# VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda Bids and Proposals

TO :	President and Village Bo	ard of Trustee	es	
FROM :	David A. Hulseberg, Vill	lage Manager		
DATE :	May 6, 2011 Age	nda Date: <u>Ma</u>	y 19, 2011	
TITLE :	Bid Opening for: Parky	vay Tree Trim	ming PWO 12	<u>15</u> /
SUBMITTED BY:	Steven Kremske, Forestr	y/Electrical/S	Streets Supervis	sort
RESULTS: Date Bids Were Publicate Bids Were Publicate Number of Bid Bid Security Require Performance Bond I Were Any Bids With Explanation: Waiver of Bids Require If yes, explain:	ds Received _ 9 dders Meeting Specification ed Required hdrawn		osed <u>5/6/11</u> X X X X No	_No _No _No
Award Recommend Responsible Bidder If no, explain:	<del>-</del>	X Yes		_No
Amount of Award S BACKGROUND/R	ECOMMENDATION:		·	
See attached memo				
If yes, was quality of Was item bid in accordance	Bidder Worked for Village of work acceptable ordance with Public Act 8blic Act 85-1295 does not	35-1295?	X_Yes X_Yes X_Yes Yes	_No _No _No
REVIEW (as needed Village Attorney XX) Finance Director XX Village Manager XX	< <u> </u>		_Date Date Date	

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To:

David A. Hulseberg, Village Manager

From:

Steve Kremske, Forestry/Electrical & Streets Supervisor

Through:

Carl Goldsmith, Director of Public Works

Date:

May 6, 2011

RE:

Awarding Tree Trimming Contract

On April 20, 2011, Bid Documents for the Village contract **PWO 1215**, *Tree Trimming* were sent to 22 local tree care companies. The bid opening was held on May 6<sup>th</sup> with nine (9) bids being received. I have attached the Bid Tabulation sheets.

Nels J. Johnson Tree Experts had the lowest bid of \$49,030.00 which is \$4,030.00 over what has been budgeted this fiscal year for tree and stump removal. Nels J. Johnson has had the trimming contract the past 2 years and did a good job.

I recommend awarding the contract to *Nels J. Johnson* for one year for the amount of \$49,030.00 for parkway tree trimming. For this amount, they would be able to trim about 1,500 trees between North Ave and Madison from Main to Rt. 53 this winter.

Please present this item to the Board of Trustees at the May 19, 2011 meeting for their approval.

Att: Bid Tabulation Sheet

# 11/12 PARKWAY TREE TRIMMING

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ohnson Tree Experts 12 Pitner Ave Evanston, IL	None - Bond	TOTAL	824 432 00	\$14,928.00	\$3,920.00	\$43,280.00		\$2,250.00	\$1,400.00	\$850.00	\$1,250.00	\$5,750.00	\$49,030.00		Powell Tree Care, Inc.	21 E. Devon Ave.	EIK Grove village, il.	None Rond	niing -	TOTAL		\$45,810.00	\$18,660.00	\$4,851.00	\$69,321.00		\$2,500.00	0.000,18	\$1,000.00	\$975.00	\$5,975.00	3/3,490.00	
Nels J. Johnson Tree Experts 912 Pitner Ave Evanston, IL	None	UNIT	00703	\$48.00	\$80.00			\$45.00	\$70.00	\$85.00	\$250.00				Powell Tre	21 E. D.	EIK Grove	On O	THOM	PRICE		\$45.00	\$60.00	\$99.00			\$50.00	\$75.00	\$100.00	\$195.00			
Service, Inc. x 1363 IL 60126	Bond	TOTAL	00 017 100	\$45,450.00	\$7.840.00	\$46,663.00		\$2,000.00	\$1,560.00	\$950.00	\$500.00	\$5,010.00	\$51,673.00		Ciosek Tree Service	21W430 Park Ave.	Lombard, IL	6	None - Cashier's Check	TOTAL		\$31,558.00	\$15,083.50	\$3,675.00	\$50,316.50		\$2,475.00	\$1,490.00	\$995.00	\$1,000.00	\$5,960.00	\$56,276.50	
Dawsons Tree Service, Inc. P.O. Box 1363 Elmhurst, IL 60126	None - Bond	UNIT		\$25.00	8150.00	00:0075		\$40.00	\$78.00	895.00	\$100.00				Ciosek Tr	21W430	Lomb		None - Casi	UNIT		\$31.00	\$48.50	\$75.00			\$49.50	\$74.50	\$99.50	\$200.00			
rr Landscape x 526 ark, IL	Bond	TOTAL		\$39,702.00	\$18,349.00	\$62,902.00		\$3,750.00	\$2,400.00	\$1,800.00	\$3,875.00	\$11.825.00	\$74,727.00		Street Dinor & Sons	31W320 Ramm Dr.	Naperville, IL		None - Bond	TOTAL		\$23,108.60	\$21,645.60	\$4,434.50	\$49,188.70		\$3,000.00	\$1,800.00	\$1,100.00	\$1,050.00	\$6,950.00	\$56,138.70	
GroundsKeeper Landscape P.O. Box 526 Orland Park, IL	None - Bond	UNIT		\$39.00	\$59.00	\$99.00		\$75.00	\$120.00	\$180.00	\$775.00				Ottorio Din	31W320	Naper		None	UNIT PRICE		\$22.70	\$69.60	\$90.50			\$60.00	\$90.00	\$110.00	\$210.00			
& Sons nbard Rd IL 60148	Bond	TOTAL		\$24,342.00	\$18,349.00	\$4,655.00	20.010	\$2.400.00	\$1,540.00	8950 00	6750 00	3/30.00	\$5,640.00	00:00/47	,	e Care Inc.			None - Bond	TOTAL		\$50,900.00	\$27,990.00	\$7.350.00	\$86,240.00		\$3,750.00	\$2,900.00	\$1,850.00	\$1.625.00	\$10,125.00	\$96,365.00	
B. Haney & Sons 2N700 Lombard Rd Lombard, IL 60148	None - Bo	UNIT		\$24.00	\$59.00	\$95.00		00 878	877.00	00:775	393.00	\$150.00				Homer Tree Care Inc. 14000 S. Archer	Lockport,		None	UNIT		\$50.00	890.00	\$150.00	ON OCT S		\$75.00	\$145.00	\$185.00	\$325.00			
ATE: May 6, 2011  IME: 10:30am ADDRESS OF OCUMENT # PWO 1215 BIDDER	OCUMENT NAME: urkway Tree Trimming EXCEPTIONS	CHECK/BOND	1 1 12171	Area Trimming 6"-20"	Area Trimming 21"-35"	_		g,	Demand Fruning 0 -20	Demand Pruning 21"-55"	Demand Pruning Over 35"	Cabling	TOTAL	RANDITOTAL Area & Demand	May 6, 2011	: 10:30am NAME &	OCUMENT# PWO 1215 BIDDER		arkway Tree Trimming EXCEPTIONS		IIEM	λ-1-1-1 A 2011 Δ-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1	A The Trimming 5	Area Limming 21 -35	Area Trimming Over 33	H-CCC OF	Demand Driving 6"_20"	Delitation Figures 5 - 20	Demand riuming 21 -33	Demand Pruning Over 53	Caomig	TRAND FOTAL Area & Demand	
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# 11/12 PARKWAY TREE TRUMMING

	Т							7 [					
	Bond	TOTAL		\$0.00			\$0.00	\$0.00		TOTAL		80.00	\$0.00
	None - Bond	UNIT		27.2						UNIT			
	Bond	TOTAL		80.00			\$0.00	80.00		TOTAL		\$0.00	\$0.00
	None - Bond	UNIT								UNIT			
	None - Bond	TOTAL		80.00			\$0.00	80.00		TOTAĬ		80.00	\$0.00
	None -	UNIT								UNIT			
inkler Tree Service P.O.1154 LaGrange Park, IL	Bond	TOTAL	\$27,353.66	\$2,341.71	\$2,500.00	\$750.00	\$875.00	\$50,183.06		T & T C P		80.00	\$0.00
Winkler Tree S P.O.1154 LaGrange Par	None - Bond	UNIT	\$26.87	\$47.79	\$50.00	\$75.00	\$175.00			TINU	IMCE		
DATE:         May 6, 2011         NAME &           TIME:         10:30am         ADDRESS OF           DOCUMENT # PWO 1215         BIDDER           DOCUMENT NAME:         BIDDER	Parkway Tree Trimming EXCEPTIONS	ITEM	Area Trimming 6"-20" Area Trimming 21"-35"	Area Trimming Over 35"	Demand Pruning 6"-20"	Demand Truming 21 -55 Demand Pruning Over 35"	Cabling	GRAND FOTAL Area & Demand	DATE:         May 6, 2011         NAME &           TIME:         10:30am         ADDRESS OF           DOCUMENT # PWO 1215         BIDDER           DOCUMENT NAME:         FINALITABLE		ILEM Inc. "S	Area Trimming 0 -20  Area Trimming 21"-35"  Area Trimming Over 35"  Area Trimming Over 35"  Demand Pruning 6"-20"  Demand Pruning 21"-35"	3 Demand Pruning Over 35"  4 Cabling  FOTAL Aiea & Demand
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# VILLAGE OF LOMBARD

#### PARKWAY TREE TRIMMING

# CONTRACT DOCUMENT NUMBER PWO 1215

This agreement is made this 19<sup>th</sup> day of May, 2011 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (Nels J. Johnson Tree Experts) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

ITEM	ESTIMATED QUANTITY	···	ITE	EM TOTAL
TREE TRIMMING 6 TO 20 INCHES IN DIAMETER AT DBH OF 4.5'		\$	24.00	Per Tree
TREE TRIMMING 21 TO 35 INCHES IN DIAMETER AT DBH OF 4.5'		\$	48.00	Per Tree
TREE TRIMMING OVER 36 INCHES IN DIAMETER AT DBH OF 4.5'		\$	80.00	Per Tree

# VILLAGE OF LOMBARD BID PROPOSAL Demand Pruning/Cabling Service PWO 1215

Proposal for Contract Document Number PWO 1215. We hereby agree to furnish to the Village of Lombard DEMAND PRUNING/CABLING SERVICE in accordance with provisions, instructions and specifications of the Village of Lombard for prices as follows:

ITEM	ESTIMATED QUANTITY	 ITEM '	TOTAL
TREE TRIMMING 6 TO 20 INCHES IN DIAMETER AT DBH OF 4.5'		\$ 45.00	_Per Tree
TREE TRIMMING 21 TO 35 INCHES IN DIAMETER AT DBH OF 4.5'		\$ 70.00	Per Tree
TREE TRIMMING OVER 36 INCHES IN DIAMETER AT DBH OF 4.5'		\$ 85.00	_ Per Tree
CABLING Per Tree		\$ 250.00	_Per Tree

The quantities and measurements contained in this bid document are estimates. The Village reserves the right to increase or decrease quantities and make payment on unit price basis as outlined in section 3A, Renewal.

- 1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no. <u>PWO 1215</u> for <u>Parkway Tree Trimming</u>, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. PWO 1215 Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions and Blue Prints
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated May 4, 2011
  - c. Required Performance and Payment Bonds and Certificate of Insurance
- 2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$\(\frac{49,030.00}{20,030.00}\) paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
- 3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.
- 4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.
- 5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this 19<sup>th</sup> day of May, 2011.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this 19 <sup>th</sup>	_day of <u>May</u> , 20 <u>11</u> .	
ndividual or Partners	ship Corporation _	·
Зу	Posit	ion/Title
Ву	Posit	ion/Title
Print Company Namo	e	
THE VILLAGE OF	LOMBARD, ILLINOIS	
	LOMBARD, ILLINOIS day of <u>May</u> , 20 <u>11</u> .	
		William J. Mueller Village President

Contract Document Number PWO 1215

Page 4

# Exhibit "A"

# CONTRACTOR'S CERTIFICATION:

# Contract Execution

for	Contractor) having submitted a bid on a contract (Name of Contractor)  (General description of item(s) bid on) to the Village of Lombard,
of a violation of either Section 331	or is not barred from bidding on the aforementioned contract as a result E-3 or 33E-4 of Article 33E of the Illinois Criminal Code or of any of a federal statute containing the same or similar elements.
	By:Authorized Agent of Contractor
Subscribed and sworn to before me this, 2011.	
Notary Public	

# Exhibit "B"

# CONTRACTOR'S CERTIFICATION:

Sexual Harassment Policy

having submitted a bid/proposal for
, to the Village of Lombard, hereby certifies that said contractor
has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
By:Authorized Agent of Contractor
Subscribed and sworn to before me this, 2011.
Notary Public

# Exhibit "C"

# CONTRACTOR'S CERTIFICATION:

Illinois Department of Revenue - Tax Compliance

, having submitted a bid/proposal for
, to the Village of Lombard, hereby certifies that said contractor is
not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
<ul> <li>a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or</li> </ul>
b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
By:
Subscribed and sworn to before me this, 2011.
Notary Public

NOTARY PUBLIC

# Exhibit "D"

# CERTIFICATION OF CONTRACTOR c174E FHA Rules, 49 CFR 382

hereby	certifies that it is in full compliance with the
[Company Name]	
	Controlled Substances and Alcohol Use and Testing, 49 CFR
382 et.seq.,and that	
	river or "all employee drivers"]
is/are currently participating in a drug and al	lcohol testing program pursuant to the aforementioned rules
	[Company Name]
By:	
Dy.	
	Its:
SUBSCRIBED AND SWORN TO	
before me this day	
of, 2011.	•

#### Exhibit "E"

#### ADDITIONAL INSURED ENDORSEMENT

Name of Insurer:
Named Insured:
Policy Number:
Policy Period:
Endors, Effective Date

This endorsement modifies coverage provided under the following:

Commercial General Liability
Coverage Part

Name of Individuals or Organization:

WHO IS AN INSURED section of the policy/coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your work".

For purposes of this endorsement, "arising out of your work" shall mean:

- 1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
- 2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors work.
- 3. Liability the Additional Insured may incur for failure to maintain safe worksite conditions.
- 4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.