

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: April 22, 2014 (B of T) DATE: May 1, 2014

TITLE: LTC Passport Program Event Signage

SUBMITTED BY: Carl Goldsmith, Director of Public Works *CG*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Public Works recommends the approval of a request from the Lombard Town Centre to place temporary banners on Village owned properties for the promotion of their Passport Program from May 21, 2014 through August 1, 2014.

FISCAL IMPACT/FUNDING SOURCE

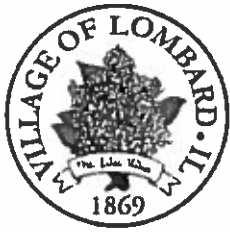
Review (as necessary):

Village Attorney X _____ Date _____

Finance Director X _____ Date _____

Village Manager X _____ Date _____

NOTE: Materials must be submitted to / approved by the Village Manager's Office by 12:00 pm, Wednesday, prior to the Agenda Distribution.



April 21, 2014

TO: Village President and Board of Trustees
THROUGH: Scott Niehaus, Village Manager
FROM: Carl Goldsmith, Director of Public Works *ag*
SUBJECT: Lombard Town Centre Event Signage

BACKGROUND

The Lombard Town Centre has recently submitted an application to place banners advertising their annual **Passport Program**. The Lombard Town Centre is requesting approval of the use of public right-of-way for temporary banner signs. The specific locations of the signs would be the following:

- o Southeast corner of Main Street and Wilson Avenue
- o Southeast corner of Park and St. Charles Road

Each sign would be 24 square feet in area. The signs would be placed at the specified locations on or around May 21, 2014 and would be removed on or about August 1, 2014. Due to the length of time requested for the banner placement, the banners may be removed throughout the summer to accommodate other banner requests.

RECOMMENDATION

Staff recommends that the Village Board grant the Lombard Town Centre authority to use the public right-of-way for temporary signage for their **Passport Program**.

I respectfully request that this item be placed on the Village Board agenda for the May 1, 2014 meeting.