



MEMORANDUM

To: Scott Niehaus, Village Manager

Through: Carl S. Goldsmith, Director of Public Works *CSG*

From: Tom Ellis, Operations Superintendent, Public Works *TE*

Date: October 24, 2017

Subject: Sidewalk Snow and Ice Removal Contract Renewal

The Village of Lombard opened bids for Sidewalk Snow and Ice Removal on October 2, 2015. The lowest responsible bid was received from Beverly Snow and Ice, Inc.

The Village of Lombard's current Sidewalk Snow and Ice Removal contract expired May 31, 2017. We have valued the level of service and commitment Beverly Snow and Ice, Inc. has provided to the Village of Lombard over the past year. The Village would like to exercise the option of extending the contract for an additional year under the current contract terms and conditions as specified in Contract document PWO-1516. The extension would be in effect from 12:01a.m. November 15, 2017 until 12:00 midnight, May 31, 2018.

The FY17-FY18 budget includes \$19,450.00/year for this service through accounts 101.270.310.75770 and 240.110.107.75610

Staff recommends approving the Sidewalk Snow and Ice Removal contract extension with Beverly Snow and Ice, Inc. Please present this item to the Board of Trustees at the November 2, 2017 meeting for their approval.

Ellis, Tom

From: Tom Marsan <tmarsan@beverlycompanies.com>
Sent: Monday, October 16, 2017 1:02 PM
To: Ellis, Tom
Subject: RE: Sidewalk contract extension

October 16, 2017

Village of Lombard
Attn: Tom Ellis

Dear Mr. Ellis:

Beverly Snow & Ice Inc. is requesting to extend the contract for Village of Lombard Sidewalks an additional 1 year for the 2017/2018 Snow Season November 1, 2017 through April 30, 2018. If you have any questions, comments, or require additional information, please contact me personally I can be reached at 708.331.8511 or tmarsan@beverlysnow.com . We look forward to servicing your sidewalks this coming winter season.

Sincerely,

Tom Marsan



16504 Dixie Hwy
Markham, IL 60428
(P) 708-331-8511
(F) 708-331-4887
(C) 708-670-2346
tmarsan@beverlyenvironmental.com
www.BeverlyEnvironmental.com
www.BeverlySnow.com

From: Ellis, Tom [<mailto:EllisT@villageoflombard.org>]
Sent: Monday, October 16, 2017 9:52 AM
To: Lynn Booe <lbooe@beverlysnow.com>
Subject: Sidewalk contract extension

Good Morning Lynn,

We are checking to see if you would like to exercise the option for a contract extension for the 2017-218 snow season. If you would like to, please reply with your notice to extend attached as you have done in the past.

Thank you, we look forward to hearing from you.