

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees  
FROM : Scott Niehaus, Village Manager  
DATE : January 13, 2016 Agenda Date: February 4, 2016  
TITLE : Bid Waiver for: Specialty Landscaping and Bed Maintenance  
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor

**RESULTS:**

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No

Explanation:

Waiver of Bids Requested? \_\_\_\_\_ X Yes \_\_\_\_\_ No

If yes, explain:

See attached memo.

Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No

Responsible Bidder?

If no, explain:

See attached memo.

**FISCAL IMPACT:**

Amount of Award \$15,000.00 440.740.740.75770 TIF Downtown

\$51,350.00 240.270.112.75770 RM Prog 01

**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No

If yes, was quality of work acceptable X Yes \_\_\_\_\_ No

Was item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

**REVIEW** (as needed):

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



## MEMORANDUM

**To:** Scott Niehaus, Village Manager

**Through:** Carl S. Goldsmith, Director of Public Works *CS*

**From:** Eric Hendrickson, Urban Landscaping and Forestry Supervisor,  
Public Works

**Date:** January 13, 2015

**Subject:** Specialty Landscaping and Annual Planting Bed Contract Renewal

On December 5<sup>th</sup>, 2014, the Village of Lombard opened bids for the Village contract **PWO 15-17, *Specialty Landscaping and Annual Planting Bed Maintenance***. The lowest responsible bid was received from Green Horizon Landscaping LLC. The original contract was from January 1, 2015 to December 31, 2015 with an option to extend the contract from January 1, 2016 through December 31, 2016.

We have contacted Green Horizon Landscaping LLC and they have agreed to maintain their prices from the 2015 contract for the 2016 calendar year. Green Horizon Landscaping LLC has provided good service to the Village over the last several years and generally responded in a timely manner when there have been areas of concern. The FY16 budget contains \$50,000.00 from Hotel/Motel and \$15,000 from the Downtown TIF for this service. The additional \$1,350.00 will come from Hotel/Motel funds budgeted for Grass and Weed mowing due to those numbers coming in under budget.

Staff recommends renewing the Specialty Landscaping and Annual Planting Bed contract with Green Horizon Landscaping LLC for the amount of \$66,350.00. This is the first of two possible extensions of the contract and will expire December 31, 2016. Please present this item to the Board of Trustees at the February 4, 2016 meeting for their approval.

Encl: Green Horizon letter  
Specialty Landscaping bid tab



# GREEN HORIZON LANDSCAPING LLC

PROFESSIONAL LANDSCAPE SERVICES

960 N. Lombard Rd. • Lombard, IL 60148 • 630/620-1860 • Fax: 630/620-1429

\*\*\*\*\*

1/13/16

Eric,

Green Horizon Landscaping LLC would like to extend the service agreement for:

LANDSCAPING SERVICES & SEASONAL SERVICES for the Village Of Lombard.

We look forward to another GREEN year.

Sincerely,

Kurt Vogt

Bid Opening Tabulation Form 2015 Specialty Landscape and Annual Planting Bed Maintenance

DATE: 5-Dec-14		NAME & ADDRESS OF BIDDER	EXCEPTIONS	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	
TIME: 11:30AM										
DOCUMENT # PWO 15-17		Green Horizon Landscaping LLC 960 N Lombard Lombard, IL	NONE							
DOCUMENT										
NAME: Specialty Landscape and Annual Planting Bed Maintenance										
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1			\$28,600.00						
2	Annual Trash Pickup Year 1			\$10,000.00						
3	Annual Planting Bed/Planter Maint Year 1			\$27,750.00						
4	Specialty Landscape Maint Year 2						\$28,600.00			
5	Annual Trash Pickup Year 2						\$10,000.00			
6	Annual Planting Bed/Planter Maint Year 2						\$27,750.00			
7	Specialty Landscape Maint Year 3									\$29,172.00
8	Annual Trash Pickup Year 3									\$10,200.00
9	Annual Planting Bed/Planter Maint Year 3									\$28,305.00
<b>GRAND TOTAL</b>				<b>\$66,350.00</b>			<b>\$66,350.00</b>			<b>\$67,677.00</b>

DATE: 5-Dec-14		NAME & ADDRESS OF BIDDER	EXCEPTIONS	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	
TIME: 11:30AM										
DOCUMENT # PWO 15-17										
DOCUMENT										
NAME: Specialty Landscape and Annual Planting Bed Maintenance										
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1									
2	Annual Trash Pickup Year 1									
3	Annual Planting Bed/Planter Maint Year 1									
4	Specialty Landscape Maint Year 2									
5	Annual Trash Pickup Year 2									
6	Annual Planting Bed/Planter Maint Year 2									
7	Specialty Landscape Maint Year 3									
8	Annual Trash Pickup Year 3									
9	Annual Planting Bed/Planter Maint Year 3									
<b>GRAND TOTAL</b>										