests for mutual aid under this Agreement will be initiated only when the needs of the stricken agency exceed its resources. Aiding agencies will be released and returned to their own jurisdictions as soon as the situation is restored to the point where the stricken agency is able to satisfactorily handle the situation with its own resources or when an aiding agency decides to recall its assistance.

Whenever an emergency is of such magnitude and consequence that it is deemed advisable by the senior officer present, of the stricken law enforcement agency, to request assistance from an aiding law enforcement agency, he is hereby authorized to do so, under the terms of this mutual aid agreement. The senior officer present of the aiding law enforcement agency is authorized to and shall forthwith take the following actions:

- Immediately determine what type of assistance is being requested.
- Immediately determine if the requested resources, equipment and/or law enforcement personnel can be committed to the stricken law enforcement agency.
- Immediately dispatch the resources, equipment and/or law enforcement personnel that are available to the stricken law enforcement agency.



At the emergency site, the most senior officer of the stricken law enforcement agency who is present shall assume full responsibility and command for law enforcement operations at the scene. Law enforcement personnel from the aiding agencies shall report to and shall work under the direction and supervision of the stricken agency. Provided, however, that at all times, the personnel of the aiding agencies shall remain employees of their own agency and shall adhere to the policies and procedures of their own employer. While working under the direction of the aiding agency, law enforcement personnel shall only be required to respond to lawful orders.

All services performed under this Agreement shall be rendered without reimbursement, regardless of the possibility of reimbursement from the requesting agency or other sources. Each participating law enforcement agency shall assume sole responsibility for indemnifying their own employees, as provided by state or federal law and/or local ordinance, and for providing personnel benefits, including benefits that arise due to injury or death, to their own employees as required by state or federal law. Each participating agency shall also be responsible, regardless of fault, for repairing or replacing any damage to their own vehicles or equipment that occurs while providing assistance under this Agreement.

The participating agencies agree that this Agreement shall not give rise to any liability or responsibility for the failure to respond to any request for assistance made pursuant to this Agreement. This Agreement shall not be construed as or deemed to be an Agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action whatsoever hereunder for any cause whatsoever.

The participating agencies further agree that each agency will be responsible for defending their own respective entity in any action or dispute that arises in connection with or as the result of this Agreement and that each agency will be responsible for bearing their own costs, damages, losses, expenses, and attorney fees.

The chief law enforcement officers of the participating agencies will maintain a governing board and establish an operational plan for giving and receiving aid under this Agreement. Said plan will be reviewed, updated and tested at regular intervals.

#### **Section 4 Adoption**

This mutual aid agreement shall be in full force and an in effect when approved and executed by a representative of a participating law enforcement agency who has the legal authority to sign and enter into this Agreement on behalf of his law enforcement agency.

#### **Section 5 Termination**

Any participating law enforcement agency may withdraw from this Agreement upon giving ninety (90) days written notice addressed to each of the other participating agencies.

**Section 6  
Signatory Page**

This signatory certifies that this mutual aid agreement, for the Illinois Law Enforcement Alarm System (ILEAS), has been adopted and approved by ordinance, resolution, memorandum of understanding or other manner approved by law, a copy of which document is attached hereto.

\_\_\_\_\_  
Political Entity or Agency

\_\_\_\_\_  
Chief Law Enforcement Officer

\_\_\_\_\_  
President, Mayor, Chairman or other Chief  
Executive Officer (if applicable)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

October 23, 2002



Founded June 19, 1962

# DUPAGE MAYORS AND MANAGERS CONFERENCE

an association of municipalities representing 1,000,000 people

1220 Oak Brook Road  
Oak Brook, Illinois 60523-2203  
(630) 571-0480  
Fax: (630) 571-0484

X/12/02  
cc: Chief Bygone

December 18, 2002

## MEMBER MUNICIPALITIES

- Addison
- Aurora
- Bartlett
- Bensenville
- Bloomington
- Bolingbrook
- Burr Ridge
- Carol Stream
- Clarendon Hills
- Darien
- Downers Grove
- Elmhurst
- Glendale Heights
- Glen Ellyn
- Hanover Park
- Hinsdale
- Itasca
- Lemont
- Lisle
- Lombard
- Naperville
- Oak Brook
- Oakbrook Terrace
- Roselle
- Schaumburg
- St. Charles
- Villa Park
- Warrenville
- Wayne
- West Chicago
- Westmont
- Wheaton
- Willowbrook
- Winfield
- Wood Dale
- Woodridge

TO: MAYORS/PRESIDENTS  
MANAGERS/ADMINISTRATORS

FROM: SUSAN L. C. HILTON, LEGISLATIVE & POLICY ANALYST

RE: STATEWIDE MUTUAL AID SYSTEM FOR POLICE

Attached is a copy of a letter and sample agreement all of your Police Chiefs should have received from DuPage County Sheriff John Zaruba. The letter requests immediate action on adopting this agreement as is, if your municipality is interested in participating.

There has been some confusion surrounding this issue. After investigation, we have learned the following information:

Legislation from last session authorized the City of Chicago to participate in a statewide mutual aid system for police. There had been talk of legislation this Spring allowing implementation of this mutual aid system by a police organization called the Regional Institute for Community Policing (RICP). Under that proposal the RICP would oversee the program and administer any funding received. It now appears such legislation is not needed for authorization.

The Illinois Emergency Management Agency (IEMA) is in charge of any funds given to Illinois that are designated for Homeland Security by the federal government. IEMA has contracted out some aspects of Illinois' readiness campaign. One of those contractors is the RICP, which has been contracted to help administer the creation of the statewide mutual aid system for police, and receive the relevant funding.

If you have any further questions or concerns, please do not hesitate to contact me at the Conference Office 630/571-0480.

**Region IV****Cook County  
DuPage County  
Lake County****Co-Chairman  
Sheriff John Zaruba  
DuPage County****Co-Chairman  
Chief Jeffrey Chudwin  
Olympia Fields****Secretary  
Chief Patrick Carey  
Libertyville****Treasurer  
Chief David Dial  
Naperville****Sergeant-at-Arms  
Chief Gene Karczewski  
Riverside**

December 2, 2002

Chief Raymond Bryne  
Lombard Police Dept.  
235 E. Wilson  
Lombard, Illinois 60148

Dear Chief Bryne:

The ILEAS REGION IV BOARD requests your immediate attention in the matter of the Statewide Intergovernmental Mutual Aid Agreement. The basis of this Agreement is to provide for immediate emergency response by law enforcement agencies to a requesting agency on a statewide basis; should your agency suffer a natural or manmade disaster.

While your participation is voluntary, we urge you to join this vital effort. If your governmental entity does not join in this Agreement, your law enforcement agency will not be able to take advantage of Local and Statewide resources.

This agreement essentially enhances the current DuPage County Mutual Aid Agreement. Every law enforcement agency in Illinois has been or will be requested to enter into this Agreement in an effort to ensure rapid response to Homeland Security concerns or acts of Terrorism and standardized training.

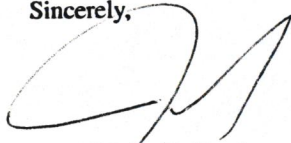
The attached Mutual Aid Agreement CANNOT be modified, and MUST be accepted in its present form. Please return the signed Agreement to me by February 1, 2003.

Additionally the Board requests consideration from Region IV law enforcement agencies for the assignment of law enforcement personnel to establish Weapons of Mass Destruction Special Containment Teams. These Teams will include officers trained in SWAT/ERT from DuPage County law enforcement agencies. Training funds will be provided by the State. Please review the attached Special Containment Team Formation Guidelines.

If you have any questions please contact me at:

Sheriff John E. Zaruba / Co-Chairman  
DuPage County Sheriff's Office  
501 N. County Farm Road  
Wheaton, Illinois 60187  
(630) 682-7272  
[SHERIFF@DUPAGECO.ORG](mailto:SHERIFF@DUPAGECO.ORG)

Sincerely,

Sheriff John E. Zaruba  
DuPage County Sheriff's Office

Attachments (2)

**Governor George H. Ryan**

**Matt Bettenhausen, Director  
IL Homeland Security**



**Michael Chamness, Chairman**

**Doug Brown, Vice-Chairman**

110 East Adams Street ~ Springfield, IL 62701 ~ phone: (217) 782-2700 ~ fax: (217) 524-7967  
www.illinoishomelandsecurity.org

#### **Agencies**

American Public Works Assoc.  
American Red Cross  
Archer-Daniels-Midland  
Associated Fire Fighters of IL  
Assoc. of Public Health Administrators  
Assoc. of Chiefs of Police  
Central Management Services  
City of Chicago  
Cook County ESDA  
DuPage County ESDA  
Federal Bureau of Investigation  
FEMA - Region V  
Governor's Office  
IL Assoc. of Chiefs of Police  
IL Assoc. of Public Health Administrators  
IL Attorney General's Office  
Illinois College of Emergency Physicians  
IL Department of Agriculture  
IL Department of Military Affairs  
IL Department of Nuclear Safety  
IL Department of Public Health  
IL Department of Transportation  
IL Education Assoc.  
IL Emergency Management Agency  
IL Emergency Services Management Assoc.  
IL Environmental Protection Agency  
IL Fire Chiefs Assoc.  
IL Fire Service Institute  
IL Hospital and Health Systems Assoc.  
IL Law Enforcement Training & Standards Bd.  
IL Municipal League  
IL Office of The State Fire Marshal  
IL Sheriffs Assoc.  
IL State Police  
Kane County ESDA  
Lake County ESDA  
Mutual Aid Box Alarm System  
North Aurora ESDA  
Regional Superintendents of Schools  
School Crisis Assistance Team  
Secretary of State Police  
U.S. Attorney's Office

#### **Committees**

Bioterrorism  
Dr. John Lumpkin, Chairperson  
Crisis Response  
Doug Brown, Chairperson  
Training  
Richard Jaehne, Co-Chairperson  
Chief John Schlaf, Co-Chairperson  
Public Information  
Dan Williams, Chairperson  
Communications  
Jeff Rodrigues, Chairperson  
Volunteers and Donations  
Michelle Hanneken, Chairperson  
Transportation  
Rob Newbold, Chairperson  
Information Technology  
Mary Barber Reynolds, Chairperson

**October 10, 2002**

**Dear Law Enforcement Executive:**

The Illinois Association of Chiefs of Police (IACP), the Illinois Sheriffs Association (ISA) and the Illinois Terrorism Task Force (ITTF) would like to invite you to a special meeting to discuss critical issues regarding preparedness for acts of terrorism. The meeting will provide your agency with additional resources needed to build capacity in preparation for, and response to, catastrophic incidents, be they natural or manmade.

The issues to be discussed include:

- The creation of the Illinois Law Enforcement Mutual Aid Plan;
- The Illinois Law Enforcement Alarm Systems (ILEAS) – that will cover the entire state of Illinois;
- The creation of Regional Special Containment Teams to complement the State Weapons of Mass Destruction teams;
- The purchase of Personal Protective Equipment (PPE) for law enforcement officers in every participating county and municipality in the state of Illinois;
- The strategic plan for the Illinois Terrorism Task Force, including the funding plan, training issues, statewide law enforcement mutual aid worker's compensation and liability coverage, and reimbursement for response;
- The process for accessing statewide law enforcement mutual aid;
- The capabilities of the State Weapons of Mass Destruction teams and how to access that response asset; and
- The creation of Illinois Law Enforcement Mutual Aid Governing Board.

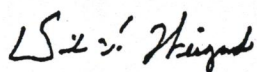
At your regional meeting you will be asked to elect a sheriff and a police chief to serve as your region's representatives to the Law Enforcement Mutual Aid Governing Board. This board will be responsible for drafting the strategy for the Illinois Law Enforcement Alarm System for the Illinois Terrorism Task Force. The board will also serve as the sub-grantee for federal terrorism funds designated for county and municipal

law enforcement.

The attached Regional Meeting Schedule provides you with information relative to your specific meeting. The Illinois Emergency Management Agency has divided the state into disaster preparedness and response regions – composed of multiple counties. Please locate your county and plan to attend. The date, time and location for each regional meeting are included. Please contact the Regional Institute for Community Policing at toll free (877) 864-7427 to confirm your attendance *no later than one week prior* to your scheduled meeting date.

We urge you to participate in this important meeting. We are on the threshold of developing a regional and statewide law enforcement capability that will benefit every community in the state of Illinois, and we need your participation.

Sincerely,



David T. Weigand  
President  
Illinois Association Chiefs of Police



Roy D. Bradford  
President  
Illinois Sheriffs Association

# Illinois Law Enforcement Alarm System

## Mutual Aid Plan

### Purpose

The Illinois Law Enforcement Alarm System (ILEAS) is a statewide law enforcement mutual aid system.

The purpose of ILEAS is:

- To provide immediate extra law enforcement manpower and equipment at the scene of law enforcement emergencies.
- To provide for an automatic and systematic response of law enforcement manpower teams.
- To provide for contractual responsibilities and liabilities.
- To provide broad area coverage.
- To foster a cooperative spirit for law enforcement emergency planning.
- To provide access to specialized manpower and equipment which no one department could afford to maintain.

ILEAS does not relieve a community of its responsibility to provide adequate manpower and equipment for day-to-day law enforcement operations. Each agency has its first line of defense and its reserves. A community may only report to ILEAS when a law enforcement emergency has caused the agency to exceed its own routine capabilities.

### Definitions

*Aiding Agency:* An agency furnishing law enforcement manpower and equipment to a stricken agency.

*Alarm Log:* A form used by the ILEAS dispatcher at the Dispatch Center to record the response to a mutual aid request.

*Disaster:* An emergency situation that threatens or causes loss of life and property, and exceeds the physical and organizational capabilities of a unit of local government. Generally, the word "Emergency" within this document refers to situations connected to a law enforcement response to severe storms, floods, hazardous material incidents, transportation accidents, large fires, or situations which are beyond the ability of the individual agency to deal with effectively in terms of manpower and equipment resources on hand at a given time.

*Mutual Aid:* A prearranged written agreement and plan whereby regular response and assistance is provided in the event of alarms (emergencies) from a stricken agency by the aiding agencies in accordance with the law enforcement alarm assignments as developed by the agency heads of the participating law enforcement agencies.

*ILEAS Dispatcher:* The Dispatch Center is responsible for the coordination and assignment of law enforcement mutual aid personnel under this plan. The Dispatch Center will handle most requests for mutual aid. The Alternate Dispatch Center will handle the activities should the primary dispatcher become involved in an emergency.

*Law Enforcement Alarm Area:* A geographic area in which a Law Enforcement Alarm location exists.

*Law Enforcement Alarm Assignment:* A predetermined listing of manpower and equipment that will respond to aid a stricken agency. It includes a series of law enforcement response levels (Plans) designed to meet the needs of varying degrees of emergencies.

*Law Enforcement Alarm Card:* A printed form containing details of manpower and equipment to respond to a specific law enforcement plan request.

*Law Enforcement Officer:* An employee of a participating law enforcement agency who is a peace officer (as defined by state law and the Illinois Law Enforcement Training and Standards Board or federal law) and by virtue of his office or public employment, is vested by the state or federal law with the primary duty of maintaining public order and making arrests for violations of state or federal law.

*Squad Car:* A law enforcement vehicle that is equipped with mounted or portable warning lights and has communications equipment.

*Staging Area:* A predetermined location outside the immediate emergency area where law enforcement personnel and equipment will assemble.

*Staging Area Supervisor:* An officer from the stricken agency assigned to coordinate activities and log in responding personnel at the staging area.

*Stricken Agency:* The agency in which an emergency occurs that is of such magnitude that it cannot be adequately handled by the local law enforcement agency.

### The ILEAS Alarm Card

The ILEAS emergency plan consists of a series of manpower response levels designed to meet the needs of varying degrees of emergencies. At the same time, the plan ensures that aiding agencies maintain adequate manpower levels in their own communities.

Member agencies divide their areas into Law Enforcement Alarm Areas. Each area is assigned a unique Law Enforcement Alarm number and a Law Enforcement Alarm Card is developed. Predetermined responses of manpower and equipment from adjacent agencies are then listed on this card.

An ILEAS Level 1 Alarm summons five (5) law enforcement officers (one officer from five different agencies) to respond to a staging area. If an emergency continues to escalate, and more manpower is needed, the stricken agency can request additional alarms, a Level 2, 3, 4, up to 10. Each alarm brings more manpower and equipment to the staging area.

In case of high life hazard, the stricken agency may choose to call a large amount of manpower and equipment to the staging area quickly. The stricken agency can skip as many alarm plans as necessary to fulfill their manpower requirements. A Level 3 would immediately bring to the staging area all of the manpower and equipment listed in alarm Levels 1, 2 and 3. The Law Enforcement Alarm Card contains the following information:

#### **Agency Name and Telephone Number**

The name and telephone number of the agency for which the Law Enforcement Alarm Card was developed.

#### **Law Enforcement Alarm**

##### **Assignments**

A chart that lists ten (10) Law Enforcement Alarm levels with their corresponding assignment of aiding agencies.

#### **Law Enforcement Alarm**

##### **Locations**

A listing of Law Enforcement Alarm Locations, each covering its own Law Enforcement Alarm area within the agency. A unique Alarm Number identifies each alarm. A Staging Area name, address and location description is provided for each alarm.

### **Procedure For Requesting A Law Enforcement Alarm**

- Any supervisor, regardless of rank, is authorized to call into effect a Law Enforcement Alarm Plan of any level which, in their opinion, is requested to bring an emergency situation under control.
- After determining the Law Enforcement Alarm and Plan level needed to bring the situation under control, the stricken agency, through its law enforcement dispatcher, will immediately contact the ILEAS dispatcher and provide the following information:
  - The name of the requesting agency,
  - The Law Enforcement Alarm Number requested
  - The Law Enforcement Alarm Plan Level Requested.
  - The nature of the incident.
  - Any other special details or instructions for responding personnel.
- The ILEAS dispatcher will check the corresponding Law Enforcement Alarm Card and notify those departments due to respond to the stricken agency's alarm.
- Agencies due to respond will acknowledge the mutual aid request and, unless otherwise directed, immediately dispatch the required manpower to the appropriate Staging Area,
- If an agency cannot, because of an existing situation, immediately send the required manpower due on an alarm, they must notify the ILEAS dispatcher immediately so that fill-in manpower can be assigned from the next Plan level.
- The stricken agency will assign an officer to act as the Staging Area Supervisor. The Staging Area Supervisor will report to the Staging Area and will log in and coordinate the assignment of ILEAS personnel as they arrive.

Unless otherwise directed, each law enforcement officer assigned to respond to a Law Enforcement Alarm will respond in uniform, or otherwise clearly identified, and in a Squad Car. No law enforcement officer will respond to a mutual aid request unless directed by his department.

### **Operations At The Emergency Site**

The initial responsibility of the stricken agency at the emergency site is to evaluate the extent of the emergency situation and take immediate steps to insure that adequate law enforcement manpower and equipment are made available.

The officer-in-charge, of the stricken agency, shall assume full responsibility and command for operations at the scene. He will assign personnel and equipment, of the aiding agencies, to positions when and where he deems necessary. Some suggested uses of mutual aid personnel are:

- Provide care and aid to injured.
- Search and rescue operations.
- Evacuation.
- Traffic and crowd control.
- Perimeter security.
- Maintain regular law enforcement service.

As a general rule, mutual aid personnel will supplement the stricken agency's forces, and as such, should not be assigned to hazardous duties when adequate manpower from the stricken agency exists.

As much as possible, one common radio frequency will be utilized by all law enforcement agencies involved. Initial response will be coordinated through ISPERN. Ground voice communications operations will be conducted on another frequency agreed to by the regional response units, i.e., IREACH. Those officers not having the agreed upon frequency should be assigned to positions not needing immediate communications or assigned with an officer having access to the frequency.

Due to the differences in ten-signals, common English language will be used in contrast to codes and ten-signals.

The incident commander, of the stricken agency, shall ensure that mutual aid personnel are released and returned to duty with their own agencies as soon as the situation is restored to the point, which permits the stricken agency to satisfactorily handle it with its own resources.

### **Terminating A Law Enforcement Alarm**

Whenever a plan has been implemented, the officer-in-charge, for the stricken agency, shall terminate the alarm when adequate law enforcement personnel have responded. This means that the situation is now under control, but that the emergency is not necessarily terminated. Notice of said termination shall be made to the ILEAS dispatcher at Dispatch Center.

The order in which the manpower is returned to duty with their own agencies is at the discretion of the officer-in-charge for the stricken agency.