


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: Scott Niehaus, Village Manager
DATE: April 28, 2014 (B of T) DATE: May 15, 2014
TITLE: Kiwanis Club of Lombard House Walk Banner
SUBMITTED BY: Carl Goldsmith, Director of Public Works 

BACKGROUND/POLICY IMPLICATIONS:

The Department of Public Works recommends the approval of a request from the Kiwanis Club of Lombard to place temporary banners on Village owned property for the promotion of their **House Walk** from May 12, 2014 through May 19, 2014.

FISCAL IMPACT/FUNDING SOURCE

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: Materials must be submitted to / approved by the Village Manager's Office by 12:00 pm, Wednesday, prior to the Agenda Distribution.



April 28, 2014

TO: Village President and Board of Trustees
THROUGH: Scott Niehaus, Village Manager
FROM: Carl Goldsmith, Director of Public Works &
SUBJECT: Kiwanis Club of Lombard House Walk Banner

BACKGROUND

The Kiwanis Club of Lombard has submitted an application to place a banner advertising their **House Walk**. The Kiwanis Club of Lombard is requesting approval of the use of public right-of-way for a temporary banner sign at the southeast corner of Main Street and Wilson Avenue. The signs would be displayed between May 12, 2014 and May 19, 2014.

The sign would be approximately 24 square feet in area.

RECOMMENDATION

Staff recommends that the Village Board grant the Kiwanis Club of Lombard authority to use the public right-of-way for temporary signage for their House Walk.

I respectfully request that this item be placed on the Village Board agenda for the May 15, 2014 meeting.

Gorman, Dave

From: Gorman, Dave
Sent: Monday, April 28, 2014 8:53 AM
To: Opolony, Thomas
Cc: Lew, Matthew
Subject: FW: Kiwanis Housewalk Banner Request

Tom –

I'll denote these banners in the Outlook calendar for the dates below. Thanks.

- Dave

From: Goldsmith, Carl
Sent: Monday, April 28, 2014 8:42 AM
To: Gorman, Dave
Subject: RE: Kiwanis Housewalk Banner Request

OK

Carl Goldsmith
Director of Public Works
1051 S. Hammerschmidt Avenue
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(630) 620-5740
(630) 620-5982 fax
www.villageoflombard.org

From: Gorman, Dave
Sent: Thursday, April 24, 2014 11:37 AM
To: Goldsmith, Carl
Subject: Kiwanis Housewalk Banner Request

Carl –

The Kiwanis Club of Lombard is requesting permission to place one or two Housewalk banners - at Main & Wilson and/or Main & Parkside. This event takes place on 5/16 and the Banners calendar suggests that there should be room starting Monday, May 12th since the Art Fair will be on 5/4, the Healthy Kids event will be on 5/9, and the Lilac Ball will be on 5/9. Therefore, the banners placed from 5/12 through 5/19 would be the Housewalk and Lilac Time at Main & Wilson and the Housewalk at Main & Parkside. If this'd be OK with you, the Club will then proceed to make the two banners and I'll ask Tom to reserve those spots.

- Dave