

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested
____ Recommendations of Boards, Commissions & Committees (Green)
____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: December 20, 2016 (COW) (B of T) **Date:** January 5, 2017

TITLE: Consultant Engineering Services 2015-2016 - Amendment #1

SUBMITTED BY: Carl Goldsmith, Director of Public Works *CG*

BACKGROUND/POLICY IMPLICATIONS:

An amendment to the Agreement with Robinson Engineering, Ltd. to provide consulting engineering services for 2015-2016.

FISCAL IMPACT/FUNDING SOURCE:

\$35,000

- 20% General Fund Engineering Administration (101.270.330.75410)
- 40% Capital Projects Construction Fund (410.710.725.75410)
- 40% Water And Sewer Capital Fund (510.270.350.75350)

Review (as necessary):

Village Attorney _____	Date _____
Finance Director _____	Date _____
Village Manager _____	Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.

InterOffice Memo



To: Scott Niehaus, Village Manager
From: David Gorman, P.E., Asst. Director of Public Works
Through: Carl Goldsmith, Director of Public Works *CG*
Date: December 20, 2016
Subject: Consulting Engineering Services 2015-2016 – Amendment No. #1

Attached please find the first amendment to a contract for the consulting engineering services with Robinson Engineering, Ltd. The contract is for municipal engineering services in the role of part-time Village Engineer.

This contract had been budgeted at \$150,000.00 in 2016 based on an average 20 hours per week. This proposed amendment would increase the amount by \$35,000.00 for a final amount of \$185,000.00. This amendment is for additional hours provided for project management and technical assistance regarding TIF lighting specifications, Route 53 Stormwater Pumping Station, Roosevelt Road Water Main Lining, Water Transmission Main, Gatz Pond Sewer/North Broadway Pump Station, Finley/Roosevelt Intersection Improvements, Hill Avenue Bridge, and Madison/Rt. 53 Intersection Improvements.

The funding of the additional costs for FY2017 will be split between the General Fund Engineering Administration 101.270.330.75410 (20%), the Capital Projects Construction Fund 410.710.725.75410 (40%) and the Water and Sewer Capital Fund 510.270.350.75350 (40%). These splits are consistent with the allocation of time for the consulting engineer.

Please present this amendment to the President and Board of Trustees for their review and approval at their regular meeting on January 5, 2017. If approved, please have two signed copies returned to Public Works for further processing.

RESOLUTION
R _____

A RESOLUTION AUTHORIZING AN AMENDMENT TO A PROFESSIONAL SERVICES CONTRACT INVOLVING AN INCREASE/DECREASE IN THE DOLLAR AMOUNT OF THE CONTRACT OF \$10,000 OR MORE AND/OR EXTENDING/SHORTENING THE TIME IN WHICH THE CONTRACT IS TO BE COMPLETED BY THIRTY (30) DAYS OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any amendment relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty (30) days or more; and

WHEREAS, staff has presented and recommended the proposed amendment to the contract between the Village of Lombard and Robinson Engineering, Ltd. to provide consulting engineering services to the Village for 2015-2016, as attached hereto as Exhibit "A" and made part hereof, (the "Amendment") to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said Amendment attached hereto as Exhibit "A" would increase the dollar amount of the contract by \$35,000.00, resulting in a net contract amount of \$185,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That after reviewing the explanation of staff as to the necessity of and reasons for the Amendment attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A That the circumstances which necessitated said Amendment were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the Amendment was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the Amendment in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said Amendment, bidding is hereby specifically waived as to the Amendment work.

SECTION 2: That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the Amendment attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said Amendment on behalf of the Village.

Adopted this 5th day of January, 2017, pursuant to a roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

Approved by me this 5th day of January, 2017.

Keith Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk

VILLAGE OF LOMBARD

**AMENDMENT NO. 1
TO THE
CONSULTING ENGINEERING SERVICES CONTRACT
FOR THE ROLE OF VILLAGE ENGINEER**

DATE: December 20, 2016
TO: Robinson Engineering, Ltd.
300 Park Boulevard, Suite 309
Itasca, IL 60123
Attn: Aaron E. Fundich, Executive Vice President

Dear Mr. Fundich:

Please be advised that the Consulting Engineering Services Contract dated January 22, 2015 must be amended in order to authorize an increase in the amount from \$150,000.00 to \$185,000.00. This increase is for additional hours of service provided in the role of Village Engineer. Please sign and date two copies of the amendment, one of which will be returned for your use following approval by the Village's President and Board of Trustees.

Robinson Engineering, Ltd. shall submit all invoices for professional services performed in 2016 and described in the Contract Agreement no later than January 20, 2017.

IN WITNESS WHEREOF, the Village of Lombard, Illinois and Robinson Engineering, Ltd. have hereunto executed this Amendment, the Effective Date of which is January 5, 2017.

ROBINSON ENGINEERING, LTD.

VILLAGE OF LOMBARD

By: 

By: _____

Title: EXEC VICE PRESIDENT

Title: _____

Date Signed: 12-20-16

Date Signed _____