

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : David A. Hulseberg, Village Manager
DATE : June 9, 2009 Agenda Date June 18, 2009
TITLE : Cross Connection Program & Grease Control Program
Aqua Backflow, Inc. - Bid Waiver
SUBMITTED BY: Angela M. Podesta, Utilities Superintendent AMP

RESULTS:

Date Bids Were Published Bidding Closed
Total Number of Bids Received
Total Number of Bidders Meeting Specifications
Bid Security Required Yes No
Performance Bond Required Yes No
Were Any Bids Withdrawn Yes No
Explanation:
Waiver of Bids Requested? X Yes No
If yes, explain:
Award Recommended to Lowest Yes No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate FY 2010 \$85,800.00 & FY 2011 \$85,800.00
Amount of Award FY 2010 \$85,800.00 (7730.755700 - \$63,600, 7750.755700 - \$22,200)
FY 2011 \$85,800.00 (7730.755700 - \$63,600, 7750.755700 - \$22,200)

BACKGROUND/RECOMMENDATION:

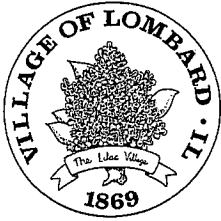
Waive bids and award a two year contract to Aqua Backflow, Inc. for cross connection and grease control inspections and program recordkeeping in an amount not to exceed \$85,800.00 in FY 2010 and \$85,800.00 for FY 2011.

Has Recommended Bidder Worked for Village Previously X Yes No
If yes, was quality of work acceptable X Yes No
Was item bid in accordance with Public Act 85-1295? Yes X No
Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX Date
Finance Director XX Date
Village Manager XX Date

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: David A. Hulseberg, Village Manager

From: Angela M. Podesta, Utilities Superintendent *AMP*

Through: Carl S. Goldsmith, Director of Public Works *CSG by DSH*

Date: June 9, 2009

Subject: Cross Connection Program & Grease Control Program Contract

This memorandum provides background on utilizing the same inspection services for both the Cross Connection Program and the Grease Control Program.

Background:

Aqua Backflow, Inc. of Elgin, IL has worked with the Village since April, 2007 managing the Cross Connection Program. The Village updated the Grease Control Ordinance in the Fall, 2008 to include inspections and maintenance reports. Since both programs include on-site plumbing inspections of commercial properties and detailed recordkeeping, the Village has merged the inspection process of the two programs together. Aqua Backflow, Inc. was awarded a contract for both the Cross Connection and Grease Control Programs in FY 2009 and they have performed satisfactorily during this time, inspecting properties, communicating with property owners regarding deficiencies and providing technical support when needed. Deficiencies noted were outdated test results, non-compliant backflow devices and unprotected water connections.

A Request for Proposal was sent to Aqua Backflow for the continuation of both the Cross Connection and the Grease Control Programs. At this time staff is requesting a two year contract to continue the inspections and ongoing recordkeeping both programs require.

The Cross Connection Program is an EPA mandated program that is designed to protect the Village's drinking water system from contamination by water customers. The Village is phasing in this program by inspecting one-third of the

commercial water customers each year, then will survey multi-family and residential customers in future years. This is an ongoing program with annual reporting requirements and biannual inspection/survey requirements. The Village has budgeted \$63,600 in FY 2010 in the Water Distribution Cost Center (7730.755700) of the Water & Sewer Operating & Maintenance Fund for the Cross Connection Program. The Village has added a \$6.10 per bill Cross Connection charge to the commercial water accounts to partially fund this program.

The Grease Control Program is a Village program to address excess grease in the sanitary sewer collection system. The excess grease comes from inadequately maintained grease traps and interceptors in businesses such as food service establishments, auto garages, etc. The Village has experienced IEPA violations as a result of sanitary sewer overflows due to grease blockages. Village crews regularly clean and chemically treat the sewer mains and lift stations to reduce grease build up which is expensive and time consuming. The Grease Control Program is designed to educate and inspect businesses that have grease traps and interceptors to ensure that they are being properly cleaned and maintained. The Village will also be sending out mailings to various residential subdivisions where grease build up is a problem. This is the first year that the Village will be contracting for services to inspect grease traps, record maintenance records and compliance reporting. The Village has budgeted \$22,200 in FY 2010 in the Sanitary Sewer Collection Cost Center (7750.755700) of the Water & Sewer Operating & Maintenance Fund for the Grease Control Program. There is no direct offsetting revenue charge for this program.

Recommendation:

Staff recommends that the Board of Trustees waive bids and award a two year contract to Aqua Backflow of Elgin, IL for the Cross Connection Program and Grease Control Program in an amount not to exceed the budgeted amount of \$85,800 for FY 2010 and the anticipated budgeted amount of \$85,800 for FY 2011 at their June 18, 2009 meeting.