


**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees

FROM : Scott Neihaus, Village Manager

DATE : September 10, 2019 Agenda Date September 19, 2019

TITLE : Rejection of Proposals  
Charles Lane Storm Water Station and Police Department Generators

SUBMITTED BY: Brian Jack, Utilities Superintendent 

**RESULTS:**

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_

Total Number of Bids Received \_\_\_\_\_

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No

Explanation:

Waiver of Bids Requested? \_\_\_\_\_ X \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, explain: Purchase is directly from manufacturer.

Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No

Responsible Bidder?

If no, explain:

**FISCAL IMPACT:**

Charles Lane: Budget Estimate \$118,000.00 Amount of Proposal \$77,286.00

Water & Sewer Capital Reserve Fund: 520.790.715.75420 Proj: RM PROG 30

Police Department: Budget Estimate \$150,000.00 Amount of Proposal \$186,598.00

Water & Sewer Capital Reserve Fund: 430.710.720.75420 Proj: FM 19 06

**BACKGROUND/RECOMMENDATION:**

Reject proposals and authorize to negotiate with preselected contractors for the installation of two (2) generators.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No

If yes, was quality of work acceptable X Yes \_\_\_\_\_ No

**REVIEW** (as needed):

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.**

**MEMORANDUM**



**To:** Scott Niehaus, Village Manager  
**From:** Brian Jack, Utilities Superintendent  
**Through:** Carl Goldsmith, Director of Public Works  
**Date:** September 10, 2019  
**Subject:** Rejection of Proposals - Generator Improvements  
Village Police Station and Charles Lane Pump Station

**Executive Summary/Background**

The Police Department Generator is over 20 years old and has reached the end of its useful life and currently resides inside the Police Department garage. The Charles Ln. Storm Water Pumping Station is a portable trailer mounted unit. The scope of the project is to relocate the Police Department generator to outside the building which will be easier to service and create more usable space in the garage for the Departments long term plan of expanding operations, and to replace the portable unit at Charles Lane with a permanent on-site unit. Each generator will be used in the event of an electrical power outage.

To expedite delivery of the generators for each location, staff received Board approval at the July 18, 2019 BoT meeting to pre-purchase each generator. By purchasing the generators outright, the Village is saving approximately 15% (or \$17,000) and avoiding contractor markup. Scheduling and coordination of the delivery will be handled by the Village and their engineering consultant for the project. A separate Request for Proposal was developed for the installation portion of the project in which four qualified firms were solicited to submit proposals for the replacement of the two identified generators.

**Proposals**

Public Works invited four electrical contracting firms who have performed work on various Village projects in the past. All firms selected to bid this project have performed well and all projects were completed without incident. Three of the four contractors declined to submit citing extenuating circumstances and inability to meet project deadlines due to current work load.

The following ONE (1) firms submitted a proposal:

CONTRACTOR	PROJECT	POLICE DEPT	CHARLES LN	TOTAL
Homestead Electric of Ingleside, IL	GENERATOR PROJECT	\$186,598	\$77,286	\$262,884*
Preferred Electric of Roselle, IL	GENERATOR PROJECT	N/A	N/A	N/A
Thorne Electric of Wheaton, IL	GENERATOR PROJECT	N/A	N/A	N/A
Okeh Electric of Arlington Heights, IL	GENERATOR PROJECT	N/A	N/A	N/A

*\*Includes an optional \$1,000 credit for the salvage of the existing Police Department Generator.*

The proposal submitted is above the budgeted amount in the FY 2019 CIP budget, as well as over the engineers estimate. A table of these costs compared to the received proposal is as follows,

PROJECT	TOTAL BUDGET	GENERATOR COST	ENGINEER INSTALLATION EST.	INSTALLATION PROPOSAL	OVER BUDGET GENERATOR + PROPOSAL
<b>Police Dept</b>	\$150,000	\$78,735	\$128,830	\$186,598	\$115,333
<b>Charles Ln</b>	\$118,000	\$36,530	\$64,050	\$77,286	-\$4,184 (under)

Village staff reviewed the submitted proposal and took into consideration that the other three firms declined to submit proposals and determined that the proposal was not in the best interest of the Village.

Two of the three contractors that did not submit proposals stated that they had a full work schedule and would not be able to complete the project on schedule.

To ensure that the Village is receiving the most competitive proposals, Village staff is recommending rejecting all proposals received and seeks authorization to negotiate with preselected contractors. Firms will include contractors that were originally solicited for this project as well as contractors that have submitted for the Village Hall Generator Replacement Project in 2018 as identified as: Omega Electrical Co., of Elk Grove Village; Argon Electrical of Buffalo Grove; and Genco Industries, Inc., of Crestwood.

**Recommendations:**

Please request the Board of Trustees to reject all proposals for the 2019 Generator Improvements at Village Police Station and Charles Lane Pump Station and authorize staff to negotiate with the identified contractors above.

