

**DISTRICT ALL**

**VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda

    X     Resolution or Ordinance (Blue)      \_\_\_\_\_ Waiver of First Requested  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** David A. Hulseberg, Village Manager

**DATE:** November 20, 2012 (COW) (B of T)      **Date:** December 20, 2012

**TITLE:** FY 2012B Sewer Cleaning and Televising  
Change Order No. #1

**SUBMITTED BY:** David A. Dratnol, P.E., Village Engineer

**BACKGROUND/POLICY IMPLICATIONS:**

This is a change order for an extension of time due to delay in contractor receiving the signed contract  
This change constitutes a 60 day increase in length of the construction contract.

**FISCAL IMPACT/FUNDING SOURCE:**

60 DAY TIME INCREASE  
TOTAL REVISED CONTRACT: \$75,644.50  
PW Proj: SAN-12B-01  
P.O. #: 70903  
HTE: 1101  
Account No.: 7101.809500

Review (as necessary):  
Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village  
Manager's Office by 12:00 noon, Wednesday, prior to the Agenda  
Distribution.

## Interoffice Memo

**To:** David A. Hulseberg, AICP, ICMA-CM, Village Manager  
**Through:** Carl S. Goldsmith, Director of Public Works  
**From:** David A. Dratnol, P.E., Village Engineer  
**Date:** November 20, 2012  
**Subject:** FY 2012B Sewer Televising and Cleaning  
Project Number: SAN-12B-01

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Attached please find Change Order No. 1 to the FY2012B Sewer Cleaning and Televising. This change order is intended to extend the contract duration 60 days. Bids were opened on July 19<sup>th</sup> and with no Board meetings in August the contractor did not receive a signed contract until after the September 6<sup>th</sup> board meeting. Extending the contract will allow the Village to get all necessary locations inspected and cleaned under the current contract and budget.

This Change order will be presented at the December 11<sup>th</sup> Public Works Committee meeting. If recommended by the committee, please present it to the Board of Trustees at the December 20<sup>th</sup> meeting. If approved by the Board, please have two (2) signed copies returned to PW-Engineering for further processing.

**RESOLUTION**  
**R \_\_\_\_\_**

**A RESOLUTION AUTHORIZING A CHANGE ORDER**  
**INVOLVING AN INCREASE/DECREASE IN THE DOLLAR AMOUNT OF**  
**THE CONTRACT OF \$10,000 OR MORE AND/OR EXTENDING/ SHORTENING THE**  
**TIME IN WHICH THE CONTRACT IS TO BE COMPLETED BY THIRTY (30) DAYS**  
**OR MORE**

**WHEREAS**, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty (30) days or more; and

**WHEREAS**, staff has presented and recommended the proposed Change Order No.1 to the contract between the Village of Lombard and Chicago Trenchless Rehabilitation, Inc. regarding the FY 2012B Pinebrook Subdivision Asphalt Paving and Patching, as attached hereto as Exhibit "A" and made part hereof, (the "Change Order") to the Corporate Authorities of the Village of Lombard; and

**WHEREAS**, said Change Order attached hereto as Exhibit "A" would extend the time period in which the contract is to be completed by 60 days;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

**SECTION 1:** That after reviewing the explanation of staff as to the necessity of and reasons for the Change Order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A. That it is in the best interests of the Village of Lombard to approve the Change Order in its proposed form.
- B. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said Change Order, bidding is hereby specifically waived as to the Change Order work.

**SECTION 2:** That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the Change Order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said Change Order on behalf of the Village.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2012,  
pursuant to a roll call vote as follows:

Resolution \_\_\_\_\_

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Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
**Peter Breen**  
**Acting Village President**

ATTEST:

\_\_\_\_\_  
**Brigitte O'Brien**  
**Village Clerk**

# VILLAGE OF LOMBARD CHANGE ORDER

PROJECT NAME: FY 2012B Sewer Cleaning and Televising

PROJECT NO.: SAN-12B-01

LOCATION: Various

CHANGE ORDER: 1

CONTRACTOR: Chicago Trenchless Rehabilitation, Inc.

DATE: 11/20/2012

DESCRIPTION OF CHANGE ORDER: This change order is to extend the project length by 60 days

ORIGINAL CONTRACT BUDGET AMOUNT:	[1]	<u>\$75,644.50</u>
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	[2]	<u>\$0.00</u>
CURRENT CONTRACT AMOUNT: ([1]+[2])	[3]	<u>\$75,644.50</u>
<b>PROPOSED CHANGE ORDER: (PENDING APPROVAL)</b>	[4]	<u>\$0.00</u>
PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]+[4])	[5]	<u>\$75,644.50</u>

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+[4]) \$0.00

TIME EXTENSION OR REDUCTION: 60 DAYS

TOTAL CONTRACT TIME: (PENDING APPROVAL) DECEMBER 31, 2012 + 60 DAYS

BUDGET ESTIMATE: \$105,000.00

ENGINEER'S ESTIMATE: \$92,851.12

**RECOMMENDED FOR ACCEPTANCE:**

Andis Lehman 11-28-12  
Resident Engineer Date

Approved By: \_\_\_\_\_  
Director of Finance Date

[Signature] 11/29/12  
Contractor Date

Approved By: \_\_\_\_\_  
(<\$10K or 25%) Village Manager Date

David A. Breen 11/30/12  
Village Engineer Date

Approved By: \_\_\_\_\_  
(>\$10K or 25%) Peter Breen Date  
Acting Village President

[Signature] 11/30/12  
Director of Public Works Date

[Signature] \_\_\_\_\_  
Assistant Director of Finance Date

Attest: \_\_\_\_\_  
Village Clerk Date

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.