

DISTRICT #1 & #4

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**
For Inclusion on Board Agenda

Resolution or Ordinance (Blue)	_____	X
Waiver of First Requested Recommendations of Boards, Commissions & Committees (Green)	_____	
Other Business (Pink)	_____	

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: December 28, 2005 (COW) (B of T) **Date:** January 5, 2006

TITLE: Main Street Streetscape (Maple Street to Parkside Avenue)
Resident Engineering

SUBMITTED BY: David A. Dratmol, P.E., Village Engineer *DD*

BACKGROUND/POLICY IMPLICATIONS:

Please see memo.

FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$100,225.67 / TIF
HTE Project Number: 0601
Account: 7402.809425
PW Project Number: ST-05-07

Review (as necessary):

Village Attorney X	_____	Date	_____
Finance Director X	<i>[Signature]</i>	Date	12/28/05
Village Manager X	<i>W. T. Lichter</i>	Date	12/29/05

NOTE:

All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.

Interoffice Memorandum



To: William T. Lichter, Village Manager

Through: Wes Anderson, Director of Public Works *Wes*

From: David A. Dratmol, P.E., Village Engineer *DA*

Date: December 28, 2005

Subject: Main Street Streetscape (Maple Street to Parkside Avenue)

Attached please find a contract and resolution pertaining to the resident engineering services for Main Street Streetscape.

This selection was made from the Resident Engineering Short List. The short list is comprised of six firms. Five of the six short listed firms replied. After staff evaluation of the proposals, the Engineering Division concurred that Burns & McDonnell of Downers Grove is the most qualified firm to serve as resident engineer for the project.

Burns & McDonnell is currently serving as resident engineer for several projects in Lombard (North Broadway Reconstruction and Special Assessment 213B). Burns & McDonnell also served as resident engineer for the Village portion of the North Avenue reconstruction project.

The scope and fee were negotiated with Burns & McDonnell and agreed to by both parties. The not-to-exceed fee for resident engineering services is \$100,225.67

Please present this agreement and resolution to the President and Board of Trustees for their review at their regular meeting of January 5, 2006. If approved, please have both signed copies returned to Engineering for further processing.

DD/rjs

cc: File: ST-05-07

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**Village of Lombard
Mainstreet Streetscape Project
Work Effort
December 22, 2005**

	Resident Eng. C. Campbell	Assist. R.E. D. Clements	Survey C. Hawthorn	Electrical Anees Rahman	Materials G. Salinis	Total Hours	% of Hours	Total Cost
Rate*	\$30.65	\$33.16	\$24.59	\$43.08	\$35.19	20	1.8%	\$613.00
Preconstruction Activities (files, submittals, etc.)	20	5				5	0.5%	\$153.25
Plan Review and Comments	5					4	0.4%	\$122.60
Preconstruction Meeting	4					14	1.3%	\$429.10
Review and monitor construction schedule	14					148	13.5%	\$4,536.20
Respond to Residents Concerns	148					639	58.1%	\$19,720.89
Weekly Observation / Weekly Report / Night work	585	54				73	6.6%	\$2,237.45
Close Out Activities	73	37	52	10		99	9.0%	\$2,936.40
Survey						77	7.0%	\$2,360.05
Record Drawings	77					20	1.8%	\$703.80
Technical Support for Material Issues								
Subtotal	926	91	52	10	20	1099		\$33,812.74
% of Hours	84.3%	8.3%	4.7%	0.9%	1.8%		100.0%	
Total Direct Labor								\$5,550.00
Multiplier								2.80
Direct Costs								\$100,225.67
Total Costs								

* Rate = total cash compensation for employee

*** Hourly Truck Rates

- 0 to 2 Hrs. = \$0
- 2.5 to 6.5 Hrs. = \$18
- 7 to 8 Hrs. = \$36

Nextel unit WITH PHONE for 6 months @ \$125.00 a month =

\$750.00

<u>Expense Breakdown</u>	
Vehicle Expenses***	125 Days @ \$36.00
Survey (Verification)	\$4,500.00
Survey Supplies	\$0.00
Office Supplies	\$75.00
Photos	\$75.00
Mobile Communications**	\$50.00
Postage / Repro	\$750.00
	\$100.00
TOTAL OF DIRECT COSTS	\$5,550.00



RESOLUTION
R _____
05

**A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT**

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Burns & McDonnell regarding the Main Street Streetscape project as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 5th day of January, 2006.

Ayes; _____

Nays: _____

Absent: _____

Approved this 5th day of January, 2006.

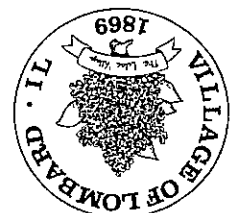
William J. Mueller
Village President

ATTEST:

Brigitte O'Brien
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney



**VILLAGE OF LOMBARD
CONTRACT**

CONTRACT DOCUMENT NUMBER ST-05-07-RE

This agreement is made this 5th day of January, 2006, between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Burns & McDonnell hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Resident Engineering services for Main Street Streetscape

1. This contract shall embrace and include all of the applicable contract documents listed below as it attached hereto or repeated herein:

a. Request for Qualifications and Request for Proposal (February 13, 2004) consisting of the following:

- i) Cover Sheet
- ii) Table of Contents
- iii) General Provisions
- iv) Special Provisions

- b. Request for Proposal Dated November 14, 2005
- c. ENGINEER'S Proposal Dated December 12, 2005
- d. ENGINEER'S Letter Dated December 28, 2005
- e. Required Certificates and Signatures and Certificate of Insurance

2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.

3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the ENGINEER have hereunto set their hands this _____ day of _____, 2006.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Print Company Name _____

Accepted this _____ day of _____, 2006.

Individual or Partnership _____ Corporation _____

By _____

Position/Title _____

By _____

Position/Title _____

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this _____ day of _____, 2006.

William J. Mueller, Village President

Attest:

Brigitte O'Brien, Village Clerk

**VILLAGE OF LOMBARD
ENGINEER'S CERTIFICATION**

_____, having been first duly sworn depose and states as follows: (Officer or Owner of Company)

_____, having submitted a proposal for: (Name of Company)

Main Street Streetscape to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that _____ (Name of employee/driver or "all employee drivers") is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: _____ Officer or Owner of Company named above
Subscribed and sworn to before me this _____ day of _____, 2006.

Notary Public