

070624

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
BIDS AND PROPOSALS

TO: President and Village Board of Trustees
FROM: William T. Lichter, Village Manager
DATE: October 8, 2007 Agenda Date: October 18, 2007
TITLE: PC Purchases
SUBMITTED BY: Larry Mcginnis, I.T. Manager

RESULTS:

Date Bids Were Published: / / Date Bidding Closed: / /

Total Number of Bids Received: Yes No

Total Number of Bidders Meeting Specifications: Yes No

Bid Security Required: Yes No

Performance Bond Required: Yes No

Were Any Bids Withdrawn: Yes No

Explanation: Yes No

If yes, explain:

Waiver of Bids Requested? Yes No

If yes, explain: Village has standardized on Dell computers. Government pricing used.

Award Recommended to Lowest Responsible Bidder: Yes No

If no, explain:

FISCAL IMPACT:

Funding for this project would come from the computer reserve account that has \$75,000 allocated for the replacement of PCs.

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously? Yes No
If yes, was quality of work acceptable? Yes No
Was item bid in accordance with Public Act 85-1295? Yes No
Waiver of bids - Public Act 85-1295 does not apply? Yes No

REVIEW (as needed):

Finance Director XX *[Signature]* Date 10/9/07
Village Manager XX *[Signature]* Date 10/12/07

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 Noon, Wednesday, prior to the Board Agenda distribution.



To: Tim Sexton
Finance Director

From: Larry McGinnis
IT Manager

Date: October 8, 2007

Subject: PC Replacement Program

The IT Department currently supports approximately 240 PCs. To maintain a replacement program of every three years, IT would have to replace at least 80 PCs per year. In light of the economical environment, I have taken a conservative approach on the replacement of Village PCs and have extended their useful life an extra year or two. There are approximately 60 PCs that are over five years old and need to be replaced.

IT is recommending a purchase of 60 PCs at one time this year to allow for the best price and the smooth flow of new hardware implementation. There is a savings of \$100.00 per PC when purchased in bulk. The Village has standardized on Dell computers and government pricing is being applied.

Funding for this project would come from the computer reserve account that has \$75,000 allocated for the replacement of PCs.

IT recommends a contract be awarded to Dell in an amount not to exceed \$63,328.80 for the purchase of 60 PCs that includes three-year on-site warranty.



QUOTATION

QUOTE #: 390489578
 Customer #: 312500
 Contract #: 9913662
 Customer Agreement #: Basic Ordering Agmt
 Quote Date: 10/8/07
 Customer Name: VILLAGE OF LOMBARD

Date: 10/8/07 8:21:24 AM

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|--------------------------------|-------------|
| TOTAL QUOTE AMOUNT: | \$63,328.80 |
| Product Subtotal: | \$63,328.80 |
| Tax: | \$0.00 |
| Shipping & Handling: | \$0.00 |
| Shipping Method: | Ground |
| Total Number of System Groups: | 1 |

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|-----------------------------|---|--------------------------|--------------------------|
| GROUP: 1 | QUANTITY: 60 | SYSTEM PRICE: \$1,055.48 | GROUP TOTAL: \$63,328.80 |
| Base Unit: | OptiPlex 755 Desktop,Pentium Dual Core E2180/2.0GHz,1M 800FSB (223-3035) | | |
| Processor: | NTFS File System,Factory Install (420-3699) | | |
| Memory: | 2GB,Non-ECC,667MHz DDR2,2X1GB OptiPlex 740 (311-7440) | | |
| Keyboard: | Dell USB Keyboard,No Hot Keys English,Black,OptiPlex (310-8010) | | |
| Monitor: | Dell UltraSharp 1907FPV Flat Panel with Height Adjustable Stand,19.0 inch VIS,OptiPlex, Precision and Latitude (320-4976) | | |
| Video Card: | 256MB ATI RADEON HD 2400 XT Graphics dual DVI or VGA (TV-out),Low Profile,Dell OptiPlex (320-5744) | | |
| Hard Drive: | 160GB SATA 3.0Gbps and 8MB Data Burst Cache,Dell OptiPlex755 (341-5473) | | |
| Floppy Disk Drive: | No Floppy Drive with Optical Enhanced Filler Panel,Dell OptiPlex 745 and 755 Desktop (341-4072) | | |
| Operating System: | Windows XP PRO SP2 with Windows Vista Business Licensed Dell OptiPlex,English,Factory Install (420-6972) | | |
| Mouse: | Dell USB 2-Button Optical Mouse with Scroll,Black, OptiPlex (310-8009) | | |
| TBU: | ASF Basic Hardware Enabled Systems Management,Dell OptiPlex (310-9492) | | |
| CD-ROM or DVD-ROM Drive: | 16X DVD+-RW SATA,Roxio Creator,Cyberlink Power DVD Dell OptiPlex 755 Desktop or Minitower,Black (313-5427) | | |
| Speakers: | Dell AS501 black Sound Bar for UltraSharp Flat Panel Displays for OptiPlex, Precision, Latitude (313-4028) | | |
| Documentation Diskette: | Resource DVD contains Diagnostics and Drivers for Dell OptiPlex 755 Vista (310-9311) | | |
| Factory Installed Software: | Energy Smart,Energy Star Labeling,EIST for OptiPlex (if applicable) (310-9504) | | |
| Service: | GOLD TECH Support,OPTI,2YR EXT (REL), Dial 1-800-876-3355 for Support (987-1258) | | |
| Service: | GOLD TECH Support,OPTI,INIT (REL), Dial 1-800-876-3355 for Support (987-1247) | | |
| Service: | GTS,Personal Systems,Technical Support Letter (465-5281) | | |
| Service: | Dell Hardware Warranty Plus Onsite Service, Extended Year (987-9238) | | |
| Service: | Contract -Next BusinessDay Parts and Labor On-Site Response, 2YR Extended (983-1152) | | |
| Service: | Dell Hardware Warranty Plus Onsite Service, Initial Year (987-9237) | | |
| Service: | Contract -Next BusinessDay Parts and Labor On-Site Response, Initial Year (983-6790) | | |
| Service: | PUB, OptiPlex 3YR Info (983-6648) | | |
| Installation: | Standard On-Site Installation Declined (900-9987) | | |
| Misc: | Execute Disable Bit for Microsoft Windows XPS P2 set to OFF, Dell OptiPlex (463-7780) | | |
| Misc: | Shipping Material for System Neo Desktop, Dell OptiPlex (310-9331) | | |
| | Vista Premium Downgrade Relationship Desktop (310-9161) | | |

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| COMMENTS | |
| ONBOARD GIGABIT NIC CARD | |
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| SALES REP: Tiffany Lee | PHONE: 1800-576-6038 |
| Email Address: tiffany_lee@dell.com | Phone Ext: 7284136 |

For your convenience, your sales representative, quote number and customer number have been included to provide you with faster service when you are ready to place your order. You may also place your order online at www.dell.com/quote

Unless you have a separate agreement with Dell, the terms and conditions found at <http://ftpbox.us.dell.com/sig/resellers/resellers.htm> shall govern the sale and resale of the Products and Services referenced in this quotation.

Prices and tax rates are valid in the U.S. only and are subject to change.

****Sales/use tax is a destination charge, i.e. based on the "ship to" address on your purchase order. Please indicate your taxability status on your P.O. If exempt, please fax exemption certificate to Dell Tax Department at 512-283-9276, referencing your customer number. If you have any questions regarding tax please call 800-433-9019 or email Tax_Department@dell.com. ****

All product and pricing information is based on latest information available. Subject to change without notice or obligation.

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