



To: David A. Hulseberg, Village Manager
From: Steve Kremske, Forestry/Electrical & Streets Supervisor *SK*
Through: Carl Goldsmith, Director of Public Works *CG*
Date: May 6, 2011
RE: Awarding Tree Trimming Contract

On April 20, 2011, Bid Documents for the Village contract **PWO 1215**, *Tree Trimming* were sent to 22 local tree care companies. The bid opening was held on May 6th with nine (9) bids being received. I have attached the Bid Tabulation sheets.

Nels J. Johnson Tree Experts had the lowest bid of \$49,030.00 which is \$4,030.00 over what has been budgeted this fiscal year for tree and stump removal. *Nels J. Johnson* has had the trimming contract the past 2 years and did a good job.

I recommend awarding the contract to *Nels J. Johnson* for one year for the amount of \$49,030.00 for parkway tree trimming. For this amount, they would be able to trim about 1,500 trees between North Ave and Madison from Main to Rt. 53 this winter.

Please present this item to the Board of Trustees at the May 19, 2011 meeting for their approval.

Att: Bid Tabulation Sheet

11/12 PARKWAY TREE TRIMMING

ATE: May 6, 2011		NAME & ADDRESS OF BIDDER	None - Bond	
IME: 10:30am	UNIT PRICE		TOTAL	
OCUMENT # PWO 1215		EXCEPTIONS CHECK/BOND	None - Bond	
OCUMENT NAME: arkway Tree Trimming			UNIT PRICE	TOTAL
NO	ITEM			
1	Area Trimming 6"-20"		\$24.00	\$24,342.00
2	Area Trimming 21"-35"		\$59.00	\$18,349.00
3	Area Trimming Over 35"		\$95.00	\$4,655.00
		TOTAL		\$47,346.00
1	Demand Pruning 6"-20"		\$48.00	\$2,400.00
2	Demand Pruning 21"-35"		\$77.00	\$1,540.00
3	Demand Pruning Over 35"		\$95.00	\$950.00
4	Cabling		\$150.00	\$750.00
		TOTAL		\$5,640.00
GRAND TOTAL - Area & Demand				\$52,986.00

ATE: May 6, 2011		NAME & ADDRESS OF BIDDER	None - Bond	
IME: 10:30am	UNIT PRICE		TOTAL	
OCUMENT # PWO 1215		EXCEPTIONS CHECK/BOND	None - Bond	
OCUMENT NAME: arkway Tree Trimming			UNIT PRICE	TOTAL
NO	ITEM			
1	Area Trimming 6"-20"		\$24.00	\$24,432.00
2	Area Trimming 21"-35"		\$48.00	\$14,928.00
3	Area Trimming Over 35"		\$80.00	\$3,920.00
		TOTAL		\$43,280.00
1	Demand Pruning 6"-20"		\$45.00	\$2,250.00
2	Demand Pruning 21"-35"		\$70.00	\$1,400.00
3	Demand Pruning Over 35"		\$85.00	\$850.00
4	Cabling		\$250.00	\$1,250.00
		TOTAL		\$5,750.00
GRAND TOTAL - Area & Demand				\$49,030.00

ATE: May 6, 2011		NAME & ADDRESS OF BIDDER	None - Bond	
IME: 10:30am	UNIT PRICE		TOTAL	
OCUMENT # PWO 1215		EXCEPTIONS CHECK/BOND	None - Bond	
OCUMENT NAME: arkway Tree Trimming			UNIT PRICE	TOTAL
NO	ITEM			
1	Area Trimming 6"-20"		\$45.00	\$45,810.00
2	Area Trimming 21"-35"		\$60.00	\$18,660.00
3	Area Trimming Over 35"		\$99.00	\$4,851.00
		TOTAL		\$69,321.00
1	Demand Pruning 6"-20"		\$50.00	\$2,500.00
2	Demand Pruning 21"-35"		\$75.00	\$1,500.00
3	Demand Pruning Over 35"		\$100.00	\$1,000.00
4	Cabling		\$195.00	\$975.00
		TOTAL		\$5,975.00
GRAND TOTAL - Area & Demand				\$75,296.00

ATE: May 6, 2011		NAME & ADDRESS OF BIDDER	None - Bond	
IME: 10:30am	UNIT PRICE		TOTAL	
OCUMENT # PWO 1215		EXCEPTIONS CHECK/BOND	None - Bond	
OCUMENT NAME: arkway Tree Trimming			UNIT PRICE	TOTAL
NO	ITEM			
1	Area Trimming 6"-20"		\$31.00	\$31,558.00
2	Area Trimming 21"-35"		\$48.50	\$15,083.50
3	Area Trimming Over 35"		\$75.00	\$3,675.00
		TOTAL		\$50,316.50
1	Demand Pruning 6"-20"		\$49.50	\$2,475.00
2	Demand Pruning 21"-35"		\$74.50	\$1,490.00
3	Demand Pruning Over 35"		\$99.50	\$995.00
4	Cabling		\$200.00	\$1,000.00
		TOTAL		\$5,960.00
GRAND TOTAL - Area & Demand				\$56,276.50

11/12 PARKWAY TREE TRIMMING

DATE: May 6, 2011		NAME & ADDRESS OF BIDDER	None - Bond		None - Bond		None - Bond	
TIME: 10:30am			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
DOCUMENT # PWO 1215		EXCEPTIONS CHECK/BOND	None - Bond		None - Bond		None - Bond	
DOCUMENT NAME: Parkway Tree Trimming			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
NO	ITEM							
1	Area Trimming 6"-20"		\$26.87	\$27,353.66				
2	Area Trimming 21"-35"		\$47.79	\$14,862.69				
3	Area Trimming Over 35"		\$47.79	\$2,341.71		\$0.00		\$0.00
TOTAL				\$44,558.06				
1	Demand Pruning 6"-20"		\$50.00	\$2,500.00				
2	Demand Pruning 21"-35"		\$75.00	\$1,500.00				
3	Demand Pruning Over 35"		\$75.00	\$750.00				
4	Cabling		\$175.00	\$875.00				
TOTAL				\$5,625.00		\$0.00		\$0.00
GRAND TOTAL - Area & Demand				\$50,183.06		\$0.00		\$0.00

DATE: May 6, 2011		NAME & ADDRESS OF BIDDER	None - Bond		None - Bond		None - Bond	
TIME: 10:30am			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
DOCUMENT # PWO 1215		EXCEPTIONS CHECK/BOND	None - Bond		None - Bond		None - Bond	
DOCUMENT NAME: Parkway Tree Trimming			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
NO	ITEM							
1	Area Trimming 6"-20"							
2	Area Trimming 21"-35"							
3	Area Trimming Over 35"			\$0.00			\$0.00	
TOTAL				\$0.00			\$0.00	
1	Demand Pruning 6"-20"							
2	Demand Pruning 21"-35"							
3	Demand Pruning Over 35"							
4	Cabling							
TOTAL				\$0.00			\$0.00	
GRAND TOTAL - Area & Demand				\$0.00		\$0.00		\$0.00

VILLAGE OF LOMBARD

PARKWAY TREE TRIMMING

CONTRACT DOCUMENT NUMBER PWO 1215

This agreement is made this 19th day of May, 2011 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (Nels J. Johnson Tree Experts) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

<u>ITEM</u>	<u>ESTIMATED QUANTITY</u>	<u>ITEM TOTAL</u>
TREE TRIMMING 6 TO 20 INCHES IN DIAMETER AT DBH OF 4.5'		\$ <u>24.00</u> Per Tree
TREE TRIMMING 21 TO 35 INCHES IN DIAMETER AT DBH OF 4.5'		\$ <u>48.00</u> Per Tree
TREE TRIMMING OVER 36 INCHES IN DIAMETER AT DBH OF 4.5'		\$ <u>80.00</u> Per Tree

**VILLAGE OF LOMBARD
BID PROPOSAL
Demand Pruning/Cabling Service
PWO 1215**

Proposal for Contract Document Number PWO 1215. We hereby agree to furnish to the Village of Lombard DEMAND PRUNING/CABLING SERVICE in accordance with provisions, instructions and specifications of the Village of Lombard for prices as follows:

<u>ITEM</u>	<u>ESTIMATED QUANTITY</u>	<u>ITEM TOTAL</u>
TREE TRIMMING 6 TO 20 INCHES IN DIAMETER AT DBH OF 4.5'		\$ <u>45.00</u> Per Tree
TREE TRIMMING 21 TO 35 INCHES IN DIAMETER AT DBH OF 4.5'		\$ <u>70.00</u> Per Tree
TREE TRIMMING OVER 36 INCHES IN DIAMETER AT DBH OF 4.5'		\$ <u>85.00</u> Per Tree
CABLING Per Tree		\$ <u>250.00</u> Per Tree

The quantities and measurements contained in this bid document are estimates. The Village reserves the right to increase or decrease quantities and make payment on unit price basis as outlined in section 3A, Renewal.

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. Specification and Contract Document no. PWO 1215
for Parkway Tree Trimming, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document
No. PWO 1215 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated May 4, 2011
 - c. Required Performance and Payment Bonds and Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$ 49,030.00 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.
4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.
5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this 19th day of May, 2011.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this 19th day of May, 2011.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 19th day of May, 2011.

William J. Mueller
Village President

Attest: _____
Brigitte O'Brien
Village Clerk

Exhibit "A"

CONTRACTOR'S CERTIFICATION:

Contract Execution

_____, (Name of Contractor) having submitted a bid on a contract (Name of Contractor) for _____ (General description of item(s) bid on) to the Village of Lombard, hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code or of any similar statute of another state or of a federal statute containing the same or similar elements.

By: _____
Authorized Agent of Contractor

Subscribed and sworn to
before me this _____
day of _____, 2011.

Notary Public

Exhibit "B"

CONTRACTOR'S CERTIFICATION:

Sexual Harassment Policy

_____, having submitted a bid/proposal for
_____, to the Village of Lombard, hereby certifies that said contractor
has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).

By: _____
Authorized Agent of Contractor

Subscribed and sworn to
before me this _____
day of _____, 2011.

Notary Public

Exhibit "C"

CONTRACTOR'S CERTIFICATION:

Illinois Department of Revenue - Tax Compliance

_____, having submitted a bid/proposal for
_____, to the Village of Lombard, hereby certifies that said contractor is
not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

By: _____
Authorized Agent of Contractor

Subscribed and sworn to
before me this _____
day of _____, 2011.

Notary Public

Exhibit "D"

CERTIFICATION OF CONTRACTOR c174E
FHA Rules, 49 CFR 382

_____ hereby certifies that it is in full compliance with the
[Company Name]
Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR
382 et.seq.,and that _____
[name of employee/driver or "all employee drivers"]
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

[Company Name]

By: _____

Its: _____

SUBSCRIBED AND SWORN TO
before me this . day
of _____, 2011.

NOTARY PUBLIC

Exhibit "E"

ADDITIONAL INSURED ENDORSEMENT

Name of Insurer:
Named Insured:
Policy Number:
Policy Period:
Endors. Effective Date:

This endorsement modifies coverage provided under the following:

Commercial General Liability
Coverage Part

Name of Individuals or Organization:

WHO IS AN INSURED section of the policy/coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your work".

For purposes of this endorsement, "arising out of your work" shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors work.
3. Liability the Additional Insured may incur for failure to maintain safe worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.