

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested


Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: July 3, 2019 (COW) (B of T) **Date:** July 18, 2019

TITLE: Lombard Meadows - Phase III
Design Engineering

SUBMITTED BY: David Gorman, P.E., Assistant Director of Public Works 

BACKGROUND/POLICY IMPLICATIONS:

This project is the full reconstruction of Magnolia Circle (roadway, underground utilities, sidewalk and streetlights). It is currently programmed for construction in 2020.

FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$193,157.00
Project Number: ST 15 03
Account: Capital Project Fund: 410.710.725.75410 (\$173,350)
 Water/Sewer Capital Reserve: 520.790.715.75420 (\$19,807)
FY 19 CIP Design Budget: \$197,000 (\$140,000 Construction Fund \$57,000 Water/Sewer Fund)

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: Scott Niehaus, Village Manager
 Through: Carl S. Goldsmith, Director of Public Works
 From: David Gorman, P.E., Assistant Director
 Date: July 3, 2019
 Subject: Lombard Meadows – Phase III
 Design Engineering Contract

The current Capital Improvement Plan (CIP) has the third phase of the Lombard Meadows projects programmed for Fiscal Years (FY) 19 and 20 (design and construction respectively).

The project scope includes the reconstruction of Magnolia Circle from Lilac Way to Cherry Avenue. Items of work include full curb and gutter replacement, full depth asphalt pavement, water main upgrade from 6-inch diameter to 8-inch diameter, storm water drainage improvements, sanitary sewer rehabilitation, sidewalk rehabilitation, and upgrading the street lighting to Village standard LED lighting. The project documents will also include the work necessary to complete the vacation agreement with the residents of 902 and 906 South Cherry Street. The construction document will reflect the removal of the roadway and sidewalk. It will also include the turf restoration of the vacated property.

Civiltech Engineering, Inc. (Civiltech) was chosen to provide design engineering services for this project as they were chosen through the short list process for both previous phases (Chase Lane/Chase Court and Lodge Lane/Lilac Way). The project scope and fee were directly negotiated and agreed to by both parties.

The scope of work encompasses both preliminary and final engineering. Included in the preliminary engineering phase is; a complete topographic survey, evaluation of existing drainage, assessment of underground utility structures, evaluation of sidewalks, designing new water main, evaluation of sanitary sewer, and preparing a Project Development Report. Final engineering includes preparation of bid documents (plans, specifications and engineer's estimate of cost), utility permitting, and participation in a project public information meeting.

This work will be performed for a total not to exceed the engineering fee of \$193,157. The engineering costs will be paid through the Capital Project Fund and the Sewer and Water Capital Reserve Fund. The current CIP budgets \$197,000 in FY 2019 for Design Engineering.

Please present this agreement and resolution for Design Engineering services to the President and Board of Trustees for their review at their regular meeting of July 18, 2019. If approved, please return two original signed copies of the agreement to Public Works-Engineering for further processing.

DG/rgs

R E S O L U T I O N
R _____ 19

A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Civiltech Engineering Inc. regarding the Lombard Meadows – Phase III (Magnolia Circle) project as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 18th day of July, 2019.

Ayes; _____

Nays: _____

Absent: _____

Approved this 18th day of July, 2019.

Keith Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk



VILLAGE OF LOMBARD CONTRACT

CONTRACT DOCUMENT NUMBER ST-15-03

This agreement is made this 18th day of July, 2019, between and shall be binding upon the VILLAGE of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Civiltech Engineering Inc. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Design Engineering Services for the Lombard Meadows – Phase III Project

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:

This contract shall embrace and include all applicable contract documents listed below as if attached hereto or repeated herein:

- a. Request for Qualifications and Proposals for Shortlists for Engineering Services (dated October 31, 2017) consisting of the following:
 - i. Cover Sheet
 - ii. Table of Contents
 - iii. General Provisions
 - iv. Special Provisions
 - v. Request for Proposal for Design Engineering Services for the Central Station Reservoir Improvements
 - b. ENGINEER'S Statement of Qualifications (dated December 5, 2016)
 - c. ENGINEER'S Proposal (dated December 5, 2016)
 - d. ENGINEER'S Scope of Services, Work Effort and Fee Schedule (dated June 28, 2019)
 - e. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services which are the subject matter of this contract in accordance with the General Provisions.
 3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by the Village President, and the ENGINEER have hereunto set their hands this 18th day of July 2019.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Civiltech Engineering Inc.

Accepted this _____ day of _____, 2019.

Individual or Partnership _____ Corporation _____

By _____

Position/Title _____

By _____

Position/Title _____

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this the 18th day of July, 2019.

Keith Giagnorio, Village President

Attest:

Sharon Kuderna, Village Clerk

VILLAGE OF LOMBARD ENGINEER'S CERTIFICATION

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

Civiltech Engineering Inc., having submitted a proposal for: Lombard Meadows – Phase III to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: _____
Officer or Owner of Company named above

Subscribed and sworn to
before me this _____
day of _____, 2019.

Notary Public