

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda  
Bids and Proposals

TO: PRESIDENT AND BOARD OF TRUSTEES  
FROM: Scott R. Niehaus, Village Manager  
DATE: March 27, 2018 BOT Date: April 5, 2018  
TITLE: Waiver of Bids – Online Solutions LLC for Building Permit Software  
SUBMITTED BY: William J. Heniff, Department of Community Development *WJH*

RESULTS:

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_  
Total Number of Bids Received \_\_\_\_\_  
Total Number of Bidders Meeting Specifications \_\_\_\_\_  
Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No  
Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No  
Were any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No  
Explanation:  
Waiver of Bids Requested? \_\_\_\_\_ X Yes \_\_\_\_\_ No  
If yes, explain:  
Award Recommended to Lowest Responsible Bidder? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If no, explain:

FISCAL IMPACT/FUNDING SOURCE:

Budget Estimate: \$60,000 for 2018 plus \$30,000 annually there after  
Amount of Award \$60,000  
Account #640.840.840.73910

BACKGROUND/RECOMMENDATION:

Waive bids and authorize the signature of the Village Manager on an agreement for an electronic building permit software service at a cost of \$60,000 in 2018 and an annual maintenance upgrade cost of \$30,000 annually

Has Recommended Bidder Worked for Village Previously \_\_\_\_\_ Yes X No  
If yes, was quality of work acceptable \_\_\_\_\_ Yes \_\_\_\_\_ No  
Was item bid in accordance with Public Act 95-1295? \_\_\_\_\_ Yes \_\_\_\_\_ No  
Waiver of bids – Public Act 85-1295 does not apply X Yes

REVIEW (AS NECESSARY):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X *Scott Niehaus* \_\_\_\_\_ Date 3/28/18