

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
For Inclusion on Board Agenda

    X     Resolution or Ordinance (Blue) \_\_\_\_\_ Waiver of First Requested  
           Recommendations of Boards, Commissions & Committees (Green)  
           Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** David A. Hulseberg, Village Manager

**DATE:** January 8, 2013 (COW) (B of T) **Date:** January 17, 2013

**TITLE:** Annual Geotechnical Engineering, Construction Material Testing and Environmental Services Contract

**SUBMITTED BY:** David A. Dratnol, P.E. Village Engineer *Dratnol*

**BACKGROUND/POLICY IMPLICATIONS:**

This is a strategic partnership providing high quality engineering related services at cost efficient and effective rates.

**FISCAL IMPACT/FUNDING SOURCE:**

\$150,000.00 budgeted between three consultants. Each project award is predicated upon a firm being selected as "most qualified" of the three short listed firms. The contract utilizes various project funding sources (primarily Capital Project Fund).

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.**

# MEMORANDUM



To: David A. Hulseberg, Village Manager

Through: Carl Goldsmith, Director of Public Works *CG*

From: David A. Dratnol, P.E., Village Engineer *DD*

Date: January 08, 2012

Subject: Geotechnical Engineering, Construction Material Testing

Testing Services Corporation (TSC) of Carol Stream, Seeco Consultants (Seeco) of Tinley Park and Terracon Consultants (Terracon) of Naperville have performed commendably on the Geotechnical Engineering and Construction Material Testing Services Contract in FY 2012B. It is recommended that the Village exercise its option to renew the current agreements for FY 2013. This contract fulfilled its primary function of establishing continuity of service, simplifying contracting procedures and reducing Village staff time associated with contract document preparation and administration. The FY 2012B fee schedule (for all three consultants) will remain in place for FY 2013.

The Village needs to allocate a professional services contract budget for FY 2013 related to the Capital Improvement Program. The total not to exceed contract budget amount for FY 2013 (January 1, 2013 to December 31, 2013) will be a total of \$150,000.00. The total budget amount will be distributed among the three (3) consultants. The amount per consultant will depend upon which is selected as the "most qualified" to perform the associated work for a particular project. As such, while the entire budgeted amount is being authorized to possibly be spent with any one of the three (3) consultants, it is probable that the total budgeted amount will be expended with all three (3) consultants. The total expenditures among the three (3) consultants will not exceed the authorized budget of \$150,000.00. Programmed Capital Improvement Projects in FY 2013 involving geotechnical engineering, construction material testing or environmental services are listed below.

	Project	Type of Work	Anticipated Budget
1	Roosevelt Road Water Main Replacement – Phase 1	Construction Material Testing & Environmental Services	\$13,000.00
2	Finley Road – Phase 2	Construction Material Testing	\$30,000.00
3	Garfield Street – Public Works Facility	Construction Material Testing	\$15,000.00
4	Route 53 Storm Water Pump Station	Geotechnical Engineering	\$25,000.00
5	Sanitary Sewer Repair (LaLonde-Grace)	Construction Material Testing	\$3,000.00
6	Terrace View Pond (Storm Sewer/Pond Modification)	Construction Material Testing	\$5,000.00
7	Finley/Crescent Basin Improvements	Geotechnical Engineering & Construction Material Testing	\$5,000.00
8	Lombard Meadows Street Improvements	Geotechnical Engineering	\$15,000.00
9	Local Street Resurfacing Plan with Village Crews	Construction Material Testing	\$6,000.00
10	General Local Street Resurfacing Plan	Construction Material Testing	\$10,000.00
11	Concrete Rehabilitation and Utility Cuts Patching	Construction Material Testing	\$10,000.00
12	Full-Depth Asphalt Patching Program	Construction Material Testing	\$8,000.00
13	Curb and Sidewalk Replacement	Construction Material Testing	\$5,000.00
<b>Total</b>			<b>\$150,000.00</b>

Please present this item to the President and the Board of Trustees for their review and approval at the next regular meeting on January 17, 2012. Upon approval, please return all paperwork to the Engineering Division for further processing.

**RESOLUTION**  
**R \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AN AMENDMENT TO A PROFESSIONAL SERVICES CONTRACT INVOLVING AN INCREASE IN THE DOLLAR AMOUNT OF THE CONTRACT OF \$10,000 OR MORE AND/OR EXTENDING THE TIME IN WHICH THE CONTRACT IS TO BE COMPLETED BY THIRTY (30) DAYS OR MORE**

**WHEREAS**, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any amendment relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty (30) days or more; and

**WHEREAS**, staff has presented and recommended the proposed amendment to the contract between the Village of Lombard and Terracon Consultants, Inc. regarding the Geotechnical Engineering, Construction Material Testing and Environmental Services Contract, as attached hereto as Exhibit "A" and made part hereof, (the "Amendment") to the Corporate Authorities of the Village of Lombard; and

**WHEREAS**, said Amendment attached hereto as Exhibit "A" would allocate a budget of \$50,000.00, for Fiscal Year 13 (January 1, 2013 to December 31, 2013)

**WHEREAS**, said Amendment attached hereto as Exhibit "A" would extend the time period in which the contract is to be completed to December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

**SECTION 1:** That after reviewing the explanation of staff as to the necessity of and reasons for the Amendment attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A That the circumstances which necessitated said Amendment were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the Amendment was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the Amendment in its proposed form.

- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said Amendment, bidding is hereby specifically waived as to the Amendment work.

**SECTION 2:** That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the Amendment attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said Amendment on behalf of the Village.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2013,  
pursuant to a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved by me this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
**William Ware**  
**Acting Village President**

ATTEST:

\_\_\_\_\_  
**Brigitte O'Brien**  
**Village Clerk**

**R E S O L U T I O N**  
**R \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AN AMENDMENT TO A PROFESSIONAL SERVICES CONTRACT INVOLVING AN INCREASE IN THE DOLLAR AMOUNT OF THE CONTRACT OF \$10,000 OR MORE AND/OR EXTENDING THE TIME IN WHICH THE CONTRACT IS TO BE COMPLETED BY THIRTY (30) DAYS OR MORE**

**WHEREAS**, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any amendment relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty (30) days or more; and

**WHEREAS**, staff has presented and recommended the proposed amendment to the contract between the Village of Lombard and Testing Service Corporation regarding the Geotechnical Engineering, Construction Material Testing and Environmental Services Contract, as attached hereto as Exhibit "A" and made part hereof, (the "Amendment") to the Corporate Authorities of the Village of Lombard; and

**WHEREAS**, said Amendment attached hereto as Exhibit "A" would allocate a budget of \$50,000.00, for Fiscal Year 13 (January 1, 2013 to December 31, 2013)

**WHEREAS**, said Amendment attached hereto as Exhibit "A" would extend the time period in which the contract is to be completed to December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

**SECTION 1:** That after reviewing the explanation of staff as to the necessity of and reasons for the Amendment attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A That the circumstances which necessitated said Amendment were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the Amendment was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the Amendment in its proposed form.

- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said Amendment, bidding is hereby specifically waived as to the Amendment work.

**SECTION 2:** That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the Amendment attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said Amendment on behalf of the Village.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2013,  
pursuant to a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved by me this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
**William Ware**  
**Acting Village President**

ATTEST:

\_\_\_\_\_  
**Brigitte O'Brien**  
**Village Clerk**

**RESOLUTION**  
**R \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AN AMENDMENT TO A PROFESSIONAL SERVICES CONTRACT INVOLVING AN INCREASE IN THE DOLLAR AMOUNT OF THE CONTRACT OF \$10,000 OR MORE AND/OR EXTENDING THE TIME IN WHICH THE CONTRACT IS TO BE COMPLETED BY THIRTY (30) DAYS OR MORE**

**WHEREAS**, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any amendment relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty (30) days or more; and

**WHEREAS**, staff has presented and recommended the proposed amendment to the contract between the Village of Lombard and Seeco Consultants, Inc. regarding the Geotechnical Engineering, Construction Material Testing and Environmental Services Contract, as attached hereto as Exhibit "A" and made part hereof, (the "Amendment") to the Corporate Authorities of the Village of Lombard; and

**WHEREAS**, said Amendment attached hereto as Exhibit "A" would allocate a budget of \$50,000.00, for Fiscal Year 13 (January 1, 2013 to December 31, 2013)

**WHEREAS**, said Amendment attached hereto as Exhibit "A" would extend the time period in which the contract is to be completed to December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

**SECTION 1:** That after reviewing the explanation of staff as to the necessity of and reasons for the Amendment attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A That the circumstances which necessitated said Amendment were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the Amendment was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the Amendment in its proposed form.

- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said Amendment, bidding is hereby specifically waived as to the Amendment work.

**SECTION 2:** That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the Amendment attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said Amendment on behalf of the Village.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2013,  
pursuant to a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved by me this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
**William Ware**  
**Acting Village President**

ATTEST:

\_\_\_\_\_  
**Brigitte O'Brien**  
**Village Clerk**