VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda Bids and Proposals

TO: President and Village Board of Trustees	
FROM : Scott Niehaus, Village Manager	
DATE: October 24, 2017 Agenda Date: November 2, 2017	
TITLE: Sidewalk Snow and Ice Removal Contract Extention	
SUBMITTED BY: Tom Ellis, Operations Superintendent, Public Works	
RESULTS:	
Date Bids Were Published Sept. 16, 2015 Bidding Closed October 2, 2015	law in
Total Number of Bids Received 4	
Total Number of Bidders Meeting Specifications4	
Bid Security RequiredX YesNo	
Performance Bond Required Yes X No	
Were Any Bids Withdrawn Yes X No	
Explanation:	
Waiver of Bids Requested? X Yes No	
If yes, explain:	
See attached memo.	
Award Recommended to Lowest X Yes No	
Responsible Bidder?	
If no, explain:	
See attached memo.	
FISCAL IMPACT: Amount of Averd \$19,450.00	
Amount of Award \$19,450.00 - 101.270.310.75770; 240.110.107.75610	
BACKGROUND/RECOMMENDATION:	
See attached memo.	
occurrence memo.	
Has Recommended Bidder Worked for Village Previously X YesNo	
If yes, was quality of work acceptableYesNo	
Was item bid in accordance with Public Act 85-1295? Yes X No	
Waiver of bids - Public Act 85-1295 does not apply X_Yes	
REVIEW (as needed):	
REVIEW (as needed): Village Attorney XX	

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To:

Scott Niehaus, Village Manager

Through:

Carl S. Goldsmith, Director of Public Works

From:

Tom Ellis, Operations Superintendent, Public Works 7

Date:

October 24, 2017

Subject:

Sidewalk Snow and Ice Removal Contract Renewal

The Village of Lombard opened bids for Sidewalk Snow and Ice Removal on October 2, 2015. The lowest responsible bid was received from Beverly Snow and Ice, Inc. The Village of Lombard's current Sidewalk Snow and Ice Removal contract expired May 31, 2017. We have valued the level of service and commitment Beverly Snow and Ice, Inc. has provided to the Village of Lombard over the past year. The Village would like to exercise the option of extending the contract for an additional year under the current contract terms and conditions as specified in Contract document PWO-1516. The extension would be in effect from 12:01a.m. November 15, 2017 until 12:00 midnight, May 31, 2018.

The FY17-FY18 budget includes \$19,450.00/year for this service through accounts 101.270.310.75770 and 240.110.107.75610

Staff recommends approving the Sidewalk Snow and Ice Removal contract extension with Beverly Snow and Ice, Inc. Please present this item to the Board of Trustees at the November 2, 2017 meeting for their approval.

Ellis, Tom

From:

Tom Marsan <tmarsan@beverlycompanies.com>

Sent:

Monday, October 16, 2017 1:02 PM

To:

Ellis, Tom

Subject:

RE: Sidewalk contract extension

October 16, 2017

Village of Lombard Attn: Tom Ellis

Dear Mr. Ellis:

Beverly Snow & Ice Inc. is requesting to extend the contract for Village of Lombard Sidewalks an additional 1 year for the 2017/2018 Snow Season November 1, 2017 through April 30, 2018. If you have any questions, comments, or require additional information, please contact me personally I can be reached at 708.331.8511 or tmarsan@beverlysnow.com. We look forward to servicing your sidewalks this coming winter season.

Sincerely,

Tom Marsan

Beverly
Snow & Ice, Inc.

16504 Dixie Hwy

Markham, IL 60428

(P) 708-331-8511 (F) 708-331-4887

(C) 708-670-2346

tmarsan@beverlyenvironmental.com

www.BeverlyEnvironmental.com

www.BeverlySnow.com

From: Ellis, Tom [mailto:EllisT@villageoflombard.org]

Sent: Monday, October 16, 2017 9:52 AM

To: Lynn Booe < lbooe@beverlysnow.com >
Subject: Sidewalk contract extension

Good Morning Lynn,

We are checking to see if you would like to exercise the option for a contract extension for the 2017-218 snow season. If you would like to, please reply with your notice to extend attached as you have done in the past.

Thank you, we look forward to hearing from you.