

MEMORANDUM

To: David A. Hulseberg, Village Manager

From: William Heniff, AICP, Director of Community Development

Date: October 2, 2008

Subject: FY 2009 CDBG - Village Board Room Accessibility Improvements

The Village of Lombard is proposing to remodel the Village Board Room. A portion of the remodeling project will include certain handicap accessibility enhancements. The following alterations are planned as part of the accessibility enhancement portion of the project:

- 1) Level floor for ramp at east side of the room
- 2) New Dais (Full ADA compliant)
- 3) Replace existing exit door
- 4) Improve handicap seating/accessibility
- 5) Adjustable height presentation podium
- 6) AV Enhancements for audio impaired attendees
- 7) Electronically assisted entry doors
- 8) ADA exterior area of refuge from the south side exit door

DUPAGE COUNTY

DuPage County provides FY 2009 Community Development Block Grant allocated funding matches for a number of different community improvements. As stated above, the Village of Lombard is proposing a number of handicap accessibility enhancements to the Village Board Room, which would qualify as an "Accessibility Improvement" under the DuPage County CDBG criterion.

PROJECT BUDGET

The cost of the Board Room remodeling project has been determined by SRBL Architects. The CDBG funding match only applies to the portion of the remodeling project that pertains to accessibility improvements. The CDBG would provide a 50% match for those qualifying improvements. Staff is currently working with DuPage County to determine what improvements qualify. According to the Letter of Intent that was submitted to DuPage County, the accessibility portion of the project is estimated at \$88,000; as such, the Village is requesting a 50% match that would total \$44,000. After further discussion between the Village and SRBL Architects, it was

determined that the ADA portion of the project may fluctuate depending on what items will be accepted under the terms of the CDBG grant. As such, the total amount of funds being requested may increase or decrease.

PUBLIC HEARING

The Village of Lombard must hold a public hearing regarding the project. The Village must also pass a resolution authorizing the application for funds. Both the public hearing and the approval of the resolution can occur at the same Board of Trustees meeting. This must be timed so that it occurs before the application due date of October 1, 2008. Therefore, this item must be on the September 18, 2008 Board meeting. DuPage County should also be notified of the public hearing and the public meeting information will be required in the CDBG application.

REQUIRED ITEMS

1. Letter of Intent 2009 Neighborhood Investment CDBG. The Letter of Intent was submitted to DuPage County prior to the September 5, 2008 deadline.
2. Complete CDBG Application due October 1, 2008. (contacts at DuPage County are Marjory Fletcher and Tom Schwertman). The public hearing and subsequent Board resolution will be required to proceed with the CDBG application.

RECOMMENDATION

Staff recommends that the Village Board approve a resolution authorizing the Director of Community Development to submit a Community Development Block Grant Application seeking financing assistance for accessibility improvements to the Village Hall Board Room.