

020277

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**

District ALL

- Resolution or Ordinance (Blue)
- Recommendations of Boards, Commissions & Committees (Green)
- Other Business (Pink)

**TO :** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** William T. Lichter, Village Manager

**DATE :** April 25, 2007  
B o f T May 3, 2007

**SUBJECT:** Change Order #3 for FY2007 Sidewalk Snow and Ice Removal Contract

**SUBMITTED BY:** Keith J. Surges, Operations Superintendent *KJS*

**BACKGROUND/POLICY IMPLICATIONS:**

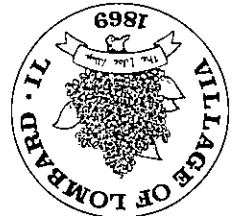
See Attached Memo.

**Fiscal Impact/Funding Source:** \$1750.00

2715.756420 @ 50%	1213.756120 @ 1%
2113.756120 @ 1%	1155.756420 Project #5523
2712.756420 Project #5523 @ 7%	
7402.756420 Project #5523 @ 4%	8110.756420
	@ 30%

Review (as necessary):  
 Finance Director *W. Leonard J. Block*  
 Village Manager *David A. Linder*  
 Date *04/25/07*  
 Date *4/25/07*

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda distribution.



KS Snow and Ice Removal Change Order #3 Memo FY2007 4-25-2007

Should you have any questions feel free to contact me.

Please place this item on the May 3, 2007 agenda for consideration by the Village Board.

Due to the number of snow and ice storms this winter season, we have exceeded the budgeted amount of the original contract with Norman Spencer, Inc. Therefore, I am requesting Change Order #3 in the amount of \$1,750 to cover the additional cost incurred for the snow and ice removal of various sidewalks within the Village. This amount will cover charges through the end of the CY06/07 winter season. Norman Spencer, Inc. was the sole Bidder on the original contract

RE: Change Order #3 for Sidewalk Snow and Ice Removal FY 2007

Date: April 25, 2007

From: Keith J. Surges, Operations Superintendent *KJS*

Through: Wesley Anderson, Public Works Director  
To: William T. Lichter, Village Manager *Wesley Anderson*

R E S O L U T I O N  
R \_\_\_\_\_  
07

A RESOLUTION AUTHORIZING A CHANGE ORDER  
INVOLVING AN INCREASE IN THE DOLLAR AMOUNT OF  
THE CONTRACT OF \$10,000 OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty days or more; and

WHEREAS, staff has presented and recommended the proposed Change Order No. 3 to the contract between the Village of Lombard and Norman Specner, Inc. regarding the Sidewalk Snow and Ice removal Contract FY2007, as attached hereto as Exhibit "A" and made part hereof, to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said change order attached hereto as Exhibit "A" would increase the dollar amount of the contract by \$1,750.00.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

**SECTION 1:** That after reviewing the explanation of staff as to the necessity of and reasons for the change order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C That it is in the best interests of the Village of Lombard to approve the change order in its proposed form.
- D That to the extent that it may have been necessary to go to bid relative to the work contemplated by said change order, bidding is hereby specifically waived as to the change order work.

# VILLAGE OF LOMBARD CHANGE ORDER

PROJECT NAME: Sidewalk Snow and Ice Removal FY 2007  
 PROJECT NO.: \_\_\_\_\_  
 CONTRACTOR: Norman Spencer, Inc.  
 LOCATION: \_\_\_\_\_  
 DATE: 25-Apr-07  
 CHANGE ORDER: #3

ORIGINAL CONTRACT AMOUNT:	TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	CURRENT CONTRACT AMOUNT: ([1]+[2])	PROPOSED CHANGE ORDER: (PENDING APPROVAL)	PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]-[4])
[1] \$35,000.00	[2] \$22,000.00	[3] \$57,000.00	[4] \$1,750.00	[5] \$58,750.00

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+[1]) \$23,750.00  
 TIME EXTENSION OR REDUCTION: NONE  
 TOTAL CONTRACT TIME: (PENDING APPROVAL)  
 BUDGET ESTIMATE: \$35,000.00  
 ENGINEER'S ESTIMATE: \$35,000.00

**RECOMMENDED FOR ACCEPTANCE:**

Approved By: *[Signature]* Date: 4/25/07  
 Operations Superintendent

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Village Manager (<\$10k or 25%)

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Village President (<\$10k or 25%)

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
 Village Clerk

Assistant Finance Director  
 Date: \_\_\_\_\_

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and gual hereby extended to incorporate this Change Order.