

DISTRICT ALL 080399

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees

FROM : David A. Hulseberg, Village Manager *John*

DATE : June 23, 2008
Agenda Date: August 21, 2008

TITLE : Bid Opening for: Tree & Stump Removal PWO 0914

SUBMITTED BY: Steven Kremnske, Forestry/Electrical/Streets Supervisor *John*

RESULTS:

Date Bids Were Published 6/6/08
Bidding Closed 6/20/08
Total Number of Bids Received 8
Total Number of Bidders Meeting Specifications 8

Bid Security Required Yes X
Performance Bond Required Yes X
Were Any Bids Withdrawn Yes
Explanation: Yes X
No

Waiver of Bids Requested? Yes
If yes, explain: No

See attached memo.
Award Recommended to Lowest Yes X
Responsible Bidder? No

If no, explain:
See attached memo.

FISCAL IMPACT:
Engineer's estimate/budget estimate \$25,000.00
Amount of Award \$23,130.00 2712.755700

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously Yes X No
If yes, was quality of work acceptable Yes X No
Was item bid in accordance with Public Act 85-1295? Yes X No
Waiver of bids - Public Act 85-1295 does not apply Yes

REVIEW (as needed):

Village Attorney XX
Finance Director XX
Village Manager XX
Date 7/1/08
Date 8/18/08

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



Date: June 23, 2008

To: David Huliseberg, Village Manager

From: Steve Kremnske, Forestry/Electrical/Streets Supervisor *SK*

Through: David Gorman, Acting Director of Public Works *DG*

Subject: Awarding Tree & Stump Removal Contract

On June 6, 2008, Bid Documents for the Village contract PWO 0914, *Tree and Stump Removal* were sent to 17 local tree care companies. The bid opening was held on June 20th with eight (8) bids being received. I have attached the Bid Tabulation sheet.

Dawson's Tree Service, Inc. had the lowest bid of \$23,130.00 which is \$1,870.00 under what has been budgeted this fiscal year for tree and stump removal. Although they have never been contracted by the Village in the past, *Dawson's* is an established, reputable tree company and I recommend awarding the contract to them.

Please present this item to the Board of Trustees at the August 21, 2008 meeting for their approval.

Att: Bid Tabulation Sheet

