

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) X Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES
FROM : Scott Niehaus, Village Manager
DATE : April 10, 2023 (BOT) Date: April 20, 2023
SUBJECT : Equipment to be Declared Surplus
SUBMITTED BY: Tim Sexton, Director of Finance

BACKGROUND/POLICY IMPLICATIONS:

Village departments are requesting to sell and/or dispose of surplus equipment as more specifically detailed in Exhibit "A" attached to the Ordinance to be sold at auction, sold for scrap, or recycled as these items have extended beyond their useful life or are obsolete, to include:

Ordinance approving the requests of the Police and Fire Department to sell and/or dispose of surplus equipment as more specifically detailed in Exhibit "A" attached to the ordinance, as these items have extended beyond their useful life or are obsolete.

Fire Department:

Motorola XTL2500 Mobile radio, Model# M21KSM9PW1A, S/N518CLR0004; Motorola XTL2500 Mobile radio, Model# M21KSM9PW1AW, S/N518CKM0032; Motorola XTL5000 Mobile radio, Model# M20KSS9PW1AN, S/N585CHP1929; five (5) Miscellaneous power cables; five (5) XTL2500 Remote radio heads, no S/N; two (2) XTL5000 Remote radio heads, no S/N; four (4) Motorola radio speaker mic's; one (1) Motorola VRM 850 Vehicular radio modem S/N 508SGE0820;

Public Works

four (4) beige 3-drawer steel file cabinets; to be sold for scrap or donated;

Police Department:

Minolta RP600Z microfilm reader/printer S/N 3236075; DEMCO metal storage 6 drawer cabinet for Microfilm, no serial number; three (3) Minolta MT TONER N-P RP600Z Ink Toner, Part number 8910-404, to be sold at auction;

Panasonic DVD Player S/N F31A42403; Sony Stereo S/N 8952778; Philips DVD S/N PTIA0932043124; Web Camera S/N 161256; film developing timer; firearms shield; four (4) small animal traps; two (2) medium animal traps; one (1) Large Animal Trap; five(5)office chairs; one (1) round office table; one (1) rectangular office table; police vehicle security drawer; six (6) CMI Intoxilyzer 500S/N 73859, S/N 73917, S/N 73960, S/N 73721, S/N 73861, S/N 73887; seven (7) Intoximeters Alco-Sensor III S/N 1092421, S/N 1092415, S/N 1201453, S/N 1208691, S/N 1201450, S/N 1208694, S/N 1201451; Essickair humidifier; Honeywell portable heaters X3;

Holmes portable heaters X2; Bright Tree portable heater; KKCITE portable heater; coffee accessories box/drawers; Oreck vacuum X3; six (6) office chairs; all above items to be donated or sold for scrap. five (5) cases of fluorescent tube light bulbs (total 144 bulbs); to be sold at auction.

Fiscal Impact/Funding Source: TBD

Review (as necessary):

Finance Director _____ Date _____
Village Manager *[Signature]* Date *4/10/23*

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.

Submit surplus equipment 230073 03022023

ORDINANCE NO.

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL
OF MUNICIPAL OWNED PERSONAL PROPERTY**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

See Exhibit "A"

now owned by the Village of Lombard; and

WHEREAS, The Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

See Exhibit "A"

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by its sale and/or disposal.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this ____ day of _____, 2023.

First reading waived by action of the Board of Trustees this ____ day of _____, 2023.

Passed on second reading this ____ day of _____, 2023, pursuant to a roll call vote as follows:

Ayes:

Nays:

Absent:

Approved by me this ____ day of _____, 2023.

ATTEST:

Keith T. Giagnorio
Village President

Elizabeth Brezinski
Village Clerk

Bauer, Carol


From: Kickert, Ray
Sent: Tuesday, March 21, 2023 2:27 PM
To: Bauer, Carol
Subject: FD Surplus items

Carol,

Here are items for the next time surplus items go on board agenda:

Motorola XTL2500 Mobile radio Model# M21KSM9PW1AW Serial# 518CLR0004
Motorola XTL2500 Mobile radio Model# M21KSM9PW1AW Serial# 518CKM0032
Motorola XTL5000 Mobile radio Model# M20KSS9PW1AN Serial # 585CHP1929
5 Miscellaneous power cables
5 XTL2500 Remote radio heads no serial number
2 XTL5000 Remote radio heads no serial number
4 Motorola radio speaker mic's
1 Motorola VRM 850 Vehicular radio modem Serial # 508SGE0820


Thank you,

	<p>Ray Kickert, CFO Deputy Chief Village of Lombard Fire Dept. 50 E. St. Charles Road. Lombard, IL 60148 Phone: (630) 620-5736 Fax: (630) 620-6889 Cell: (630) 853-3945 Email: Kickertr@villageoflombard.org</p>
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Bauer, Carol

From: Kickert, Ray
Sent: Monday, April 10, 2023 11:53 AM
To: Bauer, Carol
Subject: RE: FD Surplus items

Yes

	<p>Ray Kickert, CFO Deputy Chief Village of Lombard Fire Dept. 50 E. St. Charles Road. Lombard, IL 60148 Phone: (630) 620-5736 Fax: (630) 620-6889 Cell: (630) 853-3945 Email: Kickertr@villageoflombard.org</p>
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From: Bauer, Carol <BauerC@villageoflombard.org>
Sent: Monday, April 10, 2023 10:01 AM
To: Kickert, Ray <KickertR@villageoflombard.org>
Subject: RE: FD Surplus items

Ray
Scheduling for April 20th - auction ?????

Carol Bauer
Executive Coordinator
Village of Lombard
255 E. Wilson Ave.
Lombard, IL 60148
(630) 620-5712 (Office)
(630) 620-8222 (FAX)



2023 Blood Drive Dates
January 10, April 18,
June 13, September 19 and
November 14
Donate Blood - It Saves Lives

From: Kickert, Ray <KickertR@villageoflombard.org>
Sent: Tuesday, March 21, 2023 2:27 PM
To: Bauer, Carol <BauerC@villageoflombard.org>
Subject: FD Surplus items

Bauer, Carol

From: Alstott, Paula
Sent: Wednesday, March 8, 2023 3:53 PM
To: Bauer, Carol
Subject: Surplus Items

Follow Up Flag: Follow up
Flag Status: Flagged

Good Afternoon,

We have four (4) beige 3-drawer steel file cabinets from the Engineering Division. Due to rust and dents, they have no significant value and will be sold for scrap or donated.

Thanks!

	<p>Paula Alstott Administrative Coordinator Village of Lombard Public Works Department 1051 S. Hammerschmidt Ave., Lombard, IL 60148</p> <p>Phone: (630) 620-5740 Email: alstottp@villageoflombard.org Web: www.villageoflombard.org</p> <p>Follow us:   </p>
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Bauer, Carol

From: Schrepferman, James
Sent: Tuesday, March 7, 2023 3:42 PM
To: Bauer, Carol
Subject: Surplus items.

Carol could you please add these following items to the surplus list for the next village meeting;

MINOLTA RP600Z MICROFILM READER/PRINTER Serial # 3236075 Value unknown--- Destroyed, in operable
DEMCO metal storage 6 drawer cabinet for Microfilm Value unknown no serial number Destroyed in unusable shape
Three (3) Minolta MT TONER N-P RP600Z Ink Toner Part number 8910-404 Value unknown , To be auctioned

Thanks Carol
Jim Schrepferman

Bauer, Carol

From: Balsitis, Tom
Sent: Thursday, March 30, 2023 1:48 PM
To: Bauer, Carol
Subject: Items for Surplus

Good Afternoon Carol !

I have the following items for surplus:

Items for Surplus

Panasonic DVD Player	S/N F31A42403	Dispose/Damaged
Sony Stereo	S/N 8952778	Dispose/Damaged
Philips DVD	S/N PTIA0932043124	Dispose/Damaged
Web Camera	S/N 161256	Dispose/Damaged
Film Developing Timer		Dispose/Damaged
Firearms Shield		Dispose/Damaged
4 Small Animal Traps		Dispose
2 Medium Animal Traps		Dispose
1 Large Animal Trap		Dispose
5 Office Chairs		Dispose /Damaged
One Round Office Table		Dispose
One Rectangular Office Table		Dispose/Damaged
Police Vehicle Security Drawer		Dispose/Damaged
CMI Intoxilyzer 500	S/N 73859	Dispose/Non-Functional
	S/N 73917	
	S/N 73960	
	S/N 73721	
	S/N 73861	
	S/N 73887	
Intoximeters Alco-Sensor III	S/N 1092421	Dispose/Non-Functional
	S/N 1092415	
	S/N 1201453	
	S/N 1208691	
	S/N 1201450	
	S/N 1208694	
	S/N 1201451	

There may be more as I am doing a bit of spring cleaning here at the PD. The cutoff date is still April 10th correct?

Thank you, Tom

Sergeant Tom Balsitis 772
Lombard Police Department
Administrative/Traffic Supervisor
DCFITF - Certified Fire and Arson Investigator

Bauer, Carol

From: Balsitis, Tom
Sent: Tuesday, April 4, 2023 11:59 AM
To: Bauer, Carol
Subject: FW: Items for Surplus

Hi Carol,

I have a few more items for surplus:

Essickair Humidifier	Dispose
Honeywell Portable heaters X3	Dispose/Damaged
Holmes Portable heaters X2	Dispose/Damaged
Bright Tree Portable heater	Dispose/Damaged
KKCITE Portable heater	Dispose/Damaged
Coffee Accessories Box/Drawers	Dispose/Damaged
Oreck Vacuum X3	Dispose/Damaged

Thanks again !!

From: Balsitis, Tom
Sent: Thursday, March 30, 2023 1:48 PM
To: Bauer, Carol <BauerC@villageoflombard.org>
Subject: Items for Surplus

Good Afternoon Carol !

I have the following items for surplus:

Items for Surplus

Panasonic DVD Player	S/N F31A42403	Dispose/Damaged
Sony Stereo	S/N 8952778	Dispose/Damaged
Philips DVD	S/N PTIA0932043124	Dispose/Damaged
Web Camera	S/N 161256	Dispose/Damaged
Film Developing Timer		Dispose/Damaged
Firearms Shield		Dispose/Damaged
4 Small Animal Traps		Dispose
2 Medium Animal Traps		Dispose
1 Large Animal Trap		Dispose
5 Office Chairs		Dispose /Damaged
One Round Office Table		Dispose
One Rectangular Office Table		Dispose/Damaged
Police Vehicle Security Drawer		Dispose/Damaged
CMI Intoxilyzer 500	S/N 73859 S/N 73917	Dispose/Non-Functional

S/N 73960
S/N 73721
S/N 73861
S/N 73887

Intoximeters Alco-Sensor III	S/N 1092421	Dispose/Non-Functional
	S/N 1092415	
	S/N 1201453	
	S/N 1208691	
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There may be more as I am doing a bit of spring cleaning here at the PD. The cutoff date is still April 10th correct?

Thank you, Tom

Sergeant Tom Balsitis 772
Lombard Police Department
Administrative/Traffic Supervisor
DCFITF - Certified Fire and Arson Investigator
235 E Wilson
Lombard, IL 60148
630-873-4689 Desk
630-873-4400 Main
balsitist@villageoflombard.org

Bauer, Carol

From: Balsitis, Tom
Sent: Thursday, April 6, 2023 3:30 PM
To: Bauer, Carol
Subject: Last one

Hi Carol,

Here is my last installment of Surplus for this month's agenda.

Please add 6 more officer chairs
5 cases of fluorescent tube light bulbs (144 bulbs if that matters)

dispose/damaged
surplus

Enjoy your weekend and Happy Easter if you celebrate

Tom

Sergeant Tom Balsitis 772
Lombard Police Department
Administrative/Traffic Supervisor
DCFITF - Certified Fire and Arson Investigator
235 E Wilson
Lombard, IL 60148
630-873-4689 Desk
630-873-4400 Main
balsitist@villageoflombard.org

Bauer, Carol

From: Balsitis, Tom
Sent: Monday, April 10, 2023 10:56 AM
To: Bauer, Carol
Subject: RE: Last one

Yes they will be sent to a company called property.com

From: Bauer, Carol <BauerC@villageoflombard.org>
Sent: Monday, April 10, 2023 10:48 AM
To: Balsitis, Tom <BalsitisT@villageoflombard.org>
Subject: RE: Last one

Tom
Light bulbs for auction ???

Carol Bauer
Executive Coordinator
Village of Lombard
255 E. Wilson Ave.
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(630) 620-5712 (Office)
(630) 620-8222 (FAX)



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From: Balsitis, Tom <BalsitisT@villageoflombard.org>
Sent: Thursday, April 6, 2023 3:30 PM
To: Bauer, Carol <BauerC@villageoflombard.org>
Subject: Last one

Hi Carol,